

**SANDY CREEK CENTRAL SCHOOL DISTRICT  
BOARD OF EDUCATION  
ORGANIZATIONAL MEETING AGENDA FOR 2013-2014**

MEETING DATE: Tuesday, July 2, 2013  
MEETING PLACE: District Board Room

**1. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBER**

**2. ELECTION OF OFFICERS AND ADMINISTRATION OF OATH TO BOARD OFFICERS**

- A) President of Board
- B) Vice-President

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**3. APPOINTMENT OF OFFICERS**

- A) District Treasurer
- B) Deputy District Treasurer
- C) District Clerk of the Board of Education
- D) Deputy District Clerk
- E) Tax Collector

**Michael Cambareri  
Stewart Amell  
Shelley H. Fitzpatrick  
Stewart Amell  
Holly Kelly**

**4. OTHER APPOINTMENTS**

- A) School Physician
- B) School Attorney – General Matters  
School Attorney – Capital Project
- C) Central Treasurer  
(Extra-curricular activity accounts)
- D) Attendance Officer
- E) District External Auditor
- F) Internal Claims Auditor
- G) Purchasing Agent  
Deputy Purchasing Agent
- H) Administrator of Federal Grants
- I) Asbestos Designee, Inspector & Management Planner
- J) Chairperson for Committee on Special Education
- K) 504 Officer(s)
- L) Records Management Officer
- M] Records Access Officer
- N] Title IX Officer
- O) Tax Repository
- P) Census Coordinator
- Q) Safety & Risk Officer

**Pulaski Health Center  
Hogan & Sarzynski Law Office  
Lindenfeld Law Firm  
Teresa Crast  
Maureen Shiel  
Ciaschi, Dietershagen, Little, Mickelson, LLP  
Victoria Stoker  
Shelley H. Fitzpatrick  
Michael Cambareri  
Shelley H. Fitzpatrick  
Chris Ouderkirk  
Janice Burns  
Jeremy Briggs/Kimberly Manfredi  
Lori Krebs  
Shelley H. Fitzpatrick  
Shelley H. Fitzpatrick  
Pathfinder Commercial Bank  
Laura Nellis  
Michael Cambareri**

**5. DESIGNATIONS**

- A) Official Bank Depository(s)
- B) Official Newspaper(s)

**Pathfinder Commercial Bank  
JP Morgan Chase  
Syracuse Post Standard**

6) **AUTHORIZATIONS**

- A) Business Administrator to certify payrolls.
- B) Superintendent or Designee to approve attendance and travel expenses for Conferences and Workshops.
- C) Superintendent to authorize Petty Cash accounts as follows:

Superintendent	\$200.00
School Cook Manager	50.00
- D) Chief School Officer authorized to approve budget transfers within limits of Education Law, totaling not more than \$20,000 per transfer.
- E) Board President to approve the attendance and travel expenses of board members to conferences and workshops.
- F) The District Treasurer to pay prior to approval by Internal Claims Auditor the following invoices: Principal and interest on bonds, BOCES costs, postage, freight charges, and utility bills.

7) **OTHER ITEMS**

- A) RESOLVED, upon the recommendation of the Superintendent, to approve the following 2013-2014 Board of Education Meeting Dates:

Regular Meetings:

July 2, 2013 (Tues.)	November 14, 2013	March 13, 2014
August 8, 2013	December 12, 2013	April 10, 2014
September 12, 2013	January 9, 2014	May 8, 2014
October 10, 2013	February 13, 2014	June 12, 2014

Work Sessions: (No work session for July, December, and June)

August 22, 2013	November 21, 2013	March 27, 2014
September 26, 2013	January 23, 2014	WEDNESDAY, April 23, 2014
October 24, 2013	February 27, 2014	May 22, 2014

- All following meetings will be on Thursday evenings, with the exception of the April Board Worksession. This meeting will be WEDNESDAY, April 23, 2014 to accommodate the Oswego County BOCES Administrative Budget Vote.
- The start time of each meeting will be **6:00 p.m.** unless otherwise notified.

8) **ACTION ITEMS**

- A) Re-adoption of the Board of Education Code of Ethics.
- B) Re-adoption of all current District policies, codes, regulations and procedures.
- C) Re-adoption of the Organizational Chart and Job Descriptions.

**Adjournment to Regular Meeting**