

Alumni Association of Sandy Creek Central School District

~ Bylaws ~

Article I – Name and Purpose

- Section 1. *Name: This association shall be known as the alumni association of the Sandy Creek Central School District, formerly known as Sandy Creek High and Central School alumni association.*
- Section 2. *Purpose: The object of this association shall be to promote the interests of our alumni, our Alma Mater, and to secure to ourselves the advantages of a united organization.*

Article II – Membership

- Section 1. *Any graduate of the Sandy Creek High and Central School District shall become a member of this association, and shall be entitled to vote, hold office and enjoy all the privileges granted this association.*
- Section 2. *The members of the faculty/administration of the Sandy Creek Central School District shall be considered honorary members of this association.*
- Section 3. *Rights of membership: Each member shall have the right to be elected to an office and appointed to committees. Each member shall have the right to vote in meetings and at the annual banquet.*
- Section 4. *All graduates are entitled to life membership within the association.*

Article III – Meetings of Membership

- Section 1. *The annual meeting of this association shall be held during the banquet.*
- Section 2. *Quorum: A quorum is defined as a majority of the members present, but an officer of the association must be present.*
- Section 3. *Voting: All issues to be voted on shall be decided by a simple majority of those present at the meeting in which the vote takes place, providing there is a quorum.*

Article IV – Executive Committee

- Section 1. *Officers of this association, known as the executive committee, shall consist of a President, Vice President, Recording Secretary, Corresponding Secretary, and Treasurer; all of whom shall be elected by ballot at the annual banquet, and shall hold office for a one year term.*
- Section 2. *Regular meetings: Regular meetings shall be held at the discretion of the Executive Committee.*
- Section 3. *Special meetings: Special meetings may be called by the President or Executive Committee. Notification of special meetings shall be made to each officer at least five days in advance.*
- Section 4. *Vacancies: All officer vacancies shall be filled by the Executive Committee for the remainder of the term of office.*

Section 5. *Election procedures: At the annual banquet, nominations may be taken from the floor by members present for the election of the upcoming year's officers.*

Article V - Officer and Duties

Section 1. *President – It shall be the duty of the President to preside over all meetings of the association, appoint all special committees authorized by the association, and have the general supervision of the association.*

Section 2. *Vice President – It shall be the duty of the Vice President to assume the duties and responsibilities of the association in the absence of the President.*

Section 3. *Recording Secretary – It shall be the duty of the Recording Secretary to keep an accurate recording of all meetings.*

Section 4. *Corresponding Secretary – It shall be the duty of the Corresponding Secretary to keep an accurate record of all members of the association, to receive all communications and to act thereon as authorized by the association.*

Section 5. *Treasurer – It shall be the duty of the Treasurer to receive all monies belonging to the association and disburse them on the order of the association, countersigned by the President or Corresponding Secretary. A detailed and written report of the receipts and expenditures shall be presented at all meetings.*

Section 6. *Resignation, termination, and absences: Resignations from office must be sent to the President. An officer can be removed at the discretion of the Executive Committee.*

Article VI – Committees

Section 1. *Committee formation: The Executive Committee may create committees as needed, such as fundraising, public relations, scholarship, etc. Committees will consist of a minimum of three members and shall elect the chairperson.*

Section 2. *Executive Committee: The five officers serve as the members of the Executive Committee. The Executive Committee shall have all the powers and authority, as the board of directors, of all activities of the association.*

Section 3. *Duties of the 25-year class chairperson: To contact members of his/her class, and to arrange for participation at the banquet.*

Duties of the 24-year class chairperson: To become familiar with the proceedings of planning for the next year's banquet, and to assist the 25-year class chairperson.

Section 4. *Duties of the 50-year class chairperson: To contact his/her class and to arrange for participation at the banquet.*

Section 5. *A. Elmo Cole Fund: It shall be the purpose of the A. Elmo Cole Fund to loan money to Sandy Creek Central School District graduates to attend institutions of higher learning.*

- 1.) *A committee will oversee the application process. This committee will consist of at least three alumni. Applications will be distributed by the guidance office. The committee will verify that the applicant's qualifications are met.*
- 2.) *Term of office: The committee chairperson's term of office shall be at the discretion of the committee.*
- 3.) *Duties of the Chairperson: To preside over committee meetings and the activities of the fund.*
- 4.) *Duties of the association treasurer: To disperse checks in conjunction with the chairperson of the A. Elmo Cole Fund.*
- 5.) *Application qualifications: Approval will be based on need. A qualified co-signer will also be required to sign a promissory note with the alumnus.*
- 6.) *Payments will start six months after the student leaves school, at an interest rate at the discretion of the committee.*
- 7.) *Default on payments: The committee has the authority to contact a collection agency if necessary to start proceedings of repayment.*

Article VII – Amendments

Section 1. Amendments: These bylaws may be amended when necessary by submitting proposed bylaws to the association membership prior to the annual banquet, via newsletter, to be voted upon at the banquet.

Approved on June 23, 2006 and signed on November 1, 2006

President James R. Allen 1953

Vice President Vincent M. Agugliaro 1980

Recording Secretary Jean Wheeler Carpenter 1979

Corresponding Secretary Mary Laveck Hicks 1968

Treasurer Tammy L. Munson Miller 1987

Margaret A. Hollis Kastler - Historian - 1951

Yvonne M. Brown 1982

Jay Austin Wilcox 1955

Raymond W. Pappa 1958

Herbert H. Smith 1953

Leon Archer 1959

Virginia Mead Smith 1954

Phyllis Kast Allen 1953