

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** June 9, 2011

**Kind of meeting:** Regular

**Place:** Sandy Creek Board Room

**Board Members Present:**

Brian MacVean  
Tammy Miller  
John Shelmidine  
Mike Hovey  
Creg Ivison

**Others Present:**

Stewart R. Amell  
Shelley Fitzpatrick  
Sue Ann Archibee  
Carolyn Shirley  
Maureen Shiel

Amy Guarasce  
Rian Kehoe & Family  
Cody Hall & Family  
Karen Miller  
Kristen Presley

**Board Members Absent:**

Steve Haskins  
Shannon Akey

**CALL TO ORDER:**

Brian MacVean, Board President, called the meeting to order at 7:00 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATIONS:**

The Spanish Club Advisors (Karen Miller and Kristen Presley) conducted a presentation of their trip to Spain and Italy.

Students from the Video Gaming Class (Rian Kehoe and Cody Hall) conducted a presentation on knowledge they had gained from taking the class.

**PUBLIC COMMENTS:**

None.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by Hovey, seconded by Shelmidine, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

5 yes, 0 no, 2 absent

Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the regular/budget hearing Board of Education Meeting held May 5, 2011.

The approval of the minutes of the annual Board of Education Meeting held May 17, 2011.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF THE FINANCIAL REPORTS:**

To approve the Clerk and Treasurer's Report for the period of April 1, 2011 – April 30, 2011.

To approve the Extracurricular Treasurer's Report for the period of April 1, 2011 – April 30, 2011.

**APPROVAL OF SCHOOL PURCHASES:**

To approve the Music Supplies Bid as presented.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:****AUTHORIZATIONS/ABOLISHMENTS:**

To abolish the following position:

- a) **A position is abolished for reasons of economy, effective June 30, 2011, in the tenure area of Elementary.**
- b) **The person having the least seniority in the tenure area of Elementary is Shelly Hathway.**
- c) Shelly Hathway shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013 (3).

To abolish the following position:

- a) **A position is abolished for reasons of economy, effective June 30, 2011, in the tenure area of Elementary.**
- b) **The person having the least seniority in the tenure area of Elementary is Teira Norton.**
- c) Teira Norton shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013 (3).

To abolish the following position:

- a) **A position is abolished for reasons of economy, effective June 30, 2011, in the tenure area of Elementary.**
- b) **This position has been vacated due to the retirement of Bonnie Reid. The District is not hiring to fill this vacancy.**

To abolish the following position:

- a) **A position is abolished for reasons of economy, effective June 30, 2011, in the tenure area of Foreign Language (French).**
- b) **The person having the least seniority in the academic tenure area of Foreign Language (French) is Lisa Ryder.**
- c) Lisa Ryder shall be placed upon the preferred eligible list of the District in accordance with Education Law §3013 (3).

To authorize the following positions:

**Full Time Elementary Substitute Teacher**

(paid for by grant funds)  
Base Salary: \$39,000

**Teacher Assistant – Job Coach for Students with Handicapping Conditions**

(paid for by grant funds)  
Base Salary: \$25,350

**Teacher Assistant – Job Coach**

(paid for by grant funds)  
Base Salary: \$25,350

**Teacher Assistant – Local Assistive Technology Specialist**

(paid for by grant funds)  
Base Salary: \$25,350

**Administrative LAN Technician - Confidential Staff**

Approx. Salary: \$21,000

**RESIGNATIONS/TERMINATIONS:**

To accept, the resignation of **Nicole Pompo** from her position of **Special Education Teacher**, effective June 24, 2011.

**LEAVES OF ABSENCE:**

To approve the Family Medical Leave Request for **Joan Royle** from her position of **Reading Teacher (Reading First Grant Coach)** to commence approximately June 7, 2011 and to conclude June 24, 2011.

**APPROVAL OF APPOINTMENTS:**

To approve the following **Elementary Summer School Reading Camp Teachers** for the period of July 11, 2011 – August 4, 2011. Salary is based on 1/200<sup>th</sup> of employee’s salary for a total of 52 hours and planning time to be paid at the curriculum rate of \$28.80/hr. for a total of 12 hours to be paid through Title I Funds:

Candice Clark	Kindergarten	\$1,794.32
Deb Klotz	First Grade	\$2,447.44
Brandie Norton	Second Grade	\$2,367.88
Sara McNitt	Third Grade	\$2,444.84
Sue Bartlett	Fourth Grade	\$2,231.12
Sarah Orr	K-4 Interventionist	\$2,026.76
Brandy Snyder-VanRy	Grade 6 AIS	\$2,323.68

To approve the following **Summer Reading Camp Aides** at a rate of \$9.34/hr for a total approximate salary of \$486:

Edna Ridgeway	Kindergarten
Karin Nemier	First Grade
Michelle Farrand	Second Grade
Sue Abrams	Third Grade
Megan Pratt	Fourth Grade
Judy Allen	K-4 Interventionist

To appoint **Candice Clark** as the **Summer Reading Camp Coordinator** for the period of July 11, 2011 – August 4, 2011, to be paid at a rate of \$28.80/hr for a total of 15 hours for an approximate salary of \$432.

To appoint **Teira Norton** to the position of **Full Time Elementary Substitute** at an approximate salary of \$49,172 for the 2011-2012 school year.

To appoint **Shelly Hathway** to the position of **Teacher Assistant – Job Coach for Students with Handicapping Conditions** at an approximate salary of \$34,506, based upon the SCTA Contract. This position is a (1) one year appointment based upon grant funding.

To appoint **Teresa Crast** to the position of **Teacher Assistant – Job Coach** at an approximate salary of \$32,921, based upon the SCTA Contract. This position is a (1) one year appointment based upon grant funding.

To appoint **Sandy Jamieson** to the position of **Teacher Assistant – Local Assistive Technology Specialist** at an approximate salary of \$27,318, based upon the SCTA Contract. This position is a (1) year appointment based upon grant funding.

To appoint the following individuals to **Maintenance & Grounds Summer Help Positions** for the 2011 summer at a rate of \$8.75/hr. on an as needed basis:

Ryan King  
Jeremy Brennan

To appoint the following individuals to **Summer Painting Positions** for the 2011 summer at a rate of \$8.00/hr. on an as needed basis:

Amanda Carusone  
Diane Vezendy

To appoint the following individuals to **Summer Cleaner Positions** for the 2011 summer at a rate of \$8.00/hr. on an as needed basis:

Aaron Makitra  
Lisa Salzman

To appoint the following individuals to **Summer Technology Positions** for the 2011 summer at a rate of \$8.00/hr. on an as needed basis:

Joe Cambareri  
Mitch Garvin

To appoint **Ann Robbins** to the position of **Grades 2-5 Math Coach/Mentor/Interventionist** to commence September 1, 2011 and to conclude at the end of the 2010-2011 school year for an approximate salary of \$80,620.

To appoint **Charles Worden** to the position of **Administrative LAN Technician** for a probationary period of 26 weeks, to commence **July 1, 2011** and concluding December 30, 2011 (pending completion of civil service requirements) at an annual salary of \$21,000.

#### REPORTS:

Board Committee Reports/Comments:

There were no updates to report on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee.

There were no updates to report on the updates on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee and its progress.

There were no updates to report on the Board Policy subcommittee.

John Shelmidine discussed the Oswego County BOCES Board of Education.

Creg Ivison discussed the Oswego County School Board Association.

Stewart Amell presented the Superintendent's Reports/Comments.

Sue Ann Archibee presented the Elementary Principal's Report/Comments.

Carolyn Shirley presented the Middle School Coordinator's Report/Comments.

Maureen Shiel was not present to give the High School Principal's Reports/Comments.

#### DISCUSSION ITEMS:

Maureen Shiel discussed the Regents Examination changes.

Stewart Amell discussed the new regulations for Teacher/Principal evaluations.

Shelley Fitzpatrick discussed the proposed Board of Education Meeting Dates for 2011-2012.

The 2010-2011 Master Sub List for quarterly review.

#### ACTION ITEMS:

It was moved by Hovey, seconded by Ivison, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2010-2011 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

5 yes, 0 no, 2 absent  
Motion carried

It was moved by Hovey, seconded by Ivison, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Jeremy Briggs** on tenure to the academic tenure area of **Psychology**, effective September 1, 2011. Mr. Briggs holds an Initial Certificate as a School Psychologist (exp. 1/31/2014).

5 yes, 0 no, 2 absent  
Motion carried

It was moved by Hovey' seconded by Ivison, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Rebecca Fairchild** on tenure to the academic tenure area of **Remedial Reading**, effective September 1, 2011. Mrs. Fairchild hold an Initial Certificate in Literacy (Birth – Grade 6) (exp. 8/31/11), an Initial Certificate in Childhood Education (Grades 1-6) (exp. 1/31/12), and an Initial Certificate in Early Childhood Education (Birth – Grade 2) (exp. 8/31/12).

5 yes, 0 no, 2 absent  
Motion carried

It was moved by Hovey, seconded by Ivison, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution: Be it resolved that the Sandy Creek Central School District Board of Education agrees to **participate in the Oswego County BOCES Cooperative Purchasing Programs** in accordance with the guidelines set forth in the "Cooperative Purchasing Agreement" for the 2011-2012 school year.

5 yes, 0 no, 2 absent  
Motion carried

It was moved by Hovey, seconded by Ivison, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution:

WHEREAS the Sandy Creek Central School District (the “District”) intends to submit to the New York State Education Department (SED) an application to provide Special Education Summer School services to the school aged students for the summer of 2011; and

WHEREAS the District does not have adequate staffing or sufficient numbers of students with similar Individual Education Plans (IEPs) to permit it to operate such a program on its own in a cost effective manner; and

WHEREAS such students are, for the regular 10 month school year, provided such services through the Oswego BOCES and such students would benefit most from consistency in instruction from the same or similar staff with the same or similar students present in the classes; and

WHEREAS the District has been advised by the Oswego BOCES (the “BOCES) that is can provide Summer School special educational services for the District’s students at the following cost per day:

<u>Service</u>	<u>Rate Per Day</u>
Itinerant Services for Hearing Impaired	As Needed

WHEREAS by virtue of providing such Summer School special education services to multiple school districts drawing in more students with similar needs enabling the BOCES to put together classes with a greater number of students comprised of students with similar needs in a more cost effective manner than can be accomplished by any individual school district;

NOW, THEREFORE, BE IT RESOLVED that the District shall participate in the Oswego BOCES 2011 Summer School special education program for those students specified by the District’s Committee on Special Education as requiring an Extended School Year program; and it is further RESOLVED that the District agrees to pay the actual rate specified above for the 2011 special education Summer School program, notwithstanding SED tuition rates, as the BOCES program is significantly less costly, and educationally more appropriate, than providing such services in the District.

5 yes, 0 no, 2 absent  
Motion carried

It was moved by Hovey, seconded by Ivison, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Agreement of Continuing Education with Oswego County BOCES** (for GED Equivalent Education Services).

5 yes, 0 no, 2 absent  
Motion carried

It was moved by Hovey, seconded by Ivison, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt, the following policy:

WHEREAS, the Governmental Accounting Standards Board (GASB) has adopted Statement Number 54 (GASB 54), Fund Balance Reporting and Governmental Fund Type Definitions, that is effective in fiscal year 2010-2011, and

WHEREAS, the Sandy Creek Central School District School District wishes to implement GASB 54 as required beginning with the current July 1, 2010 – June 30, 2011 fiscal year;

NOW THEREFORE BE IT RESOLVED that the Board of Education hereby adopts the following policy:

Fund balance measures the net financial resources available to finance expenditures of future periods. The District’s Unassigned General Fund Balance will be maintained to provide the District with sufficient working capital and a margin of safety to address local and regional emergencies without borrowing. The Unassigned General Fund Balance may only be appropriated by resolution of the Board of Education.

Fund balance of the District may be committed for a specific source by formal action of the Board of Education. Amendments or modifications to the committed fund balance must also be approved by formal action of the Board of Education. Committed fund balance does not lapse at year-end. The formal action required to commit fund balance shall be by board resolution or majority vote.

The Board of Education delegates authority to restrict/assign fund balance for a specific purpose to the Business Administrator of the Sandy Creek Central School District.

For purposes of fund balance classification, expenditures are to be spent from restricted fund balance first and then unrestricted. Expenditures incurred in the unrestricted fund balances shall be reduced first from the committed fund balance, then from the assigned fund balance, and lastly, the unassigned fund balance.

5 yes, 0 no, 2 absent  
Motion carried

**EXECUTIVE SESSION:**

It was moved by Hovey, seconded by Miller, to go in to executive session for Administrative Negotiations, Property Acquisition, Confidential Staff Terms and Conditions, Superintendent and Business Administrator Contractual Agreements at 8:24 p.m.

5 yes, 0 no, 2 absent  
Motion carried

It was moved by Hovey, seconded by Miller, to return from executive session at 9:30 p.m.

5 yes, 0 no, 2 absent  
Motion carried

**ACTION ITEMS:**

It was moved by Hovey, seconded by Ivison to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent to approve the 2011 – 2012 Terms & Conditions for the Confidential Staff as presented.

5 yes, 0 no, 2 absent  
Motion carried

It was moved by Hovey, seconded by Shelmidine, to approve the following resolution:

**WHEREAS**, the Board of Education of the Sandy Creek Central School District and Stewart R. Amell are parties to an employment contract dated March 11, 2010, and

**WHEREAS**, said contract provides for an increase in Amell's salary for the 2011-2012 school year and

**WHEREAS**, Amell has offered to forego such increase and the parties having negotiated a Memorandum of Understanding to that effect,

Upon motion of Hovey, seconded by Shelmidine, it is hereby

**RESOLVED**, that the Board of Education President is hereby authorized to sign and enter into the Memorandum of Understanding on behalf of the Board of Educaiton of the Sandy Creek Central School District.

5 yes, 0 no, 2 absent  
Motion carried

**ADJOURNMENT:**

It was moved by Hovey, seconded by Miller to Adjourn at 9:37pm.

5 yes, 0 no, 2 absent  
Motion carried

**Future Board Meeting Dates**

Regular Meeting: Thursday, July 14, 2011

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk