

**MINUTES OF THE MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: April 18, 2016

Meeting: Regular

Place: Sandy Creek Board Room

Board Members Present:

Brian MacVean
Janet Hanni
James Dowlearn
Tammy Miller
Deanna Soule
Amy Guarasce

Others Present:

Shelley Fitzpatrick
Mike Stevens
Paul Walter
Heidi Metott
Pat McDougal
David Maestri 6:10pm

Board Members Absent:

None.

CALL TO ORDER:

Brian MacVean, Board President, called the meeting to order at 6:00 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PRESENTATIONS:

None.

PUBLIC COMMENT:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

Motion made by Guarasce, seconded by Miller, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

7 yes, 0 no, 0 absent

Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on March 10, 2016.

The approval of the minutes of the Special Board of Education Meeting held on March 17, 2016.

The approval of the minutes of the Worksession Meeting held on March 31, 2016.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF THE FINANCIAL REPORTS:

To approve the Clerk and Treasurer’s Report for the period of February 1, 2016 – February 29, 2016.

To approve the Extracurricular Treasurer’s Report for the period of February 1, 2016 – February 29, 2016.

APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:

AUTHORIZATIONS/ABOLISHMENTS:

None.

RESIGNATIONS/TERMINATIONS:

To accept the resignation, for retirement purposes, of **Roxanne Ferguson**, from her position as an **Elementary Teacher**, effective June 30, 2016.

LEAVES OF ABSENCE:

To approve the **Maternity Leave of Absence** for **Kristin Vasquez** from her position as a **Foreign Language Teacher**, to commence on or about September 6, 2016 and conclude January 3, 2017. Mrs. Vasquez plans on using the Family Medical Leave Act during her absence and using accumulated sick leave to cover part of her absence. Once her sick time is depleted, she will have an unpaid leave of absence.

To approve the **Family Medical Leave of Absence** for **Buffy Peterson**, from her position as a Social Worker, to commence retroactive to March 20, 2016 and concluding on or about April 22, 2016. Mrs. Peterson will be using accumulated sick leave during her absence.

APPROVAL OF APPOINTMENTS:

To appoint **Mark Haynes** to the position of **Volunteer Assistance Baseball Coach** for the 2015-2016 school year.

DISCUSSION ITEMS:

Shelley Fitzpatrick discussed the 2016-2017 Expenditure Plan.
Brian MacVean & Shelley Fitzpatrick discussed the District 2014-2015 Audit.
Shelley Fitzpatrick & John Shelmidine discussed the CiTi Expenditure Plan & Ballot.
Shelley Fitzpatrick discussed the Bus Garage Roof Bid Award.

ACTION ITEMS:

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve additions to the **2015-2016 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **School Expenditure Plan for the 2016-2017 school year** at a stated amount of \$23,302,664.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **Clerks and Inspectors for personal registration and vote at a rate of \$12/hr.** subject to scheduling: Virginia Peters, Debbie Martin, Judy Stucky, Fran Parker, Linda Crast, Rose Graham, Sue Harlander and Sherry Glazier.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to accept the **2014-2015 External Audit as presented by Ciaschi, Dietershagen, Little, Mickelson & Company, LLC.**

7 yes, 0 no, 0 absent
Motion carried

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution regarding **Water Sampling & Testing Cooperative Purchasing RFP:**

WHEREAS,

The Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York, to bid jointly equipment, supplies and contract items, and

WHEREAS,

The Sandy Creek Central School District named below is desirous of participating with other districts in the Center for Instruction, Technology & Innovation in the joint bidding of WATER SAMPLING AND TESTING SERVICES as authorized by General Municipal Law, Section 119-o, and

WHEREAS,

The Sandy Creek Central School District named below wishes to appoint the Oswego County Board of Cooperative Educational Services under the name Center for Instruction, Technology & Innovation (CiTi) to advertise for bid, accept, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED,

That the Board of Education of the Sandy Creek Central School listed below hereby appoints the Center for Instruction, Technology & Innovation to represent it in all matters relating above, and designates the CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Sandy Creek Central School listed below authorizes the Center for Instruction, Technology & Innovation to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED,

That the Board of Education of the Sandy Creek Central School listed below agrees to (1) abide by majority decisions of the participating districts; (2) abide by the Award of CiTi; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

7 yes, 0 no, 0 absent
Motion carried

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: **OSWEGO BOCES Budget Resolution:** At a special meeting of the Board of Education (“Board”) of the Sandy Creek Central School District, Oswego County, New York (the “District”) held at the District Office in the Town of Sandy Creek, New York on the 18th day of April, 2016.

The meeting was called to order by Brian MacVean, Board of Education President, and upon roll being called, the following were:

PRESENT: MacVean, Hanni, Guarasce, Miller, Yerdon, Dowlearn, Soule

ABSENT: None

The following resolution was offered by Yerdon, who moved its adoption, seconded by Hanni, to wit:

WHEREAS, the Board of Cooperative Educational Services for the Sole Supervisory District of Oswego County (the “BOCES”) duly presented in its tentative 2016-2017 administrative budget of \$6,641,913 at its 2016 Annual Meeting; and

WHEREAS, the Board desires to approve said tentative administrative budget.

NOW THEREFORE, BE IT RESOLVED, as follows:

Section 1

The BOCES’ tentative administrative budget of \$6,641,913 is hereby approved.

Section 2

This Resolution shall take effect immediately.

The question of the adoption of the foregoing resolution was duly put to vote, which resulted as follows:

Ayes 7 Nays 0

The Resolution was thereupon declared approved.

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: **Ballot for Election to Board of Cooperative Education Services:**

WHEREAS, the Board of Cooperative Educational Services for the Sole Supervisory District of Oswego County (the “BOCES”) duly presented its Ballot for Election to Board of Cooperative Education Services to be filled at the Annual Election to be held April 18, 2016.

WHEREAS, the Board desires to cast votes for the annual election of members of the Board of Cooperative Educational Services, as indicated on the attached ballot.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Yerdon, seconded by Hanni, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to select **WCA Roofing & Sheet Metal Co., Inc.** for the Sandy Creek Central School District for the completion of the General Work portion of the capital outlay project in the amount of \$34,500, as a result of the Request for Proposal submission process.

7 yes, 0 no, 0 absent
Motion carried

EXECUTIVE SESSION:

It was moved by Hanni, seconded by Miller to go into executive session at 6:20 pm for the purposes of collective negotiations pursuant to article fourteen of the civil service law and matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Guarasce, seconded by Hanni to return to open session at 8:46 pm

7 yes, 0 no, 0 absent
Motion carried

ADJOURNMENT:

It was moved by Miller, seconded by Yerdon, to adjourn at 8:46 p.m.

7 yes, 0 no, 0 absent
Motion carried

Future Board Meeting Dates:

Regular Meeting: Thursday, May 5, 2016 (Budget Hearing)

Respectfully Submitted,

Shelley H. Fitzpatrick
District Clerk