

**MINUTES OF THE MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: December 14, 2017
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

Brian MacVean
John Shelmidine
James Dowlearn
Joseph Hathway
Mark Haynes

Others Present:

Kyle Faulkner	Amy McCormack
Shelley Fitzpatrick	Andy Ridgeway
Carolyn Shirley	Kerry Tarolli, King & King
Emily Wemmer	Jon Bick, Fiscal Advisors
Timothy Filiatrault	

Board Members Absent:

Deanna Soule

CALL TO ORDER:

Brian MacVean, Board President, called the meeting to order at 6:00 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PUBLIC COMMENT:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

Motion made by Shelmidine, seconded by Hathway, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

5 yes, 0 no, 1 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on November 9, 2017.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF THE FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of October 1, 2017 – October 31, 2017.

To approve the Extracurricular Treasurer's Report for the period of October 1, 2017 – October 31, 2017.

APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:

AUTHORIZATIONS/ABOLISHMENTS:

To **authorize** the following **REAP Elementary After School Rising Stars Program and Middle School After School Program Teachers** to be paid through the Title V, Part B (REAP) Grant Funds.

	<u>Approx. Salary</u>
Grade 3 Teacher	\$1,523
Grade 4 Teacher	\$1,523
Grade 5 Teacher	\$1,523
Grade 6 Teacher	\$1,853
Grade 7 Teacher	\$1,853
Grade 8 Teacher	\$1,853

To **abolish** the position of **Teacher on Special Assignment – Technology Coordinator** as well as the associated stipend for that position.

To **authorize** the management position of **Director of Technology**. (Position will replace the Teacher on Special Assignment – Technology Coordinator.) This is a Confidential Staff position.

RESIGNATIONS/TERMINATIONS:

None.

LEAVES OF ABSENCE:

To approve the **Maternity Leave of Absence** for **Kristin Vasquez** from her position as a **Foreign Language Teacher**, to commence on or about March 21, 2018 and concluding June 22, 2018. Mrs. Vasquez plans on using accumulated sick leave to cover part of her absence. Once her sick time is depleted, she will have an unpaid leave of absence.

To approve the **Maternity Leave of Absence** for **Ashley Howell** from her position as a **Bus Driver**, to commence on or about January 2, 2018 and concluding on or about March 5, 2018. Mrs. Howell will be using accumulated sick leave during her absence. Should her sick time become depleted, the remainder of her leave will be an unpaid leave of absence.

APPROVAL OF APPOINTMENTS:

To appoint the following **Winter Coaches for the 2017-2018 school year:**

		<u>Step</u>	<u>Stipend</u>
Boys JV Basketball	David Swarthout	1	\$3,008
Boys Modified Basketball	James Hunt	13+3	\$4,433
Girls JV Basketball	Ed McGrew	1	\$3,008
Girls Modified Basketball	TBD		

To appoint the following **REAP Elementary After School Rising Stars Program and Middle School After School Program Teachers** to be paid through the Title V, Part B (REAP) Grant Funds.

		<u>Approx. Salary</u>
Tricia Thomas	Grade 3 Teacher (shared)	\$ 762
Candice Clark	Grade 3 Teacher (shared)	\$ 762
Brandie Norton	Grade 4 Teacher (shared)	\$ 762
Julie Ramus	Grade 4 Teacher (shared)	\$ 762
Christie Quenville	Grade 5 Teacher (shared)	\$ 762

Brittany Whitton	Grade 5 Teacher (shared)	\$ 762
Brandy VanRy	Grade 6 Teacher (shared)	\$ 927
Kimberly Curley	Grade 6 Teacher (shared)	\$ 927
Sandra Candee	Grade 7 Teacher	\$1,853
Kari Elderbroom	Grade 8 Teacher	\$1,853

To appoint **Zackary Steiner** to the position of **Physical Education Substitute Teacher Leave Replacement** to commence on or about December 11, 2017 and concluding on or about January 5, 2018. *(James Hunt's leave replacement. Mr. Steiner will be placed on the uncertified substitute list.)*

To appoint **Christopher Grieco** to the position of **Director of Technology** for a probationary period of 52 weeks, to commence January 10, 2018 and concluding January 9, 2019 (pending completion of civil service requirements) at an annual salary of \$75,000 (to be prorated). *(Position will replace the Teacher on Special Assignment – Technology Coordinator.)*

REPORTS:

Board Committee Reports/Comments:

Amy McCormack presented an update on the Curriculum and Assessment (CDEP) subcommittee. There were no updates to report on the Extra Curricular subcommittee. There were no updates to report on the Facilities and Operations subcommittee. There were no updates on the Finance subcommittee. There were no updates to report on the Transportation subcommittee.

PRESENTATION:

Kerry Tarolli of King & King Architects conducted a presentation on the Proposed Capital Project.

ACTION ITEM:

It was RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution:

A regular meeting of the Board of Education of the Sandy Creek School District in the County of Oswego, New York was held at the District Office Board of Education Room, Sandy Creek, New York on December 14, 2017 at 6:00 o'clock P.M. (Prevailing Time).

There were present: MacVean, Shelmidine, Dowlearn, Hayes, Hathway

There were absent: Soule

Also present: Kyle L. Faulkner, Superintendent of Schools
Shelley H. Fitzpatrick, Business Administrator & District Clerk
And others

* * * * *

Upon motion duly made by Shelmidine and seconded by Hathway, the following resolution was adopted:

RECITAL

WHEREAS, the Sandy Creek School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations");

WHEREAS, the District is considering undertaking a capital improvement project consisting of renovations to the District's High School, Middle School, Elementary School and Bus Garage (the "Project"); and

WHEREAS, the District's Board of Education, as lead agency, reviewed the impact of the Project upon the environment, as required by the Regulations and by separate resolution adopted October 1, 2015 concluded that the Project was a Type I Action as defined in SEQRA and, having reviewed a full environmental assessment form and engaged and consulted with experts, directed that a Negative Declaration be issued and filed; and

WHEREAS, a Negative Declaration for the Project was duly issued and filed.

NOW THEREFOR, BE IT RESOLVED by this Board of Education as follows:

Section 1. A Special Meeting of the qualified voters of the Sandy Creek School District, Oswego County, State of New York, will be held at the District Office Board of Education Room in Sandy Creek, New York on March 6, 2018 from 12:00 Noon to 8:00 P.M., prevailing time, for the purpose of voting on the propositions described in the Notice of Special District Meeting hereinafter set forth.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the *Syracuse Post Standard*, a newspaper having a general circulation within the District, such publication to be made four (4) times in such newspaper within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. The Special District Meeting shall be called by giving the following notice thereof:

**NOTICE OF A SPECIAL SCHOOL DISTRICT MEETING
OF VOTERS OF THE
SANDY CREEK SCHOOL DISTRICT**

THE BOARD OF EDUCATION OF THE SANDY CREEK SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the District on December 14, 2017, a special meeting of the qualified voters of said School District, County of Oswego, State of New York, will be held at the District Office Board of Education Room in Sandy Creek, New York, on March 6, 2018, between the hours of 12:00 Noon and 8:00 P.M. prevailing time, for the purpose of voting upon the following propositions:

PROPOSITION I

Shall the Board of Education make renovations and improvements to the Main Campus Building, purchase the parcel adjacent to the Main Campus at 94 Salisbury Street, construct a new approximately 10,500 square foot bus maintenance facility and renovate the existing bus garage including, for each, related site improvements, original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work at a total estimated cost not to exceed \$25,118,000 and obtain the necessary funds by using \$2,080,000 from the District's Capital Reserves (Capital and Transportation), any available state aid (including Excel aid of \$479,636), and to extent necessary, the levy of a tax upon the taxable property of the School District in the amount of \$22,558,364 to be collected in annual installments in the years and in the amounts as the Board of Education shall determine and in anticipation of such tax shall the School District be authorized to issue up to \$22,558,364 of obligations of the School District and levy a tax to pay the interest thereon when due.

NOTICE IS GIVEN that voting upon the foregoing Propositions will be by voting machine or paper ballot and will take place on March 6, 2018, at the District Office Board of Education room, Sandy Creek, New York, between the hours of 12:00 Noon and 8:00 P.M. prevailing time.

NOTICE IS GIVEN that pursuant to Section 2014 of the Education Law, personal registration of voters is required and no person shall be entitled to vote at said meeting whose name does not appear on the register of said District or who does not register as hereinafter provided, except a person who is otherwise qualified to vote and is registered under the provisions of Article 5 of the Election Law. The Board of Registration shall prepare a register for said special District meeting, except that the register prepared at the last annual meeting or election shall be used as the basis therefore, and shall include all persons who shall have presented themselves personally for registration and shall also include all persons who shall have been previously registered for any annual or special District meeting or election and who shall have voted at any annual or special District meeting or election held or conducted at any time within the four calendar years prior to the year in which such register is being prepared.

NOTICE IS FURTHER GIVEN that the Board of Registration will meet at the Sandy Creek Central School District Office on February 28, 2018, between the hours of 10:00 A.M. and 2:00 P.M., prevailing time, to prepare the register of the District for said special District meeting, and any person shall be entitled to have his or her name placed upon such register at such place and time provided that at such meeting of the Board of Registration, he or she is known or proven to the satisfaction of such Board of Registration to be then or thereafter entitled to vote at said special District meeting to be held on March 6, 2018. Said register will be filed in the office of the District Clerk, in said District, and will be open for inspection by any qualified voter of said District on each of the five days prior to and the day set for the special District meeting, between the hours of 8:00 A.M. and 4:00 P.M., prevailing time, except Saturday and Sunday.

NOTICE IS FURTHER GIVEN that qualified voters may obtain applications for absentee ballots from the office of the School District clerk. Completed applications for absentee ballots must be received by the District Clerk no later than February 26, 2018 if the absentee ballot is to be mailed to the voter, or March 5, 2018 if the ballot is to be personally delivered to the voter. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter during regular business hours in the Office of the Clerk of the School District through March 5, 2018.

NOTICE IS FURTHER GIVEN that the propositions set forth on the paper ballots shall appear as follows:

PROPOSITION I

Shall the Board of Education make renovations and improvements to the Main Campus Building, purchase the parcel adjacent to the Main Campus at 94 Salisbury Street, construct a new approximately 10,500 square foot bus maintenance facility and renovate the existing bus garage including, for each, related site improvements, original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work at a total estimated cost not to exceed \$25,118,000 and obtain the necessary funds by using \$2,080,000 from the District's Capital Reserves (Capital and Transportation), any available state aid (including Excel aid of \$479,636), and to the extent necessary, the levy of a tax upon the taxable property of the School District in the amount of \$22,558,364 to be collected in annual installments in the years and in the amounts as the Board of Education shall determine and in anticipation of such tax shall the School District be authorized to issue up to \$22,558,364 of obligations of the School District and levy a tax to pay the interest thereon when due.

DATED: December 14, 2017

BY ORDER OF THE BOARD OF EDUCATION
Shelley H. Fitzpatrick, District Clerk

Section 4. The vote upon the proposition to be submitted to the qualified voters shall be by ballot on voting machines or by paper ballots, and the District Clerk is hereby authorized and directed to have the

necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. This Resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and after roll call there were five (5) votes in favor of the resolution and zero (0) vote against the resolution as follows:

Board Members

Brian MacVean	Voting	Yes
John Shelmidine	Voting	Yes
James Dowlearn	Voting	Yes
Deanna Soule	Absent	
Mark Haynes	Voting	Yes
Joe Hathway	Voting	Yes

The resolution was thereafter declared adopted.

REPORTS (con't):

John Shelmidine presented on the Oswego County BOCES Board of Education (CITI).

John Shelmidine acknowledged the passing of Phyllis McNitt a former board member from 1979-1996.

John Shelmidine presented on the Oswego County School Boards Association.

John Shelmidine presented on the Central New York School Boards Association.

The principals placed their reports in the board packet and each added commentary on their buildings.

Kyle Faulkner presented the Superintendent's Report.

DISCUSSION ITEMS:

Members of the Board of Education acknowledged the "spirited conversations" held at the November 2017 Board of Education Meeting and apologized to all who were in attendance.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Shelmidine, seconded by Haynes, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2017-2018 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

5 yes, 0 no, 1 absent

Motion carried

It was moved by Shelmidine, seconded by Hathway, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Agreement for Facility Use** between the **Sandy Creek Central School District and CiTi** for the use of one (1) classroom for the use in the CiTi School Age Summer Exceptional Education Program for the 2017-2018 school year.

5 yes, 0 no, 1 absent

Motion carried

EXECUTIVE SESSION:

It was moved by Hathway, seconded by Haynes, to go into executive session at 7:18 p.m. for the purpose of the proposed acquisition, sale or lease of real property.

5 yes, 0 no, 1 absent

Motion carried

It was moved by Hathway, seconded by Haynes, to return to regular session at 7:32 p.m.
5 yes, 0 no, 1 absent
Motion carried

ADJOURNMENT:

It was moved by Shelmidine, seconded by Hathway, to adjourn at 7:33 p.m.
5 yes, 0 no, 1 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, January 11, 2018

Respectfully Submitted,

Shelley H. Fitzpatrick
District Clerk