

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** April 14, 2011

**Kind of meeting:** Regular

**Place:** Sandy Creek Board Room

**Board Members Present:**

Brian MacVean  
Steve Haskins  
Mike Hovey  
Creg Ivison  
Tammy Miller  
John Shelmidine

**Others Present:**

Stewart R. Amell  
Shelley Fitzpatrick  
Sue Ann Archibee  
Maureen Shiel

**Board Members Absent:**

Shannon Akey

**CALL TO ORDER:**

Brian MacVean, Board President, called the meeting to order at 7:00 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATIONS:**

Michael Stevens conducted a presentation on the Revised Academic Eligibility Policy.

**PUBLIC COMMENTS:**

None.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by Haskins, seconded by Miller, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

6 yes, 0 no, 1 absent  
Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the worksession Board of Education Meeting held March 10, 2011.  
The approval of the minutes of the special Board of Education Meeting held March 21, 2011.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF THE FINANCIAL REPORTS:**

To approve the Clerk and Treasurer's Report for the period of February 1, 2011 – February 28, 2011.

To approve the Extracurricular Treasurer's Report for the period of February 1, 2011 – February 28, 2011.

**APPROVAL OF SCHOOL PURCHASES:**

To approve the Art Supplies Bid as presented.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:****AUTHORIZATIONS/ABOLISHMENTS:**

To authorize the following positions for **Summer Reading Camp**. Program runs from July 11, 2011 – August 4, 2011 and is paid through Title IA funds:

(6) Teachers (Grades K, 1, 2, 3, 4, (1) Interventionist K-4)  
52 hours at 1/200<sup>th</sup> Salary and 12 hours at Curriculum Rate  
Approximate Salary Per Person: \$2,530

(1) Coordinator  
15 hours at 1/200<sup>th</sup> of Salary  
Approximate Salary: \$630

To authorize the following positions for **Summer Reading Camp**. Program runs from July 11, 2011 – August 4, 2011 and is paid through District Funds:

(6) Aides (Grades K, 1, 2, 3, 4, (1) Interventionist K-4)  
52 hours at \$9.34/hr.  
Approximate Salary Per Person: \$486

**RESIGNATIONS/TERMINATIONS:**

To accept, with regret, the resignation of **Maureen Brownell** from her position of **Math Teacher**, for retirement purposes, effective June 28, 2012.

To accept the resignation of **Scott Ruehle** from his position of **Teacher Assistant**, effective April 14, 2011.

**LEAVES OF ABSENCE:**

To approve the **Maternity Leave Request** for **Christina Hunt**, to commence September 6, 2011 and to resume her teaching duties on November 9, 2011. Mrs. Hunt will use accumulated sick leave during her absence.

To approve the **Maternity Leave Request** for **Shelbie Pelton**, to commence September 6, 2011 and to resume her teaching duties on October 24, 2011. Mrs. Pelton will use accumulated sick leave during her absence.

To approve the **Paternity Leave Request** for **James Pelton**, to commence October 24, 2011 and to resume his teaching duties on November 28, 2011.

**APPROVAL OF APPOINTMENTS:**

To appoint **Cammie Hawkins** to the position of **Special Education Teacher Maternity Leave Replacement** to commence approximately April 25, 2011 and concluding June 24, 2011 for an approximate salary of \$3,010.

To appoint **Karen Miller** to the position of **Volunteer Girls Track Coach** for the 2010-2011 spring season.

To appoint **Gavin Bertram** to the position of **Volunteer Assistant Baseball Coach** for the 2010-2011 spring season.

To appoint **Amanda Miller** to the position of **Volunteer Assistant Colorguard Advisor** for the 2011 Marching Band season.

#### **REPORTS:**

Board Committee Reports/Comments:

Stewart Amell discussed the updates on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee.

There were no updates to report on the updates on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee and its progress.

There were no updates to report on the Board Policy subcommittee.

John Shelmidine discussed the Oswego County BOCES Board of Education.

Creg Ivison discussed the Oswego County School Board Association.

Stewart Amell presented the Superintendent's Reports/Comments.

Sue Ann Archibee presented the Elementary Principal's Report/Comments.

Maureen Shiel presented the High School Principal's Reports/Comments.

#### **DISCUSSION ITEMS:**

Stewart Amell discussed the Shared Services Report.

Shelley Fitzpatrick discussed the Energy Services RFP.

Shelley Fitzpatrick discussed the BOCES Lease for Technology Project.

Shelley Fitzpatrick discussed the Capital Reserve Proposition(s).

#### **ACTION ITEMS:**

It was moved by Ivison, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2010-2011 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Ivison, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Instructional School Expenditure Plan with Revenue Estimates for the 2011-2012 school year** at the stated amount of \$21,421,980.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Ivison, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to add as **Proposition #2 Capital Reserve** to the May 17, 2011 annual meeting and vote as follows:

#### **Proposition #2: Capital Reserve Resolution**

Shall the Board of Education continue to fund a ten (10) year, \$2,000,000 (plus accrued interest) capital reserve fund to be used for renovations and additions to District facilities, including alterations to existing buildings, site improvements, property acquisitions, and athletic fields, such reserve fund to be funded annually from excess general fund monies (monies left unspent)?

6 yes, 0 no, 1 absent

Motion carried

It was moved by Ivison, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to add as **Proposition #3 Capital Reserve** for Bus Purchases to the May 17, 2011 annual meeting and vote as follows:

**Proposition #3: Capital Reserve for Bus Purchases**

Shall the Board of Education be authorized to establish a designated “Bus Purchase Reserve Fund,” with an ultimate amount to be \$2,000,000 (plus accrued interest), a term of 15 years, to be used for the purchase of Bus and Student Transportation related equipment and be funded annually from available fund balance and other legally available funds?

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Ivison, seconded by Shelmidine, to approve the following: RESOLVED, upon the recommendation of the Superintendent, to approve the following **Clerks and Inspectors for Personal Registration and Vote at a rate of \$10/hr:** Virginia Peter, Debbie Martin, Judy Stucky, Fran Parker, Linda Crast, and Rose Barber.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Ivison, seconded by Shelmidine, to approve the following: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **2010-2011 Health and Welfare Services Contract** between the Sandy Creek Central School District and Watertown City School District for health services provided to Sandy Creek Residents attending each non-public school within the city of Watertown at a cost of \$915.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Ivison, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve **transportation request(s) for the following students to attend the Providence Christian School** for the 2011-2012 school year:

Andrew Hawn	Claire Dreibelbis
Jesse Dreibelbis	Spencer Koester
Gracie Levack	Seth Hale

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Ivison, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the resolution to enter into a **three-year contract with the OCM BOCES** for services being, but not limited to classroom technology and library automation and other instruction technologies from 2011-2014.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Ivison, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to select **C&S Companies of Syracuse, NY as the Energy Performance Contract Provider** for the Sandy Creek Central School District for future energy performance project(s) as a result of the Request for Proposal submission process.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Ivison, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution: Regarding the **Energy and Control Upgrade Project** being implemented by C&S Companies, the Sandy Creek School Board intends to act as lead agency for the New York State Department of Environmental Conservation (NYSDEC) **State Environmental Quality Review (SEQR) process**. Pursuant to this process, based on §617.5(c)(8): *"routine activities of educational institutions, including expansion of existing facilities by less than 10,000 square feet of gross floor area and school closings, but not changes in use related to such closings;"*, the Board deems this project to be a **Type II action** requiring no further environmental review.

6 yes, 0 no, 1 absent  
Motion carried

**EXECUTIVE SESSION AND ADJOURNMENT:**

It was moved by Hovey, seconded by Shelmidine, to go in to executive session at 8:02 p.m. for administrative contract negotiations, confidential employee terms and conditions and property acquisition issues.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Miller, seconded by Haskins, to return from executive session at 8:16 p.m.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Hovey, seconded by Haskins, to adjourn at 8:24 p.m.

6 yes, 0 no, 1 absent  
Motion carried

**Future Board Meeting Dates**

Worksession Meeting: Monday, April 25, 2011

Regular Meeting: Thursday, May 5, 2011

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk