

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** April 22, 2015

**Meeting:** Regular

**Place:** Sandy Creek Board Room

**Board Members Present:**

Brian MacVean  
John Shelmidine  
Brenda Yerdon  
Amy Guarasce  
Janet Hanni (entered 6:52pm)  
James Dowlearn

**Others Present:**

Stewart Amell  
Shelley Fitzpatrick  
Sue Ann Archibee  
Carolyn Shirley  
Maureen Shiel  
Michael Stevens

Deanna Soule  
Heidi Metott

**Board Members Absent:**

Tammy Miller

**CALL TO ORDER:**

Brian MacVean, Board President, called the meeting to order at 6:00 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATIONS:**

None.

**PUBLIC COMMENT:**

None.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by Guarasce, seconded by Yerdon, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

5 yes, 0 no, 2 absent

Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held on March 12, 2015.

The approval of the minutes of the Worksession Board of Education Meeting held on April 14, 2015.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF THE FINANCIAL REPORTS:**

To approve the Clerk and Treasurer's Report for the period of February 1, 2015 – February 28, 2015.

To approve the Extracurricular Treasurer's Report for the period of February 1, 2015 – February 28, 2015.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:**

**AUTHORIZATIONS/ABOLISHMENTS:**

None.

**RESIGNATIONS/TERMINATIONS:**

To accept the resignation of **Elizabeth Schickling**, from her position as an **Elementary Education Teacher**, for retirement purposes, effective June 30, 2015.

To accept the resignation of **Chris Ouderkirk**, from his position as **Superintendent of Buildings and Grounds**, for retirement purposes, effective July 30, 2015.

To accept the resignation of **Jeremy Briggs**, from his position as **School Psychologist**, effective June 30, 2015.

**LEAVES OF ABSENCE:**

None.

**APPROVAL OF APPOINTMENTS:**

To appoint **Kim Lawrence** to the position of **Long Term Leave Math Teacher** for the following dates: March 25, 2015, April 7 – April 17, 2015 and May 13 – June 25, 2015. The salary for this position will be \$48,991, to be pro-rated, based on a Master's Degree and 66 graduate credit hours, pending verification of graduate credits.

*(Michelle Shirley's Leave Replacement)*

To appoint **Melanie Wheeler** to the position of **Bus Aide** for a probationary period of 26 weeks to commence April 23, 2015 and concluding December 24, 2015 for an approximate prorated salary of \$1,635.92.

**REPORTS:**

**Board Committee Reports/Comments:**

Stewart Amell updated the Board on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee.

There were no updates on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine presented on the Oswego County BOCES Board of Education (CITI).

Stewart Amell presented to discuss the Superintendent's Reports/Comments.

Sue Ann Archibee presented the Elementary Principal's Reports/Comments.

Carolyn Shirley presented the Middle School Principal's Reports/Comments.

Maureen Shiel presented the High School Principal's Reports/Comments.

**DISCUSSION ITEMS:**

Shelley Fitzpatrick discussed the CiTi Administrative Budget and Election.

Shelley Fitzpatrick discussed the 2015-2016 Expenditure Plan.

Michael Stevens discussed the Athletic Placement Process.

Shelley Fitzpatrick discussed the Lehigh Tax Refund.

Shelley Fitzpatrick discussed the Questar III Refund.

The Board of Education discussed the topic of Legal Counsel.

Amy Guarasce discussed Cinderella's Closet and the decorum that our young ladies displayed and the efforts that Mrs. Caster put into this endeavor.

**ACTION ITEMS:**

It was moved by Guarasce, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **transportation request(s) for the following student(s) to attend the Providence Christian School** for the 2015-2016 school year:

Alexander Anderson Nicholas Anderson

5 yes, 0 no, 2 absent

Motion carried

It was moved by Guarasce, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Instructional School Expenditure Plan for the 2015-2016 school year** at a stated amount of \$23,548,992.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Guarasce, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **Clerks and Inspectors for personal Registration and Vote at a rate of \$11/hr.** (subject to scheduling): Virginia Peter, Debbie Martin, Judy Stucky, Fran Parker, Linda Crast, Rose Barber, Rose Graham, Sue Harlander and Sherry Glazier.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Guarasce, seconded by Yerdon, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **refund of prior year(s) taxes** in the amount of \$1,797.38 due to the Order and Judgment of the Honorable Norman W. Seiter, Jr. on a tax review proceeding for the 2014 tax assessment roll and collection:

Lehigh Hanson Lacona, c/o Koeppel, Martone & Leisman LLP, Attorneys for the Petitioner  
Meneola, NY 11501-0863

<b><u>Tax Parcel</u></b>	<b><u>Assessment Reduction</u></b>	<b><u>Amount of Tax Refund</u></b>
010.00-01-05	\$ 13,170	\$ 195.90
019.00-03-03	\$ 6,480	\$ 96.36
020.00-01-01	\$ 47,180	\$ 701.79
020.00-01-03	\$ 8,690	\$ 129.26
020.00-01-17	\$ 5,920	\$ 88.06
020.00-01-20	\$ 2,390	\$ 35.55
020.17-02-01.01	\$ 344	\$ 5.12
029.00-03-03	\$ 13,130	\$ 195.31
030.00-01-01	\$ 1,750	\$ 26.03
030.00-01-19.11	\$ 4,460	\$ 66.34
030.09-01-01	<u>\$ 17,320</u>	<u>\$ 257.63</u>

\$ 120,834

\$ 1,797.38

5 yes, 0 no, 2 absent

Motion carried

It was moved by Guarasce, seconded by Yerdon, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the following **multi-year service agreement with OCM BOCES for high speed communication services**:

**WHEREAS**, the Board of Education of the Sandy Creek Central School District (hereinafter referred to as the “District”) desires to enter into a three year service agreement with the Onondaga-Cortland-Madison Board of Cooperative Education Services (hereinafter referred to as OCM BOCES) in order for the OCM BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being lit fiber for high speed communications services in Co-Ser 601.

**NOW, THEREFORE**, it is

**RESOLVED**, that the Board of Education of the Sandy Creek Central School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the annual amount of \$59,493 and associated CNYRIC charges with such annual amount to include OCM BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the OCM BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to OCM BOCES for early cancellation or withdrawal from this agreement to the same extent that OCM BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys’ fees and disbursements, incurred by OCM BOCES as regular annual OCM BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of OCM BOCES. This contract will be for a maximum period of three years commencing on or about July 18, 2015, and continue through June 30, 2018.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Guarasce, seconded by Yerdon, to approve the following resolution: **OSWEGO BOCES Budget Resolution**: At a special meeting of the Board of Education (“Board”) of the Sandy Creek Central School District, Oswego County, New York (the “District”) held at the District Office in the Town of Sandy Creek, New York on the 22<sup>nd</sup> day of April, 2015.

The meeting was called to order by Brian MacVean, Board of Education President, and upon roll being called, the following were:

**PRESENT: MacVean, Shelmidine, Guarasce, Yerdon, Dowlearn**

**ABSENT: Miller, Hanni**

The following resolution was offered by Guarasce, who moved its adoption, seconded by Yerdon, to wit:

**WHEREAS**, the Board of Cooperative Educational Services for the Sole Supervisory District of Oswego County (the “BOCES”) duly presented in its tentative 2015-2016 administrative budget of \$6,543,551 at its 2015 Annual Meeting; and

**WHEREAS**, the Board desires to approve said tentative administrative budget.

**NOW THEREFORE, BE IT RESOLVED**, as follows:

**Section 1**

The BOCES' tentative administrative budget of \$6,543,551 is hereby approved.

**Section 2**

This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote, which resulted as follows:

5 Ayes                      0 Nays                      2 Absent (Hanni, Miller)

The Resolution was thereupon declared approved.

It was moved by Guarasce, seconded by Yerdon, to approve the following resolution: Ballot for Election to Board of Cooperative Education Services:

**WHEREAS**, the Board of Cooperative Educational Services for the Sole Supervisory District of Oswego County (the "BOCES") duly presented its Ballot for Election to Board of Cooperative Education Services to be filled at the Annual Election to be held April 22, 2015.

**WHEREAS**, the Board desires to cast votes for the annual election of members of the Board of Cooperative Educational Services, as indicated on the attached ballot.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Guarasce, seconded by Yerdon, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the attached **Questar III fund surplus agreement and release resolution** in the amount of \$1,026.43 due to Sandy Creek Central School District.

5 yes, 0 no, 2 absent

Motion carried

**EXECUTIVE SESSION:**

It was moved by Yerdon, seconded by Guarasce, to go in to Executive Session for reasons of SCSSA Grievance deliberation, SCSSA Fact Finders Report Review and Discussion, and Collective Bargaining pursuant to Civil Service Law at 6:50 p.m.

5 yes, 0 no, 2 absent

Motion carried

(Hanni entered 6:52 pm)

It was moved by Shelmidine, seconded by Guarasce, to return from Executive Session at 7:30 p.m.

6 yes, 0 no, 1 absent

Motion carried

**ACTION ITEM:**

**RESOLVED**, Upon motion by Shelmidine, seconded by Guarasce:

After due consideration of Arbitrator Thomas J. Maroney, Esq.'s Advisory Award in AAA Case Number 01-14-0000-7464, the Board of Education, pursuant to Stage 5 of the Grievance Procedure in

the Sandy Creek Support Staff Association (“Association”) collective bargaining agreement, denies the Association’s grievance for the following reasons:

- (1) The bus route at issue was not an extra trip, but rather a regular morning and afternoon run created after the school year began that transported a student to and from school on a daily basis; and
- (2) The Transportation Supervisor retained sole discretion to assign the bus route at issue to a non-unit member substitute bus driver in accordance with the section entitled “Open Bus Routes” in the Transportation Department’s Administrative Procedure Manual.

The aforementioned resolution is hereby declared approved.

6 yes, 0 no, 1 absent

Motion Carried

**ADJOURNMENT:**

It was moved by Yerdon, seconded by Hanni, to adjourn at 7:32 p.m.

6 yes, 0 no, 1 absent

Motion carried

**Future Board Meeting Dates**

Regular Meeting: Thursday, May 7, 2015 (Budget Hearing)

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk