

**MINUTES OF THE MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** June 8, 2017  
**Meeting:** Regular  
**Place:** Sandy Creek Board Room

**Board Members Present:**

Brian MacVean  
Tammy Miller  
Brenda Yerdon  
James Dowlearn  
Deanna Soule  
Mark Haynes

**Others Present:**

Kyle Faulkner  
Shelley Fitzpatrick  
Bonnie Finnerty  
Carolyn Shirley  
Louis Chistolini

**Board Members Absent:**

Janet Hanni

**RECOGNITION:**

Kyle Faulkner and Brian MacVean, on behalf of the Board of Education, recognized the following:

**Lindsey Goodnough** as the Class of 2017 Valedictorian.

**John McGrew** as the Class of 2017 Salutatorian.

**Barb Pratt, Donna Jones, Hugh Sheridan, Denise Elkin, Leslie Langenegger, and Claudia Hurne** for their years of service to the district and their impending retirement.

**Tammy Miller and Brenda Yerdon** for their years of service as a Board of Education member.

**CALL TO ORDER:**

Brian MacVean, Board President, called the meeting to order at 6:25 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATION:**

Students Matt Guarasce and Adam Yerdon from the Class of 2017 conducted a presentation of their 20% project from their English class.

**PUBLIC COMMENT:**

Heidi Metott discussed the 5th grade program and the full inclusion/co-teaching model.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by Yerdon, seconded by Dowlearn, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

5 yes, 0 no, 2 absent

Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held on May 4, 2017.

The approval of the minutes of the Special Board of Education Meeting held on May 16, 2017.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF THE FINANCIAL REPORTS:**

To approve the Clerk and Treasurer's Report for the period of April 1, 2017 – April 30, 2017.

To approve the Extracurricular Treasurer's Report for the period of April 1, 2017 – April 30, 2017.

**APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:****AUTHORIZATIONS/ABOLISHMENTS:**

To **authorize** the following positions as per the 2017-2018 Expenditure Plan:

1.0 FTE Elementary Teacher (for AIS Purposes)

**RESIGNATIONS/TERMINATIONS:**

To accept the **resignation** of **Hugh Sheridan**, for retirement purposes, from his position of **Bus Driver**, effective July 31, 2017.

To accept the **resignation** of **Tracy Sullivan** from her positions of Food Service Helper and Bus Driver, effective June 23, 2017, pending appointment to the Cook position.

To accept the **resignation** of **Brittany Whitton** from her position as a Teacher Assistant, effective the end of the 2016-2017 school year, pending appointment to the position of Elementary Teacher.

**LEAVES OF ABSENCE:**

None.

**APPROVAL OF APPOINTMENTS:**

Dependent on the District's receipt of the appropriate Administrative certification, the following probationary appointment is hereby made:

Name of appointee: **Timothy Filiatrault**

Tenure Area: **Principal**

Date of commencement of probationary service: July 1, 2017

Expiration date of appointment: June 30, 2021

Certification Status: Initial Building Leader Certification anticipated June 30, 2018, School Building Leader Internship Certification – expiring August 31, 2019.

Approximate Salary: \$84,000 (Timothy will start with a credit of 80 sick days)  
(Position due to the resignation of Bonnie Finnerty)

To appoint **Alyssa Kujawa** to a teaching position in the academic tenure area of **Elementary** for a probationary period of four (4) years to commence September 1, 2017 and concluding June 30, 2021. Her certifications are Early Childhood Ed (Birth – Grade 2) – initial expiring on August 31, 2018, Childhood Education (Grades 1-6) – initial expiring August 31, 2018, and Literacy (Birth – Grade 6) – initial expiring August 31, 2019. The approximate salary will be \$49,646 based upon a Master's degree and 36 graduate credit hours (pending verification of Master's certification and official transcripts), per the Sandy Creek Teachers Association Contract.

(Position due to the retirement of Leslie Langenegger.)

To appoint **Brittany Whitton** to a teaching position in the academic tenure area of **Elementary** for a probationary period of four (4) years to commence September 1, 2017 and concluding June 30, 2021. Her certification is Childhood Education (Grades 1-6) – initial expiring on August 31, 2021, and Early Childhood Education (Birth – Grade 2) – initial expiring on August 31, 2018. The approximate salary will be \$49,646, based upon a Master's degree and 36 graduate credit hours, per the Sandy Creek Teachers Association Contract.

(Position due to the authorization of an Elementary Teacher position per the 2017-2018 Expenditure Plan.)

To appoint **Jonny Boenning** to the position of **Bus Driver Permanent Substitute** for a minimum of 1.50 hours per day based upon daily time sheet submittal beginning September 1, 2017 at a rate of \$13.50 per hour. This position is not part of a bargaining unit nor do any benefits of such unit apply to this position. The bus driver permanent substitute position is a 10 month position, expiring the end of the 2017-2018 school year subject to the necessity for following school years. This position abides by the school calendar and days of recess including use of emergency days.

To appoint **Valerie Fowler** to the position of **Math Interventionist** to commence September 1, 2017 and to conclude the end of the 2017-2018 school year at an approximate salary of \$83,025.92, representing a Master's Degree and 64 graduate credit hours, based upon the Sandy Creek Teachers Association Contract.

To appoint **Sara McNitt** to the position of **PreK-5 Math Coach/Mentor Interventionist** to commence September 1, 2017 and to conclude the end of the 2017-2018 school year at an approximate salary of \$70,364.53 representing a Master's Degree and 69 graduate credit hours, based upon the Sandy Creek Teachers Association Contract.

To appoint **Sandra Jamieson** to the position of **Teacher Assistant – Local Assistive Technology Specialist** for the 2017-2018 school year at an approximate salary of \$34,307.75, based upon the Sandy Creek Teachers Association Contract.

To appoint **Christine Trapiss** to the position of **12:1:1 Special Education Leave Replacement** for the 2017-2018 school year at an approximate salary of \$14,237.60, based upon the Sandy Creek Support Staff Association Contract.

(Sandra Jamieson's Leave Replacement.)

To appoint **Michele Miller** to the position of **Teacher Aide** for 0.90 FTE during the 2017-2018 school year at the hourly rate of \$10.87 per hour for an approximate salary of \$11,864.61, based upon the Sandy Creek Support Staff Association.

To appoint **Suzanne Bartlett** to the position of **Teacher on Special Assignment – Elementary Library**, to commence September 1, 2017 and to conclude the end of the 2017-2018 school year at an approximate salary of \$59,124.87, representing a Master's Degree and 30 graduate credit hours, based upon the Sandy Creek Teachers Association Contract.

To appoint the following **Teacher Mentors** for the 2017-2018 school year for a stipend of \$780, based upon the Sandy Creek Teachers Association Contract:

Heather Wallace (Alyssa Kujawa)  
 Brandie Norton (Brittany Whitton)

To appoint the following **Fall Coaches** for the 2017-2018 school year.

	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Michael Stevens	Varsity Football	13+11	\$8,358
TBD	1 <sup>st</sup> Assistant Varsity Football		
Kevin Halsey	2 <sup>nd</sup> Assistant Varsity Football	13+9	\$5,848
William Fowler	Modified Football	13+10	\$5,483
Jared Cook	Assistant Modified Football	8	\$2,685
Patricia King	Varsity Cross Country	9	\$5,236
Haley Grant	Modified Cross Country	4	\$2,980
Matthew White	Varsity Girls Soccer	8	\$5,069
TBD	JV Girls Soccer		
Caitlin White	Modified Girls Soccer	7	\$3,314
Steven Olsen	Varsity Boys Soccer	5	\$4,568
Jeffrey Klopotoski	Modified Boys Soccer	13	\$3,983
Tanya VanOrnum	Varsity Fall Cheerleading	13+3	\$6,574
Jodi Whitney	JV Fall Cheerleading	2	\$3,119
William Benedict	Weight Room Supervisor	13+3	\$1,922

To appoint **Mark Haynes** to the position of **Volunteer Assistant Football Coach** for the 2017-2018 fall season.

To appoint the following **Community Weight Room Supervisors** for the 2017-2018 school year to be paid \$45 per evening worked:

Michael Cambareri

To appoint the following **Advisors** for the 2017-2018 school year.

	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Thomas Artini	Summer Marching Band	13+9	\$7,912
Teresa Crast	Extracurricular Treasurer	8	\$5,069
Robert Ferguson	Student Newspaper	13	\$2,685
Buffy Peterson	Elem. Student Council	10	\$688
Rebecca Fairchild	Elem. Student Council	8	\$632
Christina Hunt	HS Student Council	1	\$875
Kelly Halko	HS Honor Society	3	\$791
Charles Worden	Set Design – Drama	10	\$1,181
Brandie Norton	Spelling Bee	3	\$791
Robert Ferguson	History Club	1	\$680
Shawn Zerphey	Whiz Quiz	6	\$958
Karen Miller	Spanish Club	11	\$1,237
Stephanie Ennist	Colorguard	5	\$3,092
Rachel Allen	Battle of the Books Coordinator	5	\$1,097
Karin Johnson	Environmental Club	3	\$328.66
Ted Krenrich	Environmental Club	3	\$328.66
Katherine Sheehan	Environmental Club	3	\$328.66
Sandra Kinney	Show Choir	3	\$1,849
Brandie Norton	Elementary Battle of the Books	3	\$493
Cindi Rudd	Elementary Battle of the Books	3	\$493
Karin Nemier	MS/HS Battle of the Books	3	\$986
Robert Ferguson	Community Service Coordinator	3	\$1,849

Robert Ferguson	Yearbook	11	\$5,570
Teresa Crast	Assistant Yearbook	5	\$2,016
Valerie Marshall	Drama Club Co-Advisor	12	\$3,236
Sandra Kinney	Drama Club Co-Advisor	7	\$2,749
Susan Gafner	MS Honor Society	9	\$1,125
Judy Allen	Climate Committee	4	\$847
Robert Ferguson	Prize Speaking	12	\$1,292
Jeffrey Klopotoski	SADD	13+1	\$1,398
TBD	Mock Trial	-	---
Caitlin White	OCA	11	\$1,237
Karin Johnson	MS Student Council	9	\$660
Kimberly Curley	MS Student Council	9	\$660
Marissa Paquin	Fashion Design	3	\$791
Martin Scoville	Art Club	5	\$902
Scott Parish	Arts & Education	1	\$875
Kelly Halko	Class of 2021 Advisor		\$836
Jodi Whitney	Class of 2021 Advisor		\$836
Jacqueline Hobbs	Elementary Morning Program	9	\$1,125
Lyndsay Grandjean	Elementary Morning Program	2	\$735
John DeGone	Science Technology/Robotics	1	\$875

To appoint the following **Department Coordinators/Coordinators/Teachers on Special Assignment** for the 2017-2018 school year.

Michael Stevens	Physical Education, Health & Athletics	\$7,191
Michael Stevens	Dean of Students	N/A
Amy McCormack	Student Reading & Testing	\$7,191
Paul Goulet	Technology	\$7,191
Teresa Crast	District Data/Curriculum Coordinator	\$7,191
Janice Burns	Pupil Personnel Services	\$10,784
Kimberly Manfredi	Assistant Special Education	\$3,622
Michelle Shirley	Math	\$1,337
Christina Hunt	English	\$1,337
Ted Krenrich	Science	\$1,337
Tonya Trudell	Social Studies	\$1,337
Jacqueline Hobbs	Special Areas	\$1,337
Teresa Crast	DASA Coordinator	\$1,292
Jacqueline Hobbs	Wisdom Thinkers Coordinator K-5	\$1,292
Dorianne Hathway	Wisdom Thinkers Coordinator 6-12	\$1,292

To appoint the following individuals **Student Summer Positions** for the 2017 summer, to commence on or about June 13, 2017, on an as needed basis:

Gavin Babcock	Painter	\$9.70/hr.
Courtney Burns	Painter	\$9.70/hr.
Richard (Nick) Potter	Painter	\$9.70/hr.
Seth Lurcock	Technology	\$9.70/hr.
Andrew Olin	Technology	\$9.70/hr.
Charlie Shaw	Technology	\$9.70/hr.
Rebecca Miller	Cleaner	\$9.70/hr.
Alexander Olin	Cleaner	\$9.70/hr.
Trace Clark	Cleaner	\$9.70/hr.
Alexander Sawchuck	Cleaner	\$9.70/hr.
Logan Stone	Maintenance & Grounds	\$9.70/hr.
Joseph Metott	Maintenance & Grounds	\$9.70/hr.

To appoint **Elizabeth Cranker** to the position of **School Nurse (RN)** to commence September 1, 2017 for a probationary period of 52 weeks, to conclude November 9, 2018. Mrs. Cranker will be paid an approximate salary of \$43,158.

To appoint **Tracy Sullivan** to the position of **Cook** to commence September 1, 2017 for a probationary period of 52 weeks, to conclude November 8, 2018. Mrs. Sullivan will be paid at a rate of \$15.08 per hour, based upon thirteen years of experience.

To appoint **Lori Vezendy** to the position of **School Lunch Cashier** to commence September 1, 2017 for a probationary period of 52 weeks, to conclude November 8, 2018. Mrs. Vezendy will be paid at her current rate of pay, which is the rate of \$19.04 per hour, for the 2017-2018 school year.

To appoint **Rebecca Fairchild** to the position of **Summer Literacy Teacher**. This position will commence July 10, 2017 and conclude approximately August 10, 2017. Mrs. Fairchild will be paid 75 hours at 1/200<sup>th</sup> of her salary and 15 planning hours at summer curriculum rate for an approximate salary of \$3,009.

### **REPORTS:**

#### **Board Committee Reports/Comments:**

There were no updates to report on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee.

There were no updates on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine presented on the Oswego County BOCES Board of Education (CITI).

Kyle Faulkner presented the Superintendent's Report.

New Teacher Brittany Whitton and New Elementary Principal Timothy Filiatrault were introduced.

The principals placed their reports in the board packet and each added commentary on their buildings.

### **DISCUSSION ITEMS:**

Shelley Fitzpatrick discussed the Board of Education Meeting dates for 2017-2018 (including reorganization meeting).

Lou Chistolini discussed the changes to the Student Code of Conduct Handbook.

Shelley Fitzpatrick discussed the Photography RFP.

### **ACTION ITEMS:**

It was moved by Miller, seconded by Soule, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2017-2018 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Miller, seconded by Soule, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Candice Clark** on tenure to the academic tenure area of **Elementary**, effective September 1, 2017. Mrs. Clark holds Professional Certificates in Childhood Education (Grades 1-6) and Literacy (Birth – Grade 6).

5 yes, 0 no, 2 absent

Motion carried

It was moved by Miller, seconded by Soule, to approve the following resolution: to **adopt** the **changes to the Student Code of Conduct Handbook**.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Miller, seconded by Soule, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Cooperative Service Agreement** between the **Sandy Creek Central School District and the Town of Sandy Creek** for the use of the salt shed facilities located at the Sandy Creek Highway Barn.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Miller, seconded by Soule, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following 2017-2018 Board of Education Meeting Dates:

July 13, 2017	November 9, 2017	March 8, 2018
August 10, 2017	December 14, 2017	April 12, 2018
September 14, 2017	January 11, 2018	April 19, 2018 (CiTi Vote)
October 12, 2017	February 8, 2018	May 3, 2018 (Budget Hearing)*
		June 7, 2018

- The start time of each meeting will be **6:00 p.m.** unless otherwise notified.

- \* Not the 2<sup>nd</sup> Thursday – to accommodate the Budget Hearing.

5 yes, 0 no, 2 absent

Motion carried

#### **EXECUTIVE SESSION:**

It was moved by Soule, seconded by Yerdon, to go in to executive session at 7:40 p.m. to discuss matters of personnel, Superintendent Evaluation and various contracts.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Dowlearn, seconded by Yerdon, to return from executive session at 9:59 p.m.

5 yes, 0 no, 2 absent

Motion carried

#### **ACTION ITEMS:**

##### **Abolishment:**

It was moved by Miller, seconded by Dowlearn to approve the following resolution: RESOLVED, Upon the recommendation of the Superintendent to **abolish** the position of **Teacher on Special Assignment - Student Reading and Testing Coordinator** as well as the associated stipend for that position.

5 yes, 0 no, 2 absent

Motion carried

##### **Authorization:**

It was moved by Miller, seconded by Dowlearn to approve the following resolution: RESOLVED, Upon the recommendation of the Superintendent to **authorize** the administrative position of **Director of Curriculum and Instruction**. (Position will replace the Teacher on Special Assignment - Reading and Testing Coordinator). This position will belong to the Sandy Creek Administrative Association.

5 yes, 0 no, 2 absent

Motion carried

**Appointment:**

It was moved by Miller, seconded by Dowlearn to approve the following resolution: RESOLVED, Upon the recommendation of the Superintendent to appoint **Amy Howard McCormack** to the administrative tenure area of Curriculum and Instruction for a probationary period of four (4) years to commence July 1, 2017 and conclude June 30, 2021. The employee's certification is School District Administrator – professional issued December 23, 2015. The approximate salary will be \$ 98,000. This position will belong to the Sandy Creek Administrators Association Bargaining Unit. (Mrs. Howard-McCormack will retain all of her accruals of sick and personal leave when she takes this new position.) (Position will replace the Teacher on Special Assignment - Reading and Testing Coordinator)

5 yes, 0 no, 2 absent  
Motion carried

**Action Item:**

It was moved by Miller, seconded by Dowlearn to approve the following resolution: RESOLVED, Upon the recommendation of the Superintendent to enter into a Memorandum of Understanding with the Sandy Creek Administrators Association to **recognize as the exclusive bargaining agent** for the position of **Director of Curriculum and Instruction**.

5 yes, 0 no, 2 absent  
Motion carried

It was moved by Yerdon, seconded by Miller to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent to approve the **2017-2018 Terms and Conditions of Employment for the Confidential Staff** according to the schedule as presented.

5 yes, 0 no, 2 absent  
Motion carried

It was moved by Yerdon, seconded by Miller to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent to approve the **2017-2022 Business Administrator Contract according to terms provided as revised**.

5 yes, 0 no, 2 absent  
Motion carried

It was moved by Yerdon, seconded by Miller to approve the following resolution: RESOLVED, to approve the **2017-2022 Superintendent of Schools Contract** according to terms provided as revised.

5 yes, 0 no, 2 absent  
Motion carried

**ADJOURNMENT:**

It was moved by Yerdon, seconded by Miller, to adjourn at 10:03 p.m.

5 yes, 0 no, 0 absent  
Motion carried

**Future Board Meeting Dates**

Regular Meeting: Thursday, June 13, 2017

Reorganization Meeting: Thursday, June 13, 2017

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk