

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** February 26, 2015

**Meeting:** Regular

**Place:** Sandy Creek Board Room

**Board Members Present:**

Brian MacVean  
John Shelmidine  
Brenda Yerdon (entered 6:04 pm)  
James Dowlearn  
Tammy Miller  
Janet Hanni  
Amy Guarasce (entered 6:30 pm)

**Others Present:**

Shelley Fitzpatrick  
Sue Ann Archibee  
Carolyn Shirley  
  
Brandie Norton  
Deanna Soule  
Melissa Dragicevich

**Board Members Absent:**

None.

**CALL TO ORDER:**

Brian MacVean, Board President, called the meeting to order at   p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATIONS:**

Brian MacVean, Stewart Amell and Shelley Fitzpatrick discussed the Long Range Facilities Plan Review Options and the Financial Impact.

(Yerdon entered 6:04 pm)

**PUBLIC COMMENT:**

Brandie Norton, SCTA President discussed the Governor's NYS Budget.

(Guarasce entered 6:30 pm)

Deanna Soule discussed Board Meeting time and Universal Pre-K.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by Shelmidine, seconded by Miller, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

7 yes, 0 no, 0 absent

Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held on January 15, 2015.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF THE FINANCIAL REPORTS:**

To approve the Clerk and Treasurer's Report for the period of December 1, 2014 – December 31, 2014.

To approve the Extracurricular Treasurer's Report for the period of December 1, 2014 – December 31, 2014.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:**

**AUTHORIZATIONS/ABOLISHMENTS:**

None.

**RESIGNATIONS/TERMINATIONS:**

To accept the resignation of **Debra Handley**, for retirement purposes, effective retroactive to January 17, 2015.

**LEAVES OF ABSENCE:**

To approve the **Medical Leave of Absence** for **Melissa VanRy** from her position as a **Food Service Helper** to commence retroactive to February 25, 2015 and concluding approximately three to six weeks after surgery. Ms. VanRy is requesting a partial unpaid leave of absence due to her limited sick days available.

To approve the **Paternity Leave of Absence** for **Galen Fellows** from his position as a **Science Teacher** to commence on or about April 14, 2015 and concluding approximately ten school days after the arrival of his child.

**APPROVAL OF APPOINTMENTS:**

To appoint **Lisa Farmer** to the position of **Bus Driver Permanent Substitute** for a minimum of three hours per day based upon daily time sheet submittal to commence retroactive to February 13, 2015 at a rate of \$13.50 per hour. This position is not part of a bargaining unit nor do any benefits of such unit apply to this position. The bus driver permanent substitute is a 10 month position (pro-rated), expiring at the end of the 2014-2015 school year subject to necessity for following school years. This position abides by the school calendar and days of recess including use of emergency days.

*(Ashley Johnson previously held this position and moved to a FT position.)*

To appoint **Nicholas Elkin** to the position of **Special Education Aide 1:1** to commence retroactive to January 27, 2015 for a probationary period of 26 weeks, to conclude September 29, 2015. Mr. Elkin will be paid \$11.44/hr. for an approximate pro-rated salary of \$7,064.20.

To appoint the following **Coaches and Supervisors** for the **2014-2015 Spring Season:**

Girls Varsity Softball	Step 8	\$4,550	Katie Soluri
Girls JV Softball	Step 1	\$2,700	Alexzeina Hager
Girls Modified Softball	Step 13+2	\$3,845	William Fowler
Boys Varsity Baseball	Step 12	\$5,150	William Benedict
Boys JV Baseball	Step 2	\$2,800	Kevin Halsey
Boys Modified Baseball	Step 1	\$2,375	Nicholas Elkin
Golf	Step 13+3	\$5,900	Paul Goulet
Boys Track	Step 8	\$4,550	Jeffrey Klopotoski
Girls Track	Step 3	\$3,800	John Cheney

Spring Weight Room	Step 9	\$622.50	Christopher Conway
	Step 1	\$322.50	James Pelton

(Each Weight Room Supervisor will receive half a stipend based on their step, due to the sharing of this position.)

To appoint the following **Volunteer Assistant Softball Coaches** for the **2014-2015 Spring Season**:

Valerie Fowler	Jonn Stoker	Tonya Trudell
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To appoint **Wayne McDougal** to the position of **Volunteer Assistant Girls' Basketball Coach** for the **2014-2015 Winter Season**.

To permanently appoint **Kathy Walter** to the position of **Special Education Aide 12:1:1** to commence March 4, 2015.

To permanently appoint **Linda White** to the position of **Administrative Secretary** to commence March 10, 2015 (pending successful completion of the civil service exam).

To permanently appoint **Tracy Sullivan** to the position of **Food Service Helper** to commence March 4, 2015.

To permanently appoint **Keith Robbins** to the position of **Cleaner** to commence February 28, 2015.

To permanently appoint **Ashley Johnson** to the position of **Bus Driver** to commence March 4, 2015.

#### **REPORTS:**

##### Board Committee Reports/Comments:

Stewart Amell discussed updates on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee besides the presentation at the beginning of the meeting.

There were no updates on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine presented on the Oswego County BOCES Board of Education (CITI).

Stewart Amell presented on the Superintendent's Reports/Comments.

Sue Ann Archibee presented the Elementary Principal's Reports/Comments.

Carolyn Shirley presented the Middle School Principal's Reports/Comments.

#### **DISCUSSION ITEMS:**

Stewart Amell discussed Substitute Compensation possible changes with the Board.

Stewart Amell discussed the Elementary Principal Vacancy.

Shelley Fitzpatrick discussed the Lunch Prices for 2015-2016.

Stewart Amell discussed updates on the Board of Education Goals.

Stewart Amell and Shelley Fitzpatrick discussed the 2015-2016 Budget Calendar.

Stewart Amell and Shelley Fitzpatrick discussed the 2015-2016 District Calendar.

Board Member Dowlearn discussed written communications.

Board Member Guarasce mentioned that an employee at the Make Sense Shop was doing an excellent job.

#### **ACTION ITEMS:**

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2014-2015 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **declare the attached listing of items as surplus**. These

items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability as arranged by the Business Administrator.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt the **2015-2016 District Calendar**.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **multi-year service agreement for telecommunications services**:

**Whereas**, the Board of Education of the **Sandy Creek** (the “District”) desires to enter into a **36 month service agreement** with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) to furnish telecommunication services in activity code CoSer 602, activity code 7420, to the District pursuant to Education Law 1950(4)(w) or (jj). A complete description of the services and individual district pricing has been provided to each cooperatively participating school district.

**NOW, THEREFORE**, it is

**RESOLVED**, that the Board of Education of the District agrees to enter into a contract with OCM BOCES for the provision of said services to the District. Furthermore, the first year telecommunications cost will be approximately **\$4,200**. In subsequent years of this agreement, telecommunication costs will be similar but will be dependent upon the number of additional services specific district requests for services, and market conditions. The annual amount may be amended with the approval of both parties. The District will be liable to OCM BOCES for early cancellation or withdrawal from this agreement to the same extent that OCM BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys’ fees and disbursements, incurred by OCM BOCES as a consequence of any such early cancellation or withdrawal. Payments for this CoSer will be made as part of a regular annual BOCES contract for services. Furthermore, this agreement is subject to the approval of the Board of Education of OCM BOCES. This contract will be for a maximum of **36 months** commencing on or about **March 1, 2015**.

7 yes, 0 no, 0 absent

Motion carried

#### **EXECUTIVE SESSION:**

It was moved by Guarasce, seconded by Shelmidine, to go in to executive session at 7:39 p.m. for reasons of a matter leading to the dismissal of a particular person and the proposed acquisition of of real property.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Guarasce, seconded by Miller, to return from executive session at 8:03 p.m.

7 yes, 0 no, 0 absent

Motion carried

#### **ACTION ITEM:**

The Superintendent recommended to the Board that the services of Martha Gleason be terminated in accordance with Civil Service Law §71. Ms. Gleason was advised of this Superintendent's recommendation by letter and did not appear or submit written remarks.

On the motion of Yerdon, Scoded by Shelmidine, it is **RESOLVED**, that the services of Martha Gleason are hereby terminated in accordance with Civil Service Law §71.

6 yes, 1 (Dowlearn) no, 0 absent

Motion carried

**ADJOURNMENT:**

It was moved by Yerdon, seconded by Miller, to adjourn at 8:05 p.m.

7 yes, 0 no, 0 absent

Motion carried

**Future Board Meeting Dates**

Regular Meeting: Thursday, March 12, 2015

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk