

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** January 10, 2013

**Meeting:** Regular

**Place:** Sandy Creek Board Room

**Board Members Present:**

Brian MacVean  
Steve Haskins  
Tammy Miller  
John Shelmidine  
Amy Guarasce  
Brenda Yerdon  
Shannon Akey (entered 7:58pm)

**Others Present:**

Stewart R. Amell	Mike Kastler
Shelley Fitzpatrick	Kim Crast
Maureen Shiel	Frank Manchester
Carolyn Shirley	Lance Collins
Sue Ann Archibee	Greg Potter
Chris Ouderkirk	

**Board Members Absent:**

none

**CALL TO ORDER:**

Brian MacVean, Board President, called the meeting to order at 7:00 pm in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATIONS:**

Maureen Shiel and Chris Ouderkirk, co-Chairs of the Emergency Management Team, discussed the Emergency Planning Committee along with Stewart Amell and members of the Lacona and Sandy Creek Fire Department(s).

**PUBLIC COMMENTS:**

None.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by Haskins, seconded by Guarasce, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

6 yes, 0 no, 1 absent

Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held December 8, 2012.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF THE FINANCIAL REPORTS:**

To approve the Clerk and Treasurer's Report for the period of November 1, 2012 – November 30, 2012.

To approve the Extracurricular Treasurer's Report for the period of November 1, 2012 – November 30, 2012.

**APPROVAL OF SCHOOL PURCHASES:**

None.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:****AUTHORIZATIONS/ABOLISHMENTS:**

None.

**RESIGNATIONS/TERMINATIONS:**

None.

**LEAVES OF ABSENCE:**

To approve the Maternity Leave Extension under the **Family Medical Leave Act** for **Catherine Rexford** from her position of Teacher Aide, to conclude January 25, 2013.

(Catherine's original maternity leave request concluded on or about December 24, 2012.)

**APPROVAL OF APPOINTMENTS:**

To appoint the following **Rising Stars After School Program Teacher**. Program runs from January 3, 2013 – April 11, 2013 (T/TH). Teachers will be paid approximately 30 hours at 1/200<sup>th</sup> of their salary for instructional time and approximately 7.50 hours at the curriculum rate for planning time.

Denise Elkin	Grade 5 (additional teacher)	Approx. Salary:	\$1,640
	Combination ELA/Math		

To **permanently appoint Melissa VanRy** to the position of **Food Service Helper** effective January 18, 2013.

To appoint **Karen MacDowell** to the position of **After School Study Hall Monitor** to commence January 7, 2013, and concluding approximately March 15, 2013 on an as needed basis, to be paid at \$11/hr. for an approximate salary of \$1,419.

**REPORTS:****Board Committee Reports/Comments:**

Stewart Amell discussed the updates on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee.

There were no updates on the Finance subcommittee.

There were no updates on the Transportation subcommittee.

John Shelmidine discussed the Oswego County BOCES Board of Education.

**(Shannon Akey entered 7:58 pm)**

Stewart Amell presented the Superintendent's Reports/Comments.

Sue Ann Archibee presented the Elementary Principal's Reports/Comments.

Carolyn Shirley presented the Middle School Principal's Reports/Comments.

Maureen Shiel presented the High School Principal's Reports/Comments.

**DISCUSSION ITEMS:**

Stewart Amell discussed the Budget Calendar for 2013-2014.

Stewart Amell discussed the winning school motto, "Comet Pride is Community Wide."

Stewart Amell and Shelley Fitzpatrick discussed Budget Considerations.

It was mentioned that it was unfortunate that the Pulaski Academy and Central School District does not want to continue on with the Joint Board of Education Shared Services SubCommittee but would consider the options for investigating more sharing opportunities at times of key position retirements.

**ACTION ITEMS:**

It was moved by Akey, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt the **2013-2014 Budget Calendar**

7 yes, 0 no, 0 absent

Motion carried

It was moved by Akey, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt the **School Motto, "Comet Pride is Community Wide."**

7 yes, 0 no, 0 absent

Motion carried

It was moved by Akey, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Jonna St. Croix** on **tenure** to the academic tenure area of **Social Studies**, effective January 24, 2013. Ms. St. Croix holds an Initial Certificate in Social Studies 7-12 (exp. 8/31/13).

7 yes, 0 no, 0 absent

Motion carried

It was moved by Akey, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Hillary Puckett** on **tenure** to the academic tenure area of **Special Education**, effective February 1, 2013. Ms. Puckett holds Initial Certification in the following areas: Students w/Disabilities (Gr. 5-9), Generalist (exp. 8/31/16), Students w/Disabilities (Gr. 1-6) (exp. 1/31/15), and Childhood Education (Gr. 1-6) (exp. 8/31/13).

7 yes, 0 no, 0 absent

Motion carried

**EXECUTIVE SESSION:**

It was moved by Haskins, seconded by Yerdon, to go in to executive session to discuss a particular contract issue at 8:27p.m.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Haskins, seconded by Guarasce, to return from executive session at 8:48 p.m.

7 yes, 0 no, 0 absent

Motion carried

**ACTION ITEM:**

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Terms and Conditions for the Business Administrator** for the 2011-2012, 2012-2013 and 2013-2014 school year(s).

7 yes, 0 no, 0 absent

Motion carried

**ADJOURN:**

It was moved by Haskins, seconded by Guarasce, to adjourn at 8:50p.m.

7 yes, 0 no, 0 absent

Motion carried

**Future Board Meeting Dates**

Worksession Meeting: Thursday, January 24, 2013

Regular Meeting: Thursday, February 14, 2013

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk