

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** July 10, 2008

**Kind of meeting:** Organizational

**Place:** Sandy Creek Board Room for open public session

**Board Members Present:**

Creg Ivison  
Brian MacVean  
Mike Hovey  
Jean Bonhotal  
Deanna Soule  
Steve Haskins

**Others Present:**

Stewart Amell  
Shelley Fitzpatrick  
Sue Ann Archibee  
Maureen Shiel  
Wendy DeWind, School Attorney  
Edward C. Hess  
Edward C. Hess Jr.

**Board Members Absent:**

John Clark

**Election of Officers:**

**For the Office of President**

Deanna Soule moved to nominate Jean Bonhotal

Brian MacVean moved to nominate Creg Ivison

Roll Call Vote:

Bonhotal: Bonhotal, Soule

Ivison: Haskins, Hovey, Ivison, MacVean

Mr. Creg Ivison was appointed to the office of President of the Board of Education.

6 yes, 0 no, 1 absent

Motion carried

**For the Office of Vice-President**

Deanna Soule moved to nominate Jean Bonhotal

Creg Ivison moved to nominate Brian MacVean

Roll Call Vote:

Bonhotal: Bonhotal, Soule

MacVean: Haskins, Hovey, Ivison, MacVean

Mr. Brian MacVean was appointed to the office of Vice-President of the Board of Education.

6 yes, 0 no, 1 absent

Motion carried

**Appointment of Officers:**

It was moved by Hovey, seconded by Haskins, moved to approve the appointments of the following officers:

District Treasurer

Deputy District Treasurer

District Clerk of the Board of Education

Deputy District Clerk

Tax Collector

Michael Cambareri

Stewart Amell

Shelley H. Fitzpatrick

Stewart Amell

Holly Kelly

6 yes, 0 no, 1 absent

Motion carried

**Other Appointments:**

It was moved by Hovey, seconded by Haskins, moved to approve the following appointments:

School Physician	Pulaski Health Center
School Attorney	Hogan & Sarzynski Law Office
Central Treasurer	Michele Miller
(Extra-curricular activity account)	
Attendance Officer	Maureen Shiel
District Auditor	Ciaschi, Dietershagen, Little, Mickelson, LLP
	Furgison & Co.
District Internal Auditor	Victoria Stoker
Internal Claims Auditor	Shelley H. Fitzpatrick
Purchasing Agent	
Deputy Purchasing Agent	Michael Cambareri
Administrator of Federal Grants	Shelley H. Fitzpatrick
Asbestos Designee, Inspector & Management Planner	Chris Ouderkirk
Chairperson for Committee on Special Education	Janice Burns
504 Officer(s)	Jeremy Briggs/Carolyn Shirley
Records Management Officer	Lori Krebs
Records Access Officer	Shelley H. Fitzpatrick
Title IX Officer	Shelley H. Fitzpatrick
Tax Repository	Pathfinder Commercial Bank

6 yes, 0 no, 1 absent  
Motion carried

**Designations:**

It was moved by Hovey, seconded by Haskins, to approve the following designees:

Official Bank Depository	Pathfinder Commercial Bank
Official Newspaper(s)	Syracuse Post Standard
	Salmon River News

6 yes, 0 no, 1 absent  
Motion carried

**Authorizations:**

It was moved by Hovey, seconded by Haskins, to approve the following authorizations:

- A. Business Administrator to certify payroll.
- B. Superintendent to authorize attendance at Conferences and Workshops.
- C. Superintendent to authorize Petty Cash accounts as follows:
 

Superintendent	\$200.00
School Lunch Manager	\$ 50.00
- D. Chief School Officer authorized to approve budget transfers within limits of Education Law, and not more than \$20,000 per transfer, to be reported to Board of Education at next regularly scheduled meeting.
- E. Board President to approve the attendance and travel expenses of board members to conferences and workshops.
- F. The District Treasurer to pay prior to approval by Internal Claim Auditor the following invoices: Principal and interest on bonds, BOCES costs, postage, freight charges, and utility bills.

6 yes, 0 no, 1 absent  
Motion carried

**Other Items:**

It was moved by Hovey, seconded by Haskins, to approve the following authorizations:

- A. Regular monthly meeting to be held on the second Thursday of each month at 7:00 P.M. unless specifically changed by a majority vote of the Board of Education.  
**Exceptions: April 2009 meeting will be Thursday, April 2, 2009**  
**May 2009 meeting will be Thursday, May 7, 2009**
- B. Board of Education Worksessions – fourth Thursday of each month at 7:00 P.M. unless specifically changed by a majority vote of the Board of Education.  
**Exceptions: July 2008 worksession – There will be no worksession for July 2008**  
**November 2008 worksession will be Thursday, November 20, 2008**  
**December 2008 worksession – There will be no worksession for December 2008**
- C. Special Meeting for BOCES Administrative Budget Vote on **Tuesday, April 30, 2009 at 7:00 p.m.**

6 yes, 0 no, 1 absent  
Motion carried

**Adjournment to Regular Meeting**

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk