

**MINUTES OF THE MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: August 23, 2012

Kind of meeting: Worksession

Place: Sandy Creek Board Room

Board Members Present:

Brian MacVean
Shannon Akey
Brenda Yerdon
Tammy Miller
Amy Guarasce
John Shelmidine
Steve Haskins

Others Present:

Stewart Amell
Shelley Fitzpatrick

Board Members Absent:

None.

CALL TO ORDER:

Brian MacVean, Board President, called the meeting to order at 7:00 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

EXECUTIVE SESSION:

It was moved by Shelmidine, seconded by Haskins, to go in to executive session in regards to a grievance hearing regarding extra bus runs and an employee contract discussion at 7:01 p.m.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Haskins, seconded by Akey, to come out of executive session at 7:56 p.m.

7 yes, 0 no, 0 absent
Motion carried

PRESENTATION(S):

None.

DISCUSSION ITEM(S):

Stewart Amell discussed possible Board of Education Goals and Presentation for the 2012-2013 school year.

Stewart Amell discussed the Lead Evaluator Certification.

Shelley Fitzpatrick discussed the change in the tax warrant for the revised equalization rate for the Town of Redfield and the impact it had on the tax levy distribution.

ACTION ITEMS:

It was moved by Shelmidine, seconded by Haskins, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **one day Military leave of absence (August 30, 2012)** for **Christian Sturick** from his position as a Science Teacher.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Shelmidine, seconded by Haskins, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Alicia Schultz**, to the position of **Elementary Teacher Leave Replacement** to commence September 1, 2012 and concluding November 9, 2012 for an approximate salary of \$9,360, based upon the current Long-Term Substitute provision of the Sandy Creek Teachers Association Contract.

(Position due to the FMLA Request of Roxanne Ferguson.)

7 yes, 0 no, 0 absent

Motion carried

It was moved by Shelmidine, seconded by Haskins, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Substitute Rates** as follows, to commence September 1, 2012:

Certified Teachers	\$80/day
Non-Certified Teachers	\$70/day
Nurses	\$80/day
Teacher Aides	\$8.25/hr.
Clerical	\$7.75/hr.
Food Service	\$7.75/hr.
Bus Driver	\$11.00/hr. (for the first 120 hrs., after 120 hrs. will remain at \$13/hr. as paid currently)
Bus Aide	\$7.75/hr.
Custodial	\$8.00/hr.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Yerdon, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Confidential Staff Terms and Conditions** for the 2012-2013 school year.

7 yes, 0 no, 0 absent

Motion carried

RESOLVED, on motion by Haskins, seconded by Akey, to approve a **one year extension** to the existing July 1, 2010 to June 30, 2015 contract between the Chief School Administrator, **Stewart R. Amell, Superintendent of Schools and the Board of Education, thereby creating a new extended contract dated July 1, 2011 to June 30, 2016 with the % increment upon the base salary of the July1, 2014 – June 30, 2015 school year to be determined by performance evaluation.**

7 yes, 0 no, 0 absent

Motion carried

It was moved by Akey, seconded by Haskins, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution: BE IT RESOLVED that **Maureen Shiel, Carolyn Shirley, and Sue Ann Archibee** are hereby certified as a **Qualified Lead Evaluator of Classroom Teachers** having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved rubrics selected by the Sandy Creek Central School District for use in the evaluation of classroom teachers, including training on the effective application of such rubric to observe a classroom teacher's practice;
- 5) Application and use of the assessment tools that the Sandy Creek Central School District utilizes to evaluate its classroom teachers including, but not limited to

structured portfolio reviews; student, parent, teacher, community feedback; school improvement goals, etc.;

- 6) Application and use of the State-approved locally selected measures of student achievement used by the Sandy Creek Central School District to evaluate its classroom teachers;
- 7) The scoring methodology utilized by the Department and the Sandy Creek Central School District to evaluate classroom teacher under 8 NYCRR §30-2, including:
 - a. how scores are generated for each subcomponent and the composite effectiveness score classroom teachers, and
 - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of classroom teachers and their subcomponent ratings; and
- 8) Specific considerations in evaluating classroom teachers of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Sandy Creek Central School District annual professional performance review plan.

7 yes, 0 no, 0 absent

Motion carried

It was moved by , seconded by , to approve the following resolution: RESOLVED, on motion by Akey, seconded by Haskins, to approve the following resolution: BE IT RESOLVED, that **Stewart R. Amell** is hereby certified as a **Qualified Lead Evaluator of Building Principals** having successfully completed the following training requirements prescribed in 8 NYCRR §30-2.9 (b):

- 1) The New York State Teaching Standards, and their related elements and performance indicators/the Leadership Standards and their related functions;
- 2) Evidence-based observation techniques that are grounded in research;
- 3) Application and use of the student growth percentile model and the value-added growth model as defined in 8 NYCRR §30-2.2;
- 4) Application and use of the State-approved rubrics selected by the Sandy Creek Central School District for use in the evaluation of building principals, including training on the effective application of such rubric to observe a building principal's practice;
- 5) Application and use of the assessment tools that the Sandy Creek Central School District utilizes to evaluate its building principals including, but not limited to structured portfolio reviews; student, parent, teacher, community feedback; school improvement goals, etc.;
- 6) Application and use of the State-approved locally selected measures of student achievement used by the Sandy Creek Central School District to evaluate its principals;
- 7) The scoring methodology utilized by the Department and the Sandy Creek Central School District to evaluate a building principal under 8 NYCRR §30-2, including:
 - a. how scores are generated for each subcomponent and the composite effectiveness score of building principals and
 - b. application and use of the scoring ranges prescribed by the Commissioner for the four designated rating categories used for the overall rating of principals and their subcomponent ratings; and
- 8) Specific considerations in evaluating building principals of English language learners and students with disabilities.

Training on the use of the Statewide Instructional Reporting System, also required by 8 NYCRR §30-2.9 (b), will be provided once the NYS Education Department makes available the information required for such training.

This certification has been issued in accordance with the process for certifying lead evaluators described in the Sandy Creek Central School District's annual professional performance review plan.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Akey, seconded by Haskins, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Karrie Swarthout** to the position of **Food Service Helper** for a probationary period of 26 weeks, to commence September 1, 2012, and concluding March 1, 2013 (pending fingerprint approval) at an approximate salary of \$3,559.

(Position due to the termination of an employee.)

7 yes, 0 no, 0 absent

Motion carried

It was moved by Akey, seconded by Haskins, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to increase the English as a Second Language (ESL) teaching position from .50 FTE to .73 FTE due to student needs.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Akey, seconded by Haskins, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Haley Hudson, English as a Second Language (ESL) Teacher**, to the increased **ESL Position (from .50 FTE to .73 FTE)** at the pro-rated salary of \$28,470 inclusive of a Bachelor's Degree and 0 graduate credits, due to increased student needs.

7 yes, 0 no, 0 absent

Motion carried

Upon the motion of Haskins, seconded by Guarasce **RESOLVED**, The appeal by the Sandy Creek Support Staff Association regarding the **Assignment of Extra Bus Runs Grievance is hereby denied** for reasons which include, but are not limited to, the following:

- The District has had a long practice, acknowledged by the Association, of using teachers to transport small numbers of students to select events. As such, the grievance is untimely.
- The District has had a long practice, acknowledged by the Association, of using teachers to transport small numbers of students to select events. As such, neither party has considered the transportation of small numbers of students to select events to fall within the purview of Appendix A, Section E.

And further this resolution shall constitute the written decision of the Board of Education in accordance with the grievance procedure.

7 yes, 0 no, 0 absent

Motion carried

EXECUTIVE SESSION:

It was moved by Shelmidine, seconded by Akey, to go in to executive session for an employee contract discussion at 8:21 pm.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Haskins, seconded by Guarasce, to return from executive session at 9:23 p.m.

7 yes, 0 no, 0 absent

Motion carried

ADJOURNMENT:

It was moved by Shelmidine, seconded by Haskins, to adjourn at 9:24 p.m.

7 yes, 0 no, 0 absent

Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, September 13, 2012

Worksession Meeting: Thursday, September 27, 2012

Respectfully Submitted,

Shelley H. Fitzpatrick
District Clerk