

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** December 13, 2012

**Meeting:** Regular

**Place:** Sandy Creek Board Room

**Board Members Present:**

Brian MacVean  
Shannon Akey  
Tammy Miller  
John Shelmidine  
Amy Guarasce  
Brenda Yerdon  
Steve Haskins (entered 7:05pm)

**Others Present:**

Stewart R. Amell  
Shelley Fitzpatrick  
Maureen Shiel  
Carolyn Shirley

Mr. Christopher Todd  
Nicole Wall  
Karrina Snyder  
Sara Allison  
Chelsea Clafflin  
McKayla Fox  
Kylie Eldridge

**Board Members Absent:**

None.

**CALL TO ORDER:**

Brian MacVean, Board President, called the meeting to order at 7:00 pm in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATIONS:**

Mr. Christopher Todd, District Superintendent of Oswego County BOCES will be present to discuss the Oswego BOCES Capital Construction Project, Oswego BOCES Transportation Efficiency Study, and Oswego BOCES Administrative Efficiency Study.

(Steve Haskins entered 7:05 pm)

**PUBLIC COMMENTS:**

Karrina Snyder commented upon the weighting for class ranking of college courses.  
Maureen Shiel, HS principal discussed senior class privileges.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by Haskins, seconded by Yerdon, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

7 yes, 0 no, 0 absent  
Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held November 8, 2012.

The approval of the minutes of the Worksession Board of Education Meeting held November 29, 2012.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF THE FINANCIAL REPORTS:**

To approve the Clerk and Treasurer's Report for the period of October 1, 2012 – October 31, 2012.

To approve the Extracurricular Treasurer's Report for the period of October 1, 2012 – October 31, 2012.

**APPROVAL OF SCHOOL PURCHASES:**

None.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:**

**AUTHORIZATIONS/ABOLISHMENTS:**

To authorize the following **Rising Star After School** position, pending enrollment. Program runs from January 3, 2013 – April 11, 2013 (T/TH). Teachers will be paid 25 hours at 1/200<sup>th</sup> of their salary for instructional time and 6.25 hours at the curriculum rate for planning time for an approximate salary of \$1,348 based upon the 2012-2013 median salary.

Grade 5: 1 additional teacher (Combination ELA/ Math)

**RESIGNATIONS/TERMINATIONS:**

To accept the resignation of **Lyndsay Rowell** from her position as the **Volunteer Volleyball Assistant** effective November 12, 2012.

**LEAVES OF ABSENCE:**

None.

**APPROVAL OF APPOINTMENTS:**

To appoint the following **Rising Star Early Intervention Reading Program Teachers**. Program runs from January 3, 2013 – April 11, 2013 (T/TH). Teachers will be paid approx 30 hours at 1/200<sup>th</sup> of their salary for instructional time and approx 7.50 hours at the curriculum rate for planning time.

Rebecca Fairchild	Grade 1	Approx. Salary:	\$1,204
Aimee Bibbins	Grade 2	Approx. Salary:	\$1,320

To appoint the following **Rising Stars After School Program Teachers**. Program runs from January 3, 2013 – April 11, 2013 (T/TH). Teachers will be paid approx. 30 hours at 1/200<sup>th</sup> of their salary for instructional time and approx. 7.50 hours at the curriculum rate for planning time.

Elaine Brown	Grade 3 ELA	Approx. Salary:	\$1,013
Sue Abrams	Grade 3 Math	Approx. Salary:	\$1,013
Sue Bartlett	Grade 4 ELA	Approx. Salary:	\$1,265
Judy Allen	Grade 4 Math	Approx. Salary:	\$1,013
Candice Clark	Grade 5 ELA/Math	Approx. Salary:	\$1,131
Susan Gafner	Grade 6 ELA/Math	Approx. Salary:	\$1,302

To appoint **Candice Clark** to the position of **ELA, Math & Early Intervention Reading Program Coordinator** for an approximate salary of \$356. Program runs from January 3, 2013 – April 11, 2013 to be paid for approx. 15 hours at curriculum rate.

To **permanently appoint Robbin Wood** to the position of **Teacher Aide** effective December 21, 2012.

**REPORTS:****Board Committee Reports/Comments:**

Stewart Amell discussed the updates on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee.

Brian MacVean discussed the updates on the Finance subcommittee.

There were no updates on the Transportation subcommittee.

John Shelmidine discussed the Oswego County BOCES Board of Education.

Stewart Amell presented the Superintendent's Reports/Comments.

Carolyn Shirley presented the Middle School Principal's Reports/Comments.

Maureen Shiel presented the High School Principal's Reports/Comments.

**DISCUSSION ITEMS:**

Stewart Amell discussed School Motto ideas.

Finance Subcommittee members discussed the External Audit for Fiscal Year Ended June 30, 2012.

Stewart Amell discussed tenure candidates (Puckett & St. Croix).

Stewart Amell discussed the draft budget calendar and considerations.

Shelley Fitzpatrick discussed the amendment to 403(b) provider plan for new military regulations.

Shelley Fitzpatrick discussed the extracurricular fund dissolution and transfer of funds.

**ACTION ITEMS:**

It was moved by Shelmidine, seconded by Haskins, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to accept the **2011-2012 External Audit as presented by Ciaschi, Dietershagen, Little, Mickelson & Company, LLP.**

7 yes, 0 no, 0 absent

Motion carried

It was moved by Shelmidine, seconded by Haskins, to approve the **Amended Sandy Creek CSD 403(b) Provider Retirement Plan.**

7 yes, 0 no, 0 absent

Motion carried

It was moved by Shelmidine, seconded by Haskins, to approve the **dissolution of the remaining balance of \$19.58 of the Class of 2012 and to transfer the \$19.58 plus the balance of \$57.22 in the Unclaimed Funds Extracurricular Account to the HS Student Council Extracurricular Account as per Board of Education policy and upon the advice of external auditor, Ciaschi, Dietershagen, Little, Mickelson & Company, LLP.**

**EXECUTIVE SESSION AND ADJOURNMENT:**

It was moved by Miller, seconded by Akey, to go in to executive session to discuss at 7:58 p.m.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Guarasce, seconded by Haskins, to return from executive session and to adjourn at 8:30p.m.

7 yes, 0 no, 0 absent

Motion carried

**Future Board Meeting Dates**

Worksession Meeting: There will be no worksession in December.

Regular Meeting: Thursday, January 10, 2013

Worksession Meeting: Thursday, January 24, 2013

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk