

**SANDY CREEK CENTRAL SCHOOL DISTRICT
BOARD OF EDUCATION
ORGANIZATIONAL MEETING AGENDA FOR 2016-2017**

MEETING DATE: Thursday, July 14, 2016
MEETING PLACE: District Board Room

1. ADMINISTRATION OF OATH TO NEWLY ELECTED BOARD MEMBER

2. ELECTION OF OFFICERS AND ADMINISTRATION OF OATH TO BOARD OFFICERS

- A) President of Board
- B) Vice-President

3. APPOINTMENT OF OFFICERS

- A) District Treasurer
- B) Deputy District Treasurer
- C) District Clerk of the Board of Education
- D) Deputy District Clerk
- E) Tax Collector

Michael Cambareri
TBD
Shelley H. Fitzpatrick
TBD
Holly Kelly

4. OTHER APPOINTMENTS

- A) School Physician
- B) School Attorney – General Matters
School Attorney – Capital Project
- C) Central Treasurer
(Extra-curricular activity accounts)
- D) Attendance Officer
- E) District External Auditor
- F) Internal Claims Auditor
- G) Purchasing Agent
Deputy Purchasing Agent
- H) Administrator of Federal Grants
- I) Asbestos Designee, Inspector & Management Planner
- J) Chairperson for Committee on Special Education
- K) 504 Officer(s)
- L) Records Management Officer
- M) Records Access Officer
- N) Title IX Officer
- O) Tax Repository
- P) Census Coordinator
- Q) Safety & Risk Officer

Pulaski Health Center
Hogan & Sarzynski Law Office
Lindenfeld Law Firm
Teresa Crast
Maureen Shiel
Insero (new name for Ciaschi, etal)
Victoria Stoker
Shelley H. Fitzpatrick
Michael Cambareri
Shelley H. Fitzpatrick
Andy Ridgeway
Janice Burns
Whitney Oak/Kimberly Manfredi
Lori Krebs
Shelley H. Fitzpatrick
Shelley H. Fitzpatrick
Pathfinder Commercial Bank
Linda White
Michael Cambareri

5. DESIGNATIONS

- A) Official Bank Depository(s)
- B) Official Newspaper(s)

Pathfinder Commercial Bank
Syracuse Post Standard

6) **AUTHORIZATIONS**

- A) Business Administrator to certify payrolls.
- B) Superintendent or Designee to approve attendance and travel expenses for Conferences and Workshops.
- C) Superintendent to authorize Petty Cash accounts as follows:

Superintendent	\$200.00
School Cook Manager	50.00
- D) Chief School Officer authorized to approve budget transfers within limits of Education Law, totaling not more than \$20,000 per transfer.
- E) Board President to approve the attendance and travel expenses of board members to conferences and workshops.
- F) The District Treasurer to pay prior to approval by Internal Claims Auditor the following invoices: Principal and interest on bonds, BOCES costs, postage, freight charges, and utility bills.

7) **OTHER ITEMS**

8) **ACTION ITEMS**

- A) Re-adoption of the Board of Education Code of Ethics.
- B) Re-adoption of all current District policies, codes, regulations and procedures.
- C) Re-adoption of the Organizational Chart and Job Descriptions.

Adjournment to Regular Meeting