

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** June 11, 2015

**Meeting:** Regular

**Place:** Sandy Creek Board Room

**Board Members Present:**

Brian MacVean  
John Shelmidine  
Brenda Yerdon  
Amy Guarasce  
Janet Hanni  
Tammy Miller  
James Dowlearn

**Others Present:**

Stewart Amell	Bonnie Finnerty
Shelley Fitzpatrick	Deanna Soule
Sue Ann Archibee	Darlene UpCraft, CNYSBA Director
Carolyn Shirley	
Maureen Shiel	

**Board Members Absent:**

None.

**RECOGNITION:**

Stewart Amell and Maureen Shiel, on behalf of the Board of Education, recognized Rachel Yerdon as the Class of 2015 Valedictorian and Maggie King as the Class of 2015 Salutatorian.

Stewart Amell, on behalf of the Board of Education, recognized the Mock Trial Team, and their advisor Ashley Haskins for reaching Regional Finals.

Stewart Amell, on behalf of the Board of Education, recognized Chris Ouderkirk, Elizabeth Schickling, Sue Ann Archibee, Debra Worden, and Bethel Mothersell for their years of service to the district and impending retirement.

**CALL TO ORDER:**

Brian MacVean, Board President, called the meeting to order at 6:35 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATIONS:**

James Gregory, from Hogan, Sarzynski, Lynch, Surowka & DeWind conducted a presentation on Legal Services.

**RECOGNITION:**

Darlene UpCraft, Director of CNYSBA presented John Shelmidine with a commemorative mug to recognize his years of board service on the Sandy Creek Central School District Board and the Citi (Oswego County School Boards).

**PUBLIC COMMENT:**

None.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by Yerdon, seconded by Hanni, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

7 yes, 0 no, 0 absent

Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held on May 7, 2015.

The approval of the minutes of the Special Board of Education Meeting held on May 19, 2015.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF THE FINANCIAL REPORTS:**

To approve the Clerk and Treasurer's Report for the period of April 1, 2015 – April 30, 2015.

To approve the Extracurricular Treasurer's Report for the period of April 1, 2015 – April 30, 2015.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:****AUTHORIZATIONS/ABOLISHMENTS:**

To **reduce** the following position:

- a) A position is reduced (1.0 FTE to 0.50 FTE) for reasons of student needs, effective June 30, 2015, in the academic tenure area of English as a Second Language (ESL).
- b) The person having the least seniority in the academic tenure area of English as a Second Language (ESL) is **Haley Grant**.
- c) **Haley Grant** shall be placed upon the preferred eligible list of the District in accordance with Education Law §3013 (3).

To **abolish** a bus route, due to student needs. The person having the least seniority as a Bus Driver, is **Ashley Johnson**, therefore her position has been abolished.

**RESIGNATIONS/TERMINATIONS:**

To accept the resignation of **Cammie Holmes**, from her position as a **Teacher Assistant**, effective August 31, 2015, pending appointment as an Elementary Teacher.

To accept the resignation of **Debra Worden**, from her position a **Cleaner**, for retirement purposes, effective July 23, 2015.

To accept the resignation of **Bethel Mothersell**, from her position as a **Bus Driver**, for retirement purposes, effective June 26, 2015.

To accept the resignation of **Jessie Glenister**, from her position as a **Teacher Aide**, effective the end of the day June 25, 2015.

To accept the resignation of **Nicholas Elkin**, from his position as a **Special Education Aide 12:1:1**, pending Board appointment to the position of Teacher Assistant, effective August 31, 2015.

To **terminate prior to the expiration of his probationary period, Patrick Dickes**, from his position as **Cleaner**, effective June 11, 2015.

**LEAVES OF ABSENCE:**

None.

**APPROVAL OF APPOINTMENTS:**

To appoint **Cammie Holmes** to a teaching position in the academic tenure area of **Elementary** for a probationary period of four (4) years to commence September 1, 2015 and concluding June 30, 2019. The employee's certification is Childhood Education Gr. 1-6 – initial expiring on January 31, 2017. The approximate salary will be \$41,862 (based upon a Bachelor's Degree and 18 graduate credit hours), per contract expiring June 30, 2015.

(Position due to the retirement of Elizabeth Schickling.)

To appoint **Whitney Stiles** to a teaching position in the academic tenure area of **Psychology** for a probationary period of four (4) years to commence September 1, 2015 and concluding June 30, 2019. The employee's certification is School Psychologist – provisional expiring on August 31, 2020. The approximate salary will be \$49,541 (based upon a Master's Degree and 71 graduate credit hours), pending verification of Master's certification and official transcripts, per contract expiring June 30, 2015.

(Position due to the retirement of Jeremy Briggs.)

To appoint **Bonnie Finnerty** to the academic tenure area of **Principal** for a probationary period of four (4) years to commence July 1, 2015 and conclude June 30, 2019. The employee's certification is School District Administrator – permanent effective September 1, 2006. The approximate salary will be \$95,000. This position will belong to the Sandy Creek Administrative Association Bargaining Unit.

(Position due to the retirement of Sue Ann Archibee.)

To appoint the following **Fall Coaches** for the 2015-2016 school year. Stipend amount per contract expiring June 30, 2015.

	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Michael Stevens	Varsity Football	13+9	\$7,100
Matthew Soluri	1 <sup>st</sup> Assistant Varsity Football	12	\$3,800
Kevin Halsey	2 <sup>nd</sup> Assistant Varsity Football	13+7	\$4,950
William Fowler	Modified Football	13+8	\$4,655
Nicholas Elkin	Assistant Modified Football	5	\$2,170
Patricia King	Varsity Cross Country	7	\$4,400
Haley Grant	Modified Cross Country	2	\$2,475
Jonn Stoker	Varsity Girls Soccer	11	\$5,000
Dorianne Hathway	JV Girls Soccer	1	\$2,700
Caitlin White	Modified Girls Soccer	5	\$2,775
Steven Olsen	Varsity Boys Soccer	3	\$3,800
Jeffrey Klopotoski	Modified Boys Soccer	11	\$3,375
Tanya VanOrnum	Football Cheerleading	13+1	\$5,500
William Benedict	Weight Room Supervisor	13+1	\$1,605

To appoint the following **Community Weight Room Supervisors** for the 2015-2016 school year to be paid \$40 per evening worked:

Maryanne Crast  
Michael Cambareri  
Brady Fahnestock

To appoint the following **Advisors** for the 2015-2016 school year. Stipend amount per contract expiring June 30, 2015:

	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Thomas Artini Summer	Marching Band	13+7	\$6,700
Teresa Crast	Extracurricular Treasurer	6	\$4,250
Robert Ferguson	Student Newspaper	11	\$2,260
Buffy Peterson	Elem. Student Council Co-Advisor	8	\$567.50
Rebecca Fairchild	Elem. Student Council Co-Advisor	6	\$517.50
Tonya Trudell	HS Student Council	1	\$785
Charles Worden	Set Design – Drama	8	\$960
Brandie Norton	Spelling Bee	1	\$610
Kari Elderbroom	History Club	9	\$1,010
Shawn Zerphey	Whiz Quiz	4	\$760
Karen Miller	Spanish Club	9	\$1,010
Stephanie Ennist	Colorguard	3	\$2,575
Rachel Allen	Battle of the Books Coordinator	3	\$885
Robert Ferguson	Yearbook	9	\$4,700
Teresa Crast	Assistant Yearbook	3	\$1,660
Valerie Marshall	Drama Club Co-Advisor	10	\$2,730
Sandra Kinney	Drama Club Co-Advisor	5	\$2,292.50
Susan Gafner	MS Honor Society	7	\$910
Judy Allen	Climate Committee	2	\$660
Robert Ferguson	Prize Speaking	10	\$1,060
Jeffrey Klopotoski	SADD	12	\$1,160
Ashley Haskins	Mock Trial	2	\$660
Caitlin White	OCAV	9	\$1,010
Karin Johnson	MS Student Council	7	\$542.50
Kimberly Curley	MS Student Council	7	\$542.50
Marissa Paquin	Fashion Design	1	\$610
Martin Scoville	Art Club	3	\$710
Jacqueline Hobbs	Arts & Education	9	\$1,185
Kari Elderbroom	Class of 2019 Advisor		\$750
Robert Ferguson	Class of 2019 Advisor		\$750
Jacqueline Hobbs	Elem. Morning Program Coordinator	7	\$910
Judy Allen	Elem. Morning Program Coordinator	5	\$810

To appoint the following **Department Coordinators/Coordinators/Teachers on Special Assignment** for the 2015-2016 school year. Stipend amount per contract expiring June 30, 2015.

Michael Stevens	Physical Education, Health & Athletics	\$6,455
Michael Stevens	Dean of Students	n/a
Amy McCormack	Student Reading & Testing	\$6,455
Paul Goulet	Technology	\$6,455
Teresa Crast	District Data/Curriculum Coordinator	\$6,455
Janice Burns	Pupil Personnel Services	\$9,680
Kimberly Manfredi	Assistant Special Education	\$3,251
Katie Soluri	Math	\$1,200
Denise Elkin	English	\$1,200
Ted Krenrich	Science	\$1,200

Tonya Trudell	Social Studies	\$1,200
Jacqueline Hobbs	Special Areas	\$1,200

To appoint **Ashley Johnson** to the position of **Bus Driver Permanent Substitute** for a minimum of three (3) hours a day based upon daily time sheet submittal beginning June 12, 2015 at a rate of \$13.50 per hour. This position is not part of a bargaining unit nor do any benefits of such unit apply to this position. The bus driver permanent substitute is a 10 month position (pro-rated), expiring on June 26, 2015 subject to necessity for following school years. This position abides by the school calendar and days of recess including use of emergency days.

*(Position due to the resignation of Dennis Jerome and Ashley's loss of bus run due to eliminated route and her being least senior bus driver.)*

To appoint **Valerie Fowler** to the position of **Math Interventionist** to commence September 1, 2015 and to conclude the end of the 2015-2016 school year at an approximate salary of \$71,223.26 representing a Master's Degree and 34 graduate credit hours, based upon the Sandy Creek Teachers Association contract expiring June 30, 2015.

To appoint **Sara McNitt** to the position of **PreK-5 Math Coach/Mentor/Interventionist** to commence September 1, 2015 and to conclude the end of the 2015-2016 school year at an approximate salary of \$59,088.54 representing a Master's Degree and 33 graduate credit hours, based upon the Sandy Creek Teachers Association contract expiring June 30, 2015.

To appoint **Sandra Jamieson** to the position of **Teacher Assistant – Local Assistive Technology Specialist** for the 2015-2016 school year at an approximate salary of \$29,804.53, based upon the Sandy Creek Teachers Association contract expiring June 30, 2015.

To appoint **Ashley Haskins** to the position of **12:1:1 Special Education Aide Leave Replacement** for the 2015-2016 school year at an approximate salary of \$13,236.08, based upon the Sandy Creek Support Staff Association contract expired June 30, 2013.

*(Sandra Jamieson's Leave Replacement.)*

To appoint **Lisa Farmer** as a **Bus Driver Permanent Substitute** for a minimum of three (3) hours per day based upon daily time sheet submittal beginning September 1, 2015 at the rate of \$13.50 per hour. This position is not part of a bargaining unit nor do any benefits of such unit apply to this position. The bus driver permanent substitute is a 10 month position, expiring on June 23, 2016 subject to necessity for following school years. This position abides by the school calendar and days of recess including use of emergency days.

To appoint **Ashley Johnson** as a **Bus Driver Permanent Substitute** for a minimum of three (3) hours per day based upon daily time sheet submittal beginning September 1, 2015 at a rate of \$13.50 per hour. This position is not part of a bargaining unit nor do any benefits of such unit apply to this position. The bus driver permanent substitute is a 10 month position, expiring on June 23, 2016 subject to necessity for following school years. This position abides by the school calendar and days of recess including use of emergency days.

To appoint **Michele Miller** to the position of **Teacher Aide** for 0.875 FTE during the 2015-2016 school year at the hourly rate of \$9.62 for an approximate salary of \$10,500.23, based upon the Sandy Creek Support Staff Association contract expired June 30, 2013.

To appoint the following **Teacher Mentors** for the 2015-2016 school year for a stipend of \$700, based upon the Sandy Creek Teachers Association contract expiring June 30, 2015:

David Minney (Whitney Stiles)  
Heather Wallace (Cammie Holmes)

To appoint **Nicholas Elkin** to a **Teacher Assistant** position for a probationary period of four (4) years to commence September 1, 2015 and concluding June 30, 2019. The employee's certification is Physical Education – initial expiring on January 31, 2016. The approximate salary will be \$31,073 (based upon a Master's Degree and 30 graduate credit hours), pending verification of official transcripts, per contract expiring June 30, 2015.

To appoint the following individuals **Student Summer Positions** for 2015 summer, to commence on or about June 15, 2015 on an as needed basis:

Bridgette Anderson	Painter	\$8.75/hr.
Nick Radford	Painter	\$8.75/hr.
Abbigail Irwin	Painter	\$8.75/hr.
Dylan Bryant	Technology	\$8.75/hr.
Oren McDougal	Technology	\$8.75/hr.
Seth Lurcock	Technology	\$8.75/hr.
Matt Reese	Maintenance & Grounds	\$9.50/hr.
Connor Hunter	Maintenance & Grounds	\$9.50/hr.

To appoint **Andrew Ridgeway** to the position of **Director of Facilities I** for a probationary period of twenty six weeks to commence July 1, 2015 and concluding December 30, 2015 at a salary of \$72,000. This position will belong to the Sandy Creek Administrative Association bargaining unit.

To appoint the following **Bus Drivers** at their current rate of pay for summer programs 2015:

	<u>Approx. Hours</u>	<u>Approx. Salary</u>
Roy Allen	146.40	\$3,298.39
Melissa Goodsell	72.90	\$1,137.24
Ernie Stevens	102	\$1,404.54
Lisa Farmer	60	\$810.00

To appoint the following **Summer 2015 Bus Aides**:

	<u>Approx. Hours</u>	<u>Approx. Salary</u>
Douglas Marshall	133.9	\$1,531.82
Edna Ridgeway	93	\$ 912.33
Lisa Maggy	52.50	\$ 600.60

To create the position of **Maintenance Mechanic II** and to promote **Jason Vickery** from the position of Maintenance Mechanic I to the position of Maintenance Mechanic II at a salary of \$43,000, effective July 1, 2015.

## **REPORTS:**

### **Board Committee Reports/Comments:**

Stewart Amell discussed updates on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

Stewart Amell discussed updates on the Facilities and Operations subcommittee.

There were no updates on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine presented on the Oswego County BOCES Board of Education (CITI).

Stewart Amell presented the Superintendent's Reports/Comments.

Sue Ann Archibee presented the Elementary Principal's Reports/Comments.

Carolyn Shirley presented the Middle School Principal's Reports/Comments.

Maureen Shiel presented the High School Principal's Reports/Comments.

**DISCUSSION ITEMS:**

Maureen Shiel discussed the Student Code of Conduct Handbook.

Stewart Amell discussed the 2015-2016 Board of Education Meeting dates.

The Board of Education also wanted to acknowledge and thank all of the staff members for their extra efforts in end of the year events, regents review, and for their caring, compassion and assistance with our students enabling them to receive all of the extra help needed to pass on to another grade level or on to college or career.

**ACTION ITEMS:**

It was moved by Shelmidine, seconded by Guarasce, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2014-2015 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Shelmidine, seconded by Guarasce, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **John DeGone** on tenure to the academic tenure area of **Technology**, effective September 1, 2015. Mr. DeGone holds a Professional Certificate in Technology Education.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Shemidine, seconded by Guarasce, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Alexzeina Hager** on tenure to the academic tenure area of **Math**, effective September 1, 2015. Ms. Hager holds an Initial Certificate in Mathematics 7-12 (exp. 1/31/16).

7 yes, 0 no, 0 absent

Motion carried

It was moved by Shelmidine, seconded by Guarasce, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Marissa Paquin** on tenure to the special subject tenure area of **Home and Careers**, effective September 1, 2015. Mrs. Paquin holds Permanent Certification in Home Economics and Professional Certification in Health Education.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Shelmidne, seconded by Guarasce, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Carolyn Shirley** on tenure to the **Principal** area, effective September 1, 2015. Mrs. Shirley holds Professional Certification as a School Building Leader.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Shelmidine, seconded by Guarasce, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **adopt** the **current Student Code of Conduct Handbook**.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Shelmidine, seconded by Guarasce, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following 2015-2016 Board of Education Meeting dates:

July 1, 2015 (Wednesday)  
August 13, 2015

November 12, 2015  
December 10, 2015

March 10, 2016  
April 18, 2016 (Monday BOCES Vote)

September 10, 2015  
October 8, 2015

January 14, 2016  
February 11, 2016

May 5, 2016 (Budget Hearing)  
June 9, 2016

- All meetings will be on Thursday evening, with the exception of the July 1 Board of Education Meeting and Reorganizational Meeting which will be held on WEDNESDAY, July 1, 2015 and the April Board of Education Meeting. This meeting will be held MONDAY, April 18, 2016 to accommodate the CiTi (Oswego County BOCES) Administrative Budget Vote.
- The start time of each meeting will be **6:00 p.m.** unless otherwise notified.  
7 yes, 0 no, 0 absent  
Motion carried

It was moved by Shelmidine, seconded by Guarasce, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Agreement of Exceptional Education Summer School programs or services to school aged student with CiTi (Oswego County BOCES)** for the required Extended School year program noted on a student's Individualized Educational Program.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by Shelmidine, seconded by Guarasce, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **agreement for the sponsorship on Continuing Education with CiTi (Oswego County BOCES)**.

7 yes, 0 no, 0 absent  
Motion carried

#### **EXECUTIVE SESSION:**

It was moved by Shelmidine, seconded by Hanni to move in to executive session for the purposes of collective negotiations pursuant to article fourteen of the civil service law at 8:05 pm.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by Guarasce, seconded by Miller to return from executive session at 8:43 pm.

7 yes, 0 no, 0 absent  
Motion carried

#### **ACTION ITEMS:**

It was moved by Shelmidine, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent to approve the 2015-2016 **Terms and Conditions for the Confidential staff** according to the schedule as presented.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by Shelmidine, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent to approve the Memorandum of Understanding to be attached to the existing contract for the **Business Administrator** for the 2015-2016 and 2016-2017 school year(s) as presented.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by Shelmidine, seconded by Miller, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent to approve the Memorandum of Understanding with the Support Staff Association for a one-time salary increment to the position of **Account Clerk/Typist** to be attached to the existing contract.

7 yes, 0 no, 0 absent  
Motion carried



**ADJOURNMENT:**

It was moved by Shelmidine, seconded by Yerdon, to adjourn at 8:48 p.m.

7 yes, 0 no, 0 absent

Motion carried

**Future Board Meeting Dates**

Special Meeting (*Executive Session Only*) **MONDAY**, June 29, 2015 @ 7:00pm

Regular Meeting: **WEDNESDAY**, July 1, 2015

Reorganization Meeting: **WEDNESDAY**, July 1, 2015

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk