

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** July 12, 2012

**Meeting:** Regular

**Place:** Sandy Creek Board Room

**Board Members Present:**

Brian MacVean  
Shannon Akey  
Steve Haskins  
Tammy Miller  
John Shelmidine  
Brenda Yerdon

**Others Present:**

Stewart R. Amell  
Shelley Fitzpatrick  
Maureen Shiel  
Carolyn Shirley  
Sue Ann Archibee

**Board Members Absent:**

Amy Guarasce

**CALL TO ORDER:**

Shelley Fitzpatrick, District Clerk, called the meeting to order at 7:00 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**ADMINISTRATION OF OATH:**

The District Clerk administered the Oath of Office to Brenda Yerdon who was elected to the Board of Education.

**PRESENTATIONS:**

None.

**ORGANIZATIONAL MEETING**

**PUBLIC COMMENTS:**

None.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by Shelmidine, seconded by Akey, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

6 yes, 0 no, 1 absent  
Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held June 14, 2012.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee’s decision, the Board of Education accepts the Committee on Special Education’s recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF THE FINANCIAL REPORTS:**

To approve the Clerk and Treasurer’s Report for the period of May 1, 2012 – May 31, 2012.

To approve the Extracurricular Treasurer’s Report for the period of May 1, 2012 – May 31, 2012.

**APPROVAL OF SCHOOL PURCHASES:**

None.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:**

**AUTHORIZATIONS/ABOLISHMENTS:**

None.

**RESIGNATIONS/TERMINATIONS:**

None.

**LEAVES OF ABSENCE:**

None.

**APPROVAL OF APPOINTMENTS:**

To approve the following **Summer Food Service Helper** appointments at a rate of \$10.75/hour for an approximate salary of \$565:

- Deborah Archibee
- Donna Jones
- Jessica Brown

To appoint **Deborah Archibee** as the **Coordinator of the Summer Feeding Program** at her 2012-2013 hourly rate of pay for an approximate salary of \$1,500.

To appoint **Teresa Crast** to a **Teacher Assistant** position for a probationary period of three years commencing September 1, 2012 and concluding June 30, 2015. Mrs. Crast is being hired based upon the preferred eligible list of the District in accordance with Education Law §3013 (3). Salary for this position will be \$31,421 based upon a Master’s Degree and 33 graduate credit hours.

To appoint **Alexzeina Hager** to the tenure area of **Mathematics 7-12** for a probationary period of three years commencing September 1, 2012 and concluding on June 30, 2015. Ms. Hager holds an initial certification in Mathematics 7-12, expiring on 1/31/2016. Salary for this position will be \$39,000 based upon a Bachelor’s Degree and 0 graduate credit hours.

To appoint the following individuals to Title 1 Mentoring Positions based upon June Regent’s results:

|                    |                                |                       |
|--------------------|--------------------------------|-----------------------|
| Caitlin Urlacher   | Global Studies                 | Approx. Salary: \$558 |
| Cassandra Vallance | Global Studies – Sp Ed Teacher | Approx. Salary: \$558 |
| Cassandra Vallance | US History – Sp Ed Teacher     | Approx. Salary: \$558 |

**REPORTS:****Board Committee Reports/Comments:**

There were no updates to report on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee.

There were no updates to report on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine discussed the Oswego County BOCES Board of Education.

There was no update for the Oswego County School Board Association.

Stewart Amell presented the Superintendent's Reports/Comments.

Sue Ann Archibee presented the Elementary Principal's Reports/Comments.

Carolyn Shirley presented the Middle School Principal's Reports/Comments.

Maureen Shiel presented the High School Principal's Reports/Comments.

**DISCUSSION ITEMS:**

Stewart Amell discussed the **Kindergarten Enrollments** for the 2012-2013 school year.

Stewart Amell presented recommendations for **Substitute Rates**.

Maureen Shiel discussed the **Regents Results** for the 2011-2012 school year.

Stewart Amell discussed the **Concussion Policy**.

Stewart Amell and the Board of Education discussed the **Board of Education Committees** for the 2012-2013 school year.

**ACTION ITEMS:**

It was moved by Haskins, seconded by Yerdon, to approve the additions to the **2012-2013 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, the Board of Education shall **authorize and establish** a designated **Workers' Compensation Reserve Fund** in accordance with General Municipal Law, Section 6-j. The purpose of this fund shall be to pay for compensation benefits, other expenses authorized by Article 2 of the Workers' Compensation Law, for payment of expenses of administering this self-insurance program, and to fund the District future liability for Workers' Compensation. The reserve will be funded through budgetary appropriations and/or excess fund balance. In accordance with the NYS Uniform System of Accounts for School District the Workers' Compensation Reserve Fund shall be accounted for in the General Fund.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached resolution that **authorizes the OCM BOCES Regional Information Center to provide the District with lit fiber for high speed communications services (internet bandwidth)**.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to authorize the position of **Elementary Teacher** based upon enrollment and student needs of the District.

6 yes, 0 no, 1 absent

Motion carried

A vacancy occurring in the position of **Elementary Education Teacher**, and **Shelly Hathway** having been placed on the Preferred Eligible list from a similar position to the vacancy and having the most seniority on the Preferred Eligible list. It was moved by Haskins, seconded by Yerdon, RESOLVED that Shelly Hathway is appointed to the vacancy pursuant to Education Law §3013. Approximate salary is \$51,143 based upon a Master's Degree and 39 graduate credit hours.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt the attached **Concussion Management Policy**.

6 yes, 0 no, 1 absent

Motion carried

**EXECUTIVE SESSION**

None.

**ADJOURNMENT:**

It was moved by Haskins, seconded by Shelmidine, to adjourn at 7:59 p.m.

6 yes, 0 no, 1 absent

Motion carried

**Future Board Meeting Dates**

Regular Meeting: Thursday, August 9, 2012

Worksession Meeting: Thursday, August 23, 2012

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk