

**MINUTES OF THE MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: January 11, 2018
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

Brian MacVean
John Shelmidine
Mark Haynes
Joseph Hathway
James Dowlearn
Deanna Soule (entered 6:05pm)

Others Present:

Kyle Faulkner	Andy Ridgeway
Shelley Fitzpatrick	Pat McDougal
Emily Wemmer	Harris Lindenfeld
Timothy Filiatrault	Various Students, Staff and Parents

Board Members Absent: none

CALL TO ORDER:

Brian MacVean, Board President, called the meeting to order at 6:00 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance as lead by our elementary student leaders.

PRESENTATION

Tim Filiatrault (Elementary Principal), with various staff members, and students conducted a presentation on the Leader in Me program.

PUBLIC COMMENT:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

Motion made by Shelmidine, seconded by Soule, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

6 yes, 0 no, 0 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Special Board of Education Meeting held on December 7, 2017.

The approval of the minutes of the Regular Board of Education Meeting held on December 14, 2017.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF THE FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of November 1, 2017 – November 30, 2017.

To approve the Extracurricular Treasurer's Report for the period of November 1, 2017 – November 30, 2017.

APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:**AUTHORIZATIONS/ABOLISHMENTS:**

None.

RESIGNATIONS/TERMINATIONS:

To accept the **resignation** of **Michael Norton** from his position as a **Cleaner**, effective December 31, 2017.

LEAVES OF ABSENCE:

To approve the **Maternity Leave of Absence** for **Erika Mischenko** from her position as a **Speech-Language Pathologist**, to commence on or about April 11, 2018 and concluding on or about June 4, 2018. Mrs. Mischenko plans on using accumulated sick leave to cover part of her absence. Once her sick time is depleted, she will have an unpaid leave of absence.

To approve the **Maternity Leave of Absence** for **Hillary Schaller** from her position as a **Special Education Teacher**, to commence on or about April 10, 2018 and concluding on or about June 1, 2018. Mrs. Schaller plans on using accumulated sick leave during her absence.

APPROVAL OF APPOINTMENTS:

To appoint the following **Winter Coaches for the 2017-2018 school year:**

		<u>Step</u>	<u>Stipend</u>
Girls Modified Basketball	Michelle Shirley	11	\$3,760
Boys Modified Assistant Basketball	Jonn Stoker	13	\$3,131

To appoint **Tasha Duffany** to the position of **Bus Aide**, to commence retroactive to December 19, 2017 for a probationary period of 52 weeks, to conclude February 19, 2019. Mrs. Duffany will be paid \$11.44 per hour for an approximate prorated salary of \$4,933.50.

(New position due to student needs and CSE recommendation.)

REPORTS:**Board Committee Reports/Comments:**

Amy McCormack presented an update on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee.

There were no updates on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi)

John Shelmidine presented on the Oswego County School Boards Association.

John emphasized that the passing of two CITI board members (Janice Clark and Casey Brouse) of Mexico and APW school boards has created an irreplaceable gap and we are all holding the families of these great leaders in our thoughts and prayers.

John Shelmidine presented on the Central New York School Boards Association.

The principals placed their reports in the board packet and added commentary on their buildings.

Kyle Faulkner presented on the Superintendent's Report.

DISCUSSION ITEMS:

Discussion was held regarding the Yearbook. Robert Ferguson, Yearbook Advisor, had presented a letter to the Board of Education in December.

Discussion was conducted regarding the minimum wage increases and the effect on existing contractual workers wages.

High School Principal Emily Wemmer advised the Board of Education that she has completed all of the requirements for her internship and will be a certificated Principal very shortly.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Soule, seconded by Hathway, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2017-2018 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

6 yes, 0 no, 0 absent

Motion carried

It was moved by Soule, seconded by Hathway, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve a **half day (11:30 a.m. dismissal) for Grades PreK-12 on Wednesday, March 21, 2018** for a Superintendent Conference regarding Next Generation Standards Roll-Out.

6 yes, 0 no, 0 absent

Motion carried

It was moved by Soule, seconded by Hathway to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent to **change the Substitute Rates** due to the change in the NYS minimum wage, retroactively effective January 1, 2018:

Certified Teacher: from \$80/\$95 (after 25 days) to be paid at \$ 14.62 per hour AND to \$95/\$105 (after 25 days) per day to be paid at \$16.16 per hour

Non-Certified Teacher from: \$70 to \$80 per day to be paid at \$12.31 per hour

Substitute Clerical, Teacher and Bus Aide, Custodial: from \$9.70 to \$10.40 per hour

Substitute Bus Driver/Permanent Substitute Bus Driver: from \$13 to \$15 per hour

EXECUTIVE SESSION:

It was moved by Soule, seconded by Shelmidine, to go into executive session at 7:12 p.m. for the purpose of the proposed acquisition, sale or lease of real property.

6 yes, 0 no, 0 absent

Motion carried

It was moved by Dowlearn, seconded by Haynes, to return to regular session at 8:16 p.m.

6 yes, 0 no, 0 absent

Motion carried

ACTION ITEMS:**SEQRA TYPE II RESOLUTION:**

BOARD OF EDUCATION

SANDY CREEK CENTRAL SCHOOL DISTRICT

At a Regular Meeting of the Board of Education (the “Board”) of the Sandy Creek Central School District (the “District”) held on the 11th day January 2018, at the Sandy Creek Central School District Central Office in the Village of Sandy Creek, County of Oswego, New York, the following members were:

PRESENT: MacVean, Shelmidine, Soule, Dowlearn, Haynes, Hathway

ABSENT: None

OTHERS ALSO PRESENT: Faulkner, Fitzpatrick

The following Resolution was moved by Soule, and seconded by Hathway:

WHEREAS, the District desires to embark upon a capital improvement project at the District campus which includes the acquisition and improvement of a route of ingress and egress to and from the District’s Transportation Center;

WHEREAS, the District Board made a reasonable, good faith offer for the purchase of real property at 94 Salisbury Street, Sandy Creek, New York which could provide that route;

WHEREAS, the reasonable offer was rejected by the current owner of the property;

WHEREAS, the acquisition of real property at 98 Salisbury Street, Sandy Creek, New York (“Salisbury Site”) could provide the same route of ingress and egress to and from the Transportation Center;

WHEREAS, the acquisition of the Salisbury Site is for the purpose of improving entrance and egress from the Transportation Center of both buses and emergency vehicles;

WHEREAS, the District has engaged King & King Architects LLP (“King & King”) and its consultants, Appel Osborne Landscape Architecture, LLP (“Appel Osborne”) to design a Project and administer construction;

WHEREAS, the District has caused to be prepared by King & King and its consultants information on its behalf to assist in the determination of project type and possibility of any adverse environmental impact, similar to an environmental assessment form;

WHEREAS, the acquisition of the Salisbury Site is subject to classification under the State Environmental Quality Review Act (“SEQRA”);

WHEREAS, SEQRA requires the designation of a “Lead Agency” to determine whether an environmental impact statement is required for the Salisbury Site Project;

WHEREAS, routine activities such as renovations to, or expansions of existing public school facilities by less than 10,000 square feet are classified as Type II Actions under the current Department of Environmental Conservation SEQRA Regulations (6 NYCRR 617.5(c)(8));

WHEREAS, extension of utility distribution facilities, including gas, electric, telephone, cable, water and sewer

connections to render service in approved subdivisions or in connection with any action on this list (6 NYCRR 617.5(c)(11);

WHEREAS, the SEQRA Regulations (6 NYCRR §617.5[a]) declare Type II Actions to be actions that have no significant impact on the environment and require no further review under SEQR; and

WHEREAS, the Board of Education, as lead agency, has examined information available to it from King & King Architects LLP and its consultants Appel Osborne relevant to the Salisbury Site Project following identification of issues and review, and has, in reliance on information provided by King & King Architects, LLP and Appel Osborne, determined that this Salisbury Site Project is classified as a Type II Action pursuant to 6 NYCRR 617.5(c)(8) and 617.5(c)(11) of the SEQRA Regulations;

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Sandy Creek Central School District hereby declares itself as “Lead Agency”, specifically pursuant to 6 NYCRR§617.6(b), for the proposed Salisbury Site Project;

BE IT FURTHER RESOLVED, that the District shall include the cost of both projects in a single capital project referendum;

BE IT FURTHER RESOLVED that, based upon the substantive review, investigation and opinions of the Salisbury Site Project from King & King and Appel Osborne of the Salisbury Site Project, and consistent with and in reliance upon those investigations and opinions, the Board of Education hereby declares that the Salisbury Site Project is a Type II Action, pursuant to 6 NYCRR 617.5(c)(8) and 6 NYCRR 617.5(c)(11), which requires no further review under SEQRA; and

BE IT FURTHER RESOLVED, that the Board of Education hereby authorizes the Superintendent of Schools to forward an official copy of this Resolution to the New York State Education Department, if necessary, together with a copy of correspondence to and from the New York State Office of Parks, Recreation and Historic Preservation in connection with its request for approval of the Project from the New York State Education Department.

The Resolution was thereafter voted upon and there were in favor of the Resolution and opposed the Resolution.

The Resolution was thereafter duly declared adopted.

Aye: MacVean, Shelmidine, Soule, Dowlearn, Haynes, Hathway

Nay: none

Authorization to Enter into Purchase Agreement/Option:

It was moved by Soule, seconded by Hathway to approve the following resolution:

WHEREAS, the Sandy Creek Central School District (the “District”) seeks to purchase real property known as 98 Salisbury Street, Lacona, New York 13083 (“98 Salisbury”) for use by the District;

WHEREAS, Education Law §416(1) provides that the purchase of real property by the District requires approval by a majority of the voters of the school district, present and voting at any annual or special district meeting, duly convened;

WHEREAS, the District seeks to enter into a contract/option to purchase the real property at 98 Salisbury (“Contract/Option to Purchase”), contingent upon approval by a majority of voters of the District, present and voting at an annual or special meeting, duly convened;

WHEREAS, the Contract/Option to Purchase for 98 Salisbury contains such contingency language at Paragraph 24; **NOW, THEREFORE, BE IT RESOLVED** that the Board of Education of the Sandy Central School District hereby authorizes the Superintendent of Schools, Kyle L. Faulkner to enter into a Contract/Option to Purchase 98 Salisbury, contingent upon approval by a majority of voters of the District, present and voting at an annual or special meeting, duly convened.

BE IT FURTHER RESOLVED that the Board of Education declares

The Resolution was thereafter voted upon and there were six in favor of the Resolution zero opposed the Resolution.

The Resolution was thereafter duly declared adopted.

Aye: MacVean, Shelmidine, Soule, Dowlearn, Haynes, Hathway

Nay: none

6 yes, 0 no, 0 absent

Motion carried

PROPOSED CAPITAL PROJECT RESOLUTION:

The following Resolution was moved by Soule, and seconded by Hathway:

WHEREAS, the District Board seeks to undertake, approve and fund a capital improvement project (the "Project") at the District facilities;

WHEREAS the District Board has engaged a design professional, King and King and King & King's sub-consultant, Appel Osborne Landscape Architecture (“AOLA”), to perform preliminary work for such a Project;

WHEREAS, the Project is subject to classification under the State Environmental Quality Review Act (“SEQR”);

WHEREAS, AOLA has investigated the proposed Project and determined that, in accordance 6 NYCRR §617.4, the proposed Project is a Type I action, requiring coordinated review by other involved agencies and interested agencies and preparation of a full Environmental Assessment Form (“EAF”);

WHEREAS, the District Board and the New York State Education Department (“NYSED”) are the involved agencies principally responsible for undertaking, funding or approving this action, and therefore responsible for determining whether an environmental impact statement is required in connection with the action, and for the preparation and filing of the statement if one is required;

WHEREAS, by written notice to the NYSED and interested agencies and by their responses, NYSED and interested agencies consented to the appointment of the District as lead agency for the Project; and

WHEREAS, AOLA has prepared a full EAF and has recommended to the District Board that a negative declaration be prepared and issued, on the ground that the implementation of the action as proposed will not result in any significant adverse environmental impacts.

NOW, THEREFORE, BE IT RESOLVED that the District Board hereby declares itself as “lead agency”, specifically pursuant to 6 NYCRR §617.6(b), for the proposed Project; and be it further

RESOLVED that the District Board hereby declares, on the basis of consultation with and advice from AOLA and the full EAF, this Project to be a Type I Project in accordance with 6 NYCRR §617.4; and be it further

RESOLVED that the District Board hereby accepts the recommendation of AOLA and directs that a negative declaration be issued and filed in accordance with 6 NYCRR §617.12.

The Resolution was thereafter voted upon and there were 6 (six) in favor of the Resolution and 0 (zero) opposed the Resolution.

The Resolution was thereafter duly declared adopted.

ACTION ITEM:

It was RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution:

A regular meeting of the Board of Education of the Sandy Creek School District in the County of Oswego, New York was held at the District Office Board of Education Room, Sandy Creek, New York on January 11, 2018 at 6:00 o'clock P.M. (Prevailing Time).

There were present: Macvean, Shelmidine, Soule, Dowlearn, Haynes, Hathway

There were absent: none

Also present: Kyle L. Faulkner, Superintendent of Schools
Shelley H. Fitzpatrick, Business Administrator & District Clerk

* * * * *

Upon motion duly made by Shelmidine and seconded by Soule, the following resolution was adopted:

RECITAL

WHEREAS, the Sandy Creek School District (the "District"), is a local agency pursuant to the New York State Environmental Quality Review Act ("SEQRA"), ECL Section 8-0101, *et seq.*, and implementing regulations, 6 NYCRR Part 617 (the "Regulations"); and

WHEREAS, the District is considering undertaking a capital improvement project consisting of renovations to the District's High School, Middle School, Elementary School and Bus Garage (the "Project"); and

WHEREAS, the District's Board of Education, as lead agency, reviewed the impact of the Project upon the environment, as required by the Regulations and by resolution re-adopted January 11, 2018 concluded that the Project is a Type I Action as defined in SEQRA and upon the recommendation of Appel Osborne Landscape Architects, directed that a Negative Declaration be filed.

NOW THEREFOR, BE IT RESOLVED by this Board of Education as follows:

Section 1. A Special Meeting of the qualified voters of the Sandy Creek School District, Oswego County, State of New York, will be held at the District Office Board of Education Room in Sandy Creek, New York on March 6, 2018 from 12:00 Noon to 8:00 P.M., prevailing time, for the purpose of voting on the propositions described in the Notice of Special District Meeting hereinafter set forth.

Section 2. The business to be acted upon at said Special District Meeting shall be as stated in the Notice thereof, and the District Clerk is hereby authorized and directed to cause the Notice of said Special District Meeting to be published in the *Syracuse Post Standard*, a newspaper having a general circulation

within the District, such publication to be made four (4) times in such newspaper within the seven (7) weeks next preceding such Special District Meeting, the first publication to be at least forty-five (45) days prior to the date of said Special District Meeting.

Section 3. The Special District Meeting shall be called by giving the following notice thereof:

**NOTICE OF A SPECIAL SCHOOL DISTRICT MEETING
OF VOTERS OF THE
SANDY CREEK SCHOOL DISTRICT**

THE BOARD OF EDUCATION OF THE SANDY CREEK SCHOOL DISTRICT HEREBY GIVES NOTICE that pursuant to a Resolution adopted by the Board of Education of the District on January 11, 2018 a special meeting of the qualified voters of said School District, County of Oswego, State of New York, will be held at the District Office Board of Education Room in Sandy Creek, New York, on March 6, 2018, between the hours of 12:00 Noon and 8:00 P.M. prevailing time, for the purpose of voting upon the following propositions:

PROPOSITION I

Shall the Board of Education make renovations and improvements to the Main Campus Building, purchase one or both of two parcels adjacent to the Main Campus at 94 Salisbury Street and 98 Salisbury Street, construct a new approximately 10,500 square foot bus maintenance facility and renovate the existing bus garage including, for each, related site improvements, original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work at a total estimated cost not to exceed \$25,118,000 and obtain the necessary funds by using \$2,080,000 from the District's Capital Reserves (Capital and Transportation), any available state aid (including Excel aid of \$479,636 and, once available, SMART School Bond Act aid) and to the extent necessary, the levy of a tax upon the taxable property of the School District in the amount of \$22,558,364 to be collected in annual installments in the years and in the amounts as the Board of Education shall determine and in anticipation of such tax shall the School District be authorized to issue up to \$22,558,364 of obligations of the School District and levy a tax to pay the interest thereon when due.

NOTICE IS GIVEN that voting upon the foregoing Propositions will be by voting machine or paper ballot and will take place on March 6, 2018, at the District Office Board of Education room, Sandy Creek, New York, between the hours of 12:00 Noon and 8:00 P.M. prevailing time.

NOTICE IS GIVEN that pursuant to Section 2014 of the Education Law, personal registration of voters is required and no person shall be entitled to vote at said meeting whose name does not appear on the register of said District or who does not register as hereinafter provided, except a person who is otherwise qualified to vote and is registered under the provisions of Article 5 of the Election Law. The Board of Registration shall prepare a register for said special District meeting, except that the register prepared at the last annual meeting or election shall be used as the basis therefore, and shall include all persons who shall have presented themselves personally for registration and shall also include all persons who shall have been previously registered for any annual or special District meeting or election and who shall have voted at any annual or special District meeting or election held or conducted at any time within the four calendar years prior to the year in which such register is being prepared.

NOTICE IS FURTHER GIVEN that the Board of Registration will meet at the Sandy Creek Central School District Office on February 28, 2018, between the hours of 10:00 A.M. and 2:00 P.M., prevailing time, to prepare the register of the District for said special District meeting, and any person shall be entitled to have his or her name placed upon such register at such place and time provided that at such meeting of the Board of Registration, he or she is known or proven to the satisfaction of such Board of Registration to

be then or thereafter entitled to vote at said special District meeting to be held on March 6, 2018. Said register will be filed in the office of the District Clerk, in said District, and will be open for inspection by any qualified voter of said District on each of the five days prior to and the day set for the special District meeting, between the hours of 8:00 A.M. and 4:00 P.M., prevailing time, except Saturday and Sunday.

NOTICE IS FURTHER GIVEN that qualified voters may obtain applications for absentee ballots from the office of the School District clerk. Completed applications for absentee ballots must be received by the District Clerk no later than February 26, 2018 if the absentee ballot is to be mailed to the voter, or March 5, 2018 if the ballot is to be personally delivered to the voter. A listing of all persons to whom an absentee ballot is issued will be available for inspection by any qualified voter during regular business hours in the Office of the Clerk of the School District through March 5, 2018.

NOTICE IS FURTHER GIVEN that the propositions set forth on the paper ballots shall appear as follows:

PROPOSITION I

Shall the Board of Education make renovations and improvements to the Main Campus Building, purchase one or both of two parcels adjacent to the Main Campus at 94 Salisbury Street and 98 Salisbury Street, construct a new approximately 10,500 square foot bus maintenance facility and renovate the existing bus garage including, for each, related site improvements, original furnishings, fixtures and equipment, architectural fees, and all other costs incidental to such work at a total estimated cost not to exceed \$25,118,000 and obtain the necessary funds by using \$2,080,000 from the District's Capital Reserves (Capital and Transportation), any available state aid (including Excel aid of \$479,636 and, once available, SMART School Bond Act aid) and to the extent necessary, the levy of a tax upon the taxable property of the School District in the amount of \$22,558,364 to be collected in annual installments in the years and in the amounts as the Board of Education shall determine and in anticipation of such tax shall the School District be authorized to issue up to \$22,558,364 of obligations of the School District and levy a tax to pay the interest thereon when due.

DATED: January 11 , 2018

BY ORDER OF THE BOARD OF EDUCATION
Shelley H. Fitzpatrick, District Clerk

Section 4. The vote upon the proposition to be submitted to the qualified voters shall be by ballot on voting machines or by paper ballots, and the District Clerk is hereby authorized and directed to have the necessary ballot labels printed in form corresponding as nearly as may be with the requirements of the Education Law.

Section 5. This Resolution shall take effect immediately.

The motion having been duly moved, the resolution was acted upon by the Board of Education and after roll call there were six (6) votes in favor of the resolution and zero (0) vote against the resolution as follows:

Board Members

Brian MacVean	Voting	Aye
John Shelmidine	Voting	Aye
James Dowlearn	Voting	Aye
Deanna Soule	Voting	Aye
Mark Haynes	Voting	Aye
Joe Hathway	Voting	Aye
	Voting	Aye

The resolution was thereafter declared adopted.

ADJOURNMENT:

It was moved by Dowlearn, seconded by Haynes, to adjourn at 8:18 p.m.

6 yes, 0 no, 0 absent

Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, February 8, 2018

Respectfully Submitted,

Shelley H. Fitzpatrick
District Clerk