

**MINUTES OF THE MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: June 13, 2013

Meeting: Regular

Place: Sandy Creek Board Room

Board Members Present:

Brian MacVean
Tammy Miller
Steve Haskins
Amy Guarasce
Brenda Yerdon
John Shelmidine

Others Present:

Stewart R. Amell
Shelley Fitzpatrick
Maureen Shiel
Carolyn Shirley
Sue Ann Archibee

Isabel Bray
Olivia Ivison
Gina Rice & family
Jamie Bray & family
Creg & Denise Ivison
Mr. & Mrs. Learned
Nicole Wall
Janet Hanni

Board Members Absent:

Shannon Akey

RECOGNITION:

Stewart Amell, on behalf of the Board of Education, recognized Isabel Bray as the Class of 2013 Valedictorian and Olivia Ivison as the Class of 2013 Salutatorian.

Stewart Amell also recognized Steve Haskins for his years of dedication as a Board of Education Member.

CALL TO ORDER:

Brian MacVean, Board President, called the meeting to order at 7 pm in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PUBLIC COMMENTS:

Val/Sal
Mark Potter

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

Motion made by Yerdon, seconded by Haskins, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

6 yes, 0 no, 1 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held April 11, 2013.
The approval of the minutes of the Worksession Board of Education Meeting held on April 25, 2013.
The approval of the minutes of the Regular Board of Education Meeting held on May 9, 2013.
The approval of the minutes of the Special Board of Education Meeting held on May 21, 2013.
The approval of the minutes of the Worksession Board of Education Meeting held on May 23, 2013.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF THE FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of March 1, 2013 – March 31, 2013 and April 1, 2013 – April 30, 2013.

To approve the Extracurricular Treasurer's Report for the period of March 1, 2013 – March 31, 2013 and April 1, 2013 – April 30, 2013.

APPROVAL OF SCHOOL PURCHASES:

To approve the Health Supplies Bid as presented.

To approve the Musical Instrument Bid as presented.

To approve the Specialty Papers Bid as presented.

To approve the Audio Visual Supplies Bid as presented.

To approve the Computer Equipment/Supplies Bid as presented.

To approve the Custodial Supplies Bid as presented.

To approve the Athletic Equipment & Supplies Bid as presented.

To approve the Filter Bid as presented.

APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:**AUTHORIZATIONS/ABOLISHMENTS:**

To **reduce** the following position:

- a) A position is reduced (0.50 FTE to 0.125 FTE) for reasons of economy, effective June 30, 2013, in the tenure area of Business and Distributive Education.
- b) The person having the least seniority in the tenure area of Business and Distributive Education is Michele Miller.
- c) Michele Miller shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013 (3).
- d) This reduced position is reflective of 1 teaching period with associated planning time at a pro-rated salary of \$7,334.

To **authorize** the following positions due to increased student needs:

English as a Second Language (ESL) Teacher to be increased from .73 FTE to 1.0 FTE

Math Interventionist

To **abolish** the following position:

- a) A position is abolished for reasons of economy, effective June 30, 2013, in the tenure area of Elementary Education.
- b) The person having the least seniority in the tenure area of Elementary Education is Shelly Hathway.

- c) Shelly Hathway shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013 (3).
- d) However, due to the establishment of the Math Interventionist position, Ms. Hathway shall retain a position of Elementary Education for the year 2013-2014.

RESIGNATIONS/TERMINATIONS:

To accept the resignation of **Charrie Lehman** from her position as a **Bus Driver**, effective retroactive to May 13, 2013.

To accept the resignation of **Amy Green** from her position as a **Bus Driver**, effective retroactive to May 23, 2013.

LEAVES OF ABSENCE:

None.

APPROVAL OF APPOINTMENTS:

To appoint the following **Fall Coaches** for the 2013-2014 school year. Stipend amount to be determined per Sandy Creek Teachers Association contract negotiations.

Varsity Football	Step 13+7	Michael Stevens
1 st Assistant Varsity Football	Step 10	Matthew Soluri
2 nd Assistant Varsity Football	Step 13+5	Kevin Halsey
Modified Football	Step 13+6	William Fowler
Assistant Modified Football	Step 3	Nicholas Elkin
Varsity Cross Country	Step 5	Patricia King
Modified Cross Country	Step 1	John Cheney
Varsity Girls Soccer	Step 10	Jonn Stoker
JV Girls Soccer	Step 2	Melanie Gigliotti
Modified Girls Soccer	Step 11	Melissa Williams
Varsity Boys Soccer	TBD	
Modified Boys Soccer	Step 9	Jeffrey Klopotoski
Football Cheerleading	Step 12	Tanya VanOrnum
Weight Room Supervisor	Step 12	William Benedict

To appoint the following **Community Weight Room Supervisors** for the 2013-2014 school year to be paid \$40 per evening worked:

Tammy Thomas	Maryanne Crast
Carolyn Yerdon	Brady Fahnestock

To appoint the following **Department Coordinators/Coordinators/Teachers on Special Assignment** for the 2013-2014 school year. Stipend amount to be determined per Sandy Creek Teachers Association contract negotiations.

Physical Education, Health & Athletics	Michael Stevens
Student Reading & Testing	Amy McCormack
Technology	Paul Goulet
District Data/Technology Curriculum Coordinator	Shelley Blodgett
Pupil Personnel Services	Janice Burns
Assistant Special Education	Kimberly Manfredi
Math	Katie Soluri
English	Denise Elkin
Science	Ted Krenrich
Social Studies	Tonya Trudell
Special Areas	Jacqueline Hobbs

To appoint the following **Advisors** for the 2013-2014 school year. Stipend amount to be determined per Sandy Creek Teachers Association contract negotiations.

Summer Marching Band	Step 13+5	Tom Artini
Extra Curricular Treasurer	Step 4	Teresa Crast
Assistant Yearbook	Step 1	Shawn Zerphey
Student Newspaper	Step 9	Robert Ferguson
Elem. Student Council	Step 6	Buffy Peterson
Elem. Student Council	Step 4	Rebecca Fairchild
MS Honor Society	Step 5	Susan Gafner
Climate Committee	Step 2	Shelly Hathway
Prize Speaking	Step 8	Robert Ferguson
SADD	Step 10	Jeffrey Klopotoski
Mock Trial	Step 3	Jonna St. Croix
OCAV	Step 7	Caitlin Urlacher
MS Student Council	Step 4	Kimberly Curley
MS Student Council	Step 4	Karin Johnson
Yearbook	Step 7	Robert Ferguson
Drama Club Co-Advisor	Step 8	Valerie Marshall
Drama Club Co-Advisor	Step 3	Sandy Kinney
Arts & Education	Step 7	Jacqueline Hobbs
HS Student Council	Step 2	Caitlin Urlacher
HS Honor Society	Step 2	Cassandra Vallance
Set Design – Drama	Step 6	Charles Worden
Spelling Bee	Step 4	Jodi Whitney
History Club	Step 7	Kari Elderbroom
Whiz Quiz	Step 2	Shawn Zerphey
Spanish Club	Step 7	Karen Miller
Colorguard	Step 3	Amanda Miller
Elementary Morning Program Coordinators	Step 5	Jacqueline Hobbs
	Step 2	Judy Allen
Class of 2017 Advisors		Kari Elderbroom
		Jodi Whitney

To appoint the following individuals to **Summer Student Positions** for the 2013 summer, to commence on or about June 17, 2013 on an as needed basis:

Cody Donahue	Painter	\$8.00/hr.
Amelia Yousey	Painter	\$8.00/hr.
Joseph Cambareri	Technology	\$8.00/hr.
David Brown	Technology	\$8.00/hr.
Stephen Smith	Technology	\$8.00/hr.
Devin Bryant	Maintenance & Grounds	\$8.75/hr.
Andrew Wills	Maintenance & Grounds	\$8.75/hr.

To appoint **Elise Lofaro** to a teaching position in the special subject tenure area of **Speech-Language Pathology** for a probationary period of three (3) years to commence September 1, 2013 and to conclude June 30, 2016. Salary will be \$47,839 representing a Masters Degree with 60 graduate credit hours.

(Position due to the resignation of Lori Romano.)

To appoint **Lori Freeman** to the position of **Cleaner** for a probationary period of 26 weeks to commence July 1, 2013 and concluding December 30, 2013, for a rate of pay to be determined by the Sandy Creek Support Staff Association contract negotiations.

(Position due to the resignation of Charles Salisbury.)

To appoint **Valerie Fowler** to the position of **Math Interventionist** to commence September 1, 2013 and to conclude the end of the 2013-2014 school year for an approximate salary of \$69,486.11 representing a Master's Degree and 34 graduate credit hours.

To appoint **Sara McNitt** to the position of **Grades 2-5 math Coach/Mentor/Interventionist** to commence September 1, 2013 and to conclude the end of the 2013-2014 school year for an approximate salary of \$57,647.36 representing a Master's Degree and 33 graduate credit hours.

To appoint Shelly Hathway to the vacancy pursuant to Education Law 3013. A vacancy occurring in the position of **Elementary Education Teacher**, and **Shelly Hathway** having been placed on the Preferred Eligible List from a similar position to the vacancy and having the most seniority on the Preferred Eligible List. Approximate salary if \$52,165.35 based upon a Master's Degree and 39 graduate credit hours.

(Vacancy due to Valerie Fowler appointment as a Math Interventionist)

To appoint **Haley Hudson** to a teaching position in the academic tenure area of **English as a Second Language (ESL)** for a probationary period of three (3) years to commence September 1, 2013 and to conclude June 30, 2016. Salary will be \$41,370, representing a Bachelor's Degree with 18 graduate credit hours.

(Position went from .73 FTE, which was a non-probationary appointment, to 1.0 FTE based on student needs.)

To appoint **Sandra Jamieson** to the position of **Teacher Assistant – Local Assistive Technology Specialist** for the 2013-2014 school year at an approximate salary of \$28,426, based upon the SCTA Contract.

To appoint **Kathy Walter** to the position of **12:1:1 Special Education Aide Leave Replacement** for the 2013-2014 school year at a rate of pay to be determined by the Sandy Creek Support Staff Association contract negotiations.

(Sandra Jamieson's Leave Replacement.)

To appoint **Jessie Glenister** to the position of **Teacher Aide** for a probationary period of 26 weeks to commence September 3, 2013 and concluding March 4, 2014, for a rate of pay to be determined by the Sandy Creek Support Staff Association contract negotiations.

(Position due to the resignation of Emily Thomas.)

To appoint **Michele Miller** to the position of **Teacher Aide** for 0.875 FTE during the 2013-2014 school year at the hourly rate of \$9.62 calculated to pro-rated salary of \$9,788.

(Position due to the resignation of Patsy Caster.)

REPORTS:

Board Committee Reports/Comments:

Stewart Amell discussed updates on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee.

There were no updates to report on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine discussed the Oswego County BOCES Board of Education.

Stewart Amell presented the Superintendent's Reports/Comments.

Sue Ann Archibee presented the Elementary Principal's Reports/Comments.

Carolyn Shirley presented the Middle School Principal's Reports/Comments.

Maureen Shiel presented the High School Principal's Reports/Comments.

DISCUSSION ITEMS:

Stewart Amell discussed the elimination of Mid-Terms.

Maureen Shiel discussed the revisions to the Student Code of Conduct.

Shelley Fitpatrick discussed the NYSSBA Convention in Rochester, October 24-26, 2013

Stewart Amell discussed the Top Ten Correction and it being put on the website, along with the recognition of the Varsity Softball Team.

ACTION ITEMS:

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2012-2013 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: In accordance with Civil Service Law §204-A, the **Agreement between the Superintendent and the Sandy Creek Teachers Association** from the period of July 1, 2012 – June 30, 2015 is hereby implemented with additional funds being provided in accordance with the Agreement.

Roll Call Vote:

MacVean	<u>Yea</u>	Miller	<u>Yea</u>
Akey	<u>Absent</u>	Shelmidine	<u>Yea</u>
Guarasce	<u>Yea</u>	Yerdon	<u>Yea</u>
Haskins	<u>Yea</u>		

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **agreement sponsorship of Continuing Education with Oswego County BOCES**.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **refund of prior year(s) taxes due to assessor error** or parcel split with wrong value assigned (shed was placed on wrong parcel):

Jason Lavallee
P.O. Box 341
Hatfield, MA 01038

Property Address: 3175 Co. Rt. 15
Sandy Creek, NY
027.00-04-30.1

10-11 Fiscal Year: \$ 55.74
11-12 Fiscal Year: 54.67
12-13 Fiscal Year: 52.29
Total Refund: \$162.71

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Sandra Kinney** on tenure to the **Music** area, effective September 1, 2013. Mrs. Kinney holds Permanent Certification in Music and Reading.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **adopt** the **revised Student Code of Conduct Handbook**.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to hold the **reorganization and regular Board of Education Meeting on Tuesday, July 2, 2013 at 6:00 p.m.**

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt the attached resolution **with OCM BOCES for services being, but not limited to, network printing services in CoSer 521, 562, and/or CoSer 620.** (This is to replace the machine in copy room that was water damaged. The lease insurance paid off the lease remaining on the original machine.)

6 yes, 0 no, 1 absent

Motion carried

EXECUTIVE SESSION:

It was moved by Haskins, seconded by Yerdon, to disuss the Superintendent's evaluation at 7:45 p.m.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Haskins, seconded by Yerdon, to return from executive session at 8:47 p.m.

6 yes, 0 no, 1 absent

Motion carried

ADJOURNMENT:

It was moved by Haskins, seconded by Yerdon, to adjourn at 8:49 p.m.

6 yes, 0 no, 1 absent

Motion carried

Future Board Meeting Dates

Regular Meeting: Tuesday, July 2, 2013

Reorganization Meeting: Tuesday, July 2, 2013

Respectfully Submitted,

Shelley H. Fitzpatrick
District Clerk