

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** November 13, 2014

**Meeting:** Regular

**Place:** Sandy Creek Board Room

**Board Members Present:**

Brian MacVean  
John Shelmidine  
Tammy Miller  
Amy Guarasce  
Janet Hanni

**Others Present:**

Stewart R. Amell  
Shelley Fitzpatrick  
Maureen Shiel  
Carolyn Shirley  
Sue Ann Archibee

Chris Todd, District Superintendent  
Amy McCormack  
Heidi Metott

**Board Members Absent:**

Brenda Yerdon  
James Dowlearn

**CALL TO ORDER:**

Brian MacVean, Board President, called the meeting to order at 6:00 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATIONS:**

Chris Todd, Oswego BOCES Superintendent, conducted a presentation on CiTi.

**PUBLIC COMMENT:**

None.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by Hanni, seconded by Shelmidine, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

5 yes, 0 no, 2 absent  
Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held on October 9, 2014.

The approval of the minutes of the Worksession Board of Education Meeting held October 23, 2014.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF THE FINANCIAL REPORTS:**

To approve the Clerk and Treasurer's Report for the period of September 1, 2014 – September 30, 2014.

To approve the Extracurricular Treasurer's Report for the period of September 1, 2014 – September 30, 2014.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:**

**AUTHORIZATIONS/ABOLISHMENTS:**

To **abolish** the position of **Maintenance Helper**.

To **authorize** the position of **Maintenance Mechanic I**.

**RESIGNATIONS/TERMINATIONS:**

None.

**LEAVES OF ABSENCE:**

To approve the **Medical Leave of Absence** for **Dorothy Hovey** to commence November 20, 2014 and concluding January 2, 2015. Mrs. Hovey will be using accumulated sick leave during her absence.

**APPROVAL OF APPOINTMENTS:**

To appoint the following **Winter Coaches** for the 2014-2015 school year:

		<b><u>Step</u></b>	<b><u>Stipend</u></b>
Varsity Assistant Wrestling	Kristopher Shirley	1	\$2,700
Girls JV Basketball	Alexzeina Hager	1	\$2,700
Volunteer Assistant Wrestling Coach	Roy Hunt		
Volunteer Assistant Wrestling Coach	William Jones		

To appoint **Jason Vickery** to the position of **Maintenance Mechanic I** to commence December 1, 2014 for a probationary period of 26 weeks, to conclude June 1, 2015. Mr. Vickery will be paid \$18.50/hr. for an approximate salary of \$38,628, pending fingerprint approval.

**REPORTS:**

**Board Committee Reports/Comments:**

Stewart Amell gave an update on Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

Stewart Amell gave an update on the Facilities and Operations subcommittee.

There were no updates to report on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine discussed the Oswego County BOCES Board of Education (CITI).

Stewart Amell presented the Superintendent's Reports/Comments.

Sue Ann Archibee presented the Elementary Principal's Reports/Comments.

Carolyn Shirley presented the Middle School Principal's Reports/Comments.

Maureen Shiel presented the High School Principal's Reports/Comments.

**DISCUSSION ITEMS:**

Stewart Amell discussed Child Abuse Training in an Education Setting.

Sue Ann Archibee discussed the *REVISED* Pre-K Registration process.

Stewart Amell discussed the NYS Central School Boards.

Roundtable discussion was had regarding substitutes.

**ACTION ITEMS:**

It was moved by Guarasce, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2014-2015 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Guarasce, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **School Tax Collector Report**.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Guarasce, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent to approve the following resolution:

**WHEREAS**, the District maintains a group health plan for its employees (*health plan*) and is required to offer coverage under its health plan to eligible full-time employees pursuant to the Patient Protection and Affordable Care Act (ACA) effective in 2015.

**RESOLVED** that the District is directed to establish and maintain procedures for the purpose of compliance with the ACA, including but not limited to the following:

1. The District shall establish a 12-month standard measurement period beginning July 1 and ending the following June 30;
2. The initial measurement period for new variable-hour employees shall be the 12-month period beginning on the date of hire and ending on the anniversary date thereof;
3. The administrative period following the standard measurement period is the period beginning July 1 and ending August 31;
4. The administrative period for new variable-hour employees shall be the 30 day period following the anniversary date; and
5. The stability period, during which time an employee's status as eligible or ineligible for health plan coverage is fixed, is the period beginning September 1 and ending August 31.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Miller, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to waive the **1<sup>st</sup> Reading** on the following policy: **Grade Promotion and Placement (5520)**.

5 yes, 0 no, 2 absent

Motion carried

#### **EXECUTIVE SESSION:**

It was moved by Guarasce, seconded by Hanni, to enter into executive session at 7:21 p.m. to discuss a particular personnel evaluation.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Guarasce, seconded by Miller, to return from executive session at 7:43 p.m.

5 yes, 0 no, 2 absent

Motion carried

#### **ADJOURNMENT:**

It was moved by Miller, seconded by Guarasce, to adjourn at p.m.

5 yes, 0 no, 2 absent

Motion carried

#### **Future Board Meeting Dates**

Regular Meeting: Thursday, December 11, 2014

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk