

**MINUTES OF THE MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: March 8, 2018
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

Brian MacVean
John Shelmidine
Mark Haynes
Joseph Hathway
James Dowlearn

Others Present:

Kyle Faulkner
Shelley Fitzpatrick
Emily Wemmer
Timothy Filiatrault
Carolyn Shirley

Amy McCormack
Andy Ridgeway

Board Members Absent:

Deanna Soule

CALL TO ORDER:

Brian MacVean, Board President, called the meeting to order at 6:02 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PRESENTATION

Emily Wemmer conducted a presentation on Graduation Pathways.

PUBLIC COMMENT:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

Motion made by Shelmidine, seconded by Haynes, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

5 yes, 0 no, 1 absent

Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on January 11, 2018.

The approval of the minutes of the Special Board of Education Meeting held on March 6, 2018.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF THE FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of December 1, 2017 – December 31, 2017 and January 1, 2018 – January 31, 2018.

To approve the Extracurricular Treasurer's Report for the period of December 1, 2017 – December 31, 2017 and January 1, 2018 – January 31, 2018.

APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:**AUTHORIZATIONS/ABOLISHMENTS:**

None.

RESIGNATIONS/TERMINATIONS:

To accept the **resignation** of **Linda Lurcock** from her position as a **Food Service Helper**, effective January 30, 2018.

To accept the **resignation** of **Tasha Duffany** from her position as a **Bus Aide**, effective March 2, 2018.

LEAVES OF ABSENCE:

None.

APPROVAL OF APPOINTMENTS:

To appoint the following **Coaches and Supervisors for the 2017-2018 Spring Season:**

		<u>Step</u>	<u>Stipend</u>
Girls Varsity Softball	Katie Soluri	11	\$5,570
Girls JV Softball	Lyndsay Rowell	2	\$3,119
Girls Modified Softball	William Fowler	13+5	\$4,733
Boys Varsity Baseball	William Benedict	13+2	\$6,351
Boys JV Baseball	TBD		
Boys Modified Baseball	Tonya Trudell	2	\$2,757
Golf	James Hunt	1	\$3,899
Boys Track	Jeffrey Klopotoski	11	\$5,570
Girls Track	Jason Moyer	1	\$3,899
Spring Weight Room	Christopher Conway	10	\$1,471

To appoint the following **Volunteer Assistant Coaches** for the **2017-2018 Spring Season:**

Jon Stoker (Softball)	Patricia King (Track)	Mark Haynes (Baseball)
Alex Hager (Softball)	Tyler Darby (Track)	

To appoint **Lisa Brown** to the position of **Maternity Leave Replacement Spanish Teacher** to commence on or about March 21, 2018 and concluding at the end of the 2017-2018 school year. Based on the SCTA Contract regarding Long Term Substitutes, Article 30, Ms. Brown will get paid 1/200th of the BA base salary, which is \$215.79 per day.

(Kristin Vasquez's Maternity Leave Replacement.)

To appoint **Kevin Allard** to the position of **Special Education Teacher Maternity Leave Replacement** to commence on or about April 10, 2018 and concluding on or about June 1, 2018.

(Hillary Schaller's Maternity Leave Replacement. Mr. Allard is currently on the uncertified substitute list.)

To appoint **Matthew Tibbles** to the position of **Cleaner**, to commence March 9, 2018 for a probationary period of 52 weeks, to conclude March 8, 2019. Mr. Tibbles will be paid \$10.40 per hour for an approximate pro-rated salary of \$21,715.20.

(Position due to the vacancy left by Bev Hartin when she was appointed as a Custodial Worker.)

To appoint **Kristin Helinger** to the position of **Speech/Language Pathologist Maternity Leave Replacement** to commence on or about April 11, 2018 and concluding on or about June 4, 2018. Ms. Helinger will get paid at the certified substitute teacher rate per day.

(Erika Mischenko's Maternity Leave Replacment. Ms. Helinger is currently on the certified sub list.)

REPORTS:

Board Committee Reports/Comments:

Amy McCormack presented an update on the Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee.

There were no updates on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi)

John Shelmidine presented on the Oswego County School Boards Association.

John Shelmidine presented on the Central New York School Boards Association.

The Principals presented the School Report Card for 2016=2017.

The principals placed their reports in the board packet and added commentary on their buildings.

Kyle Faulkner and Andy Ridgeway presented a Safety and Security update during the Superintendent's Report.

DISCUSSION ITEMS:

The Board of Education discussed the recent events and security and pending legislation.

Timothy Filiatrault discussed the District's Time Out Policy.

Kyle Faulkner discussed the 2018-2019 District Calendar.

Shelley Fitzpatrick discussed the 2018-19 Tax Cap Calculation.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the additions to the **2017-2018 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

5 yes, 0 no, 1 absent

Motion carried

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the following resolution regarding the **Affordable Care Act Measurement Periods & Plan Offering**:

WHEREAS, the Patient Protection and Affordable Care Act (ACA) was signed into law on March 23, 2010; and

WHEREAS, the Sandy Creek Central School District is considered an Applicable Large Employer (ALE) as defined by the ACA subject to compliance with the added Section 4980H Shared Responsibility for Employers Regarding Health Care Coverage to Title 26 of the United States Code, the Internal Revenue Code (Section 4980H), and to offer coverage under the aforementioned health insurance plan to eligible full-time employees as defined by the ACA; and

WHEREAS, the Department of Treasury issued proposed regulations which allows an ALE to adopt the Look Back Measurement Method Safe Harbor to determine the status of an employee as full-time in accordance with the requirements of the ACA and Section 4980H; and

WHEREAS, the Sandy Creek Central School District intends to enact processes necessary to make a good faith effort to comply with the requirements of the ACA Shared Responsibility for Employers; now therefore be it

RESOLVED, the Standard Measurement, Standard Administrative, and Standard Stability Periods for current ongoing variable hour and/or seasonal employees as required by the ACA Shared Responsibility for Employers (Section 4980H) are as follows:

Standard Measurement Period: January 1st to December 31st

Standard Administrative Period: January 1st to February 28th

Standard Stability Period: March 1st to February 28th

RESOLVED, the Sandy Creek Central School District establish the Initial Measurement, Administrative, and Stability Periods for newly hired variable hour and/or seasonal employees as required by the ACA Shared Responsibility for Employers as follows:

Initial Measurement Period: Initial 12 months of employment commencing on first of the month following the date of hire.

Initial Administrative Period: A period of 60 days beginning immediately after the Initial Measurement Period

Initial Stability Period: A period of 12 months beginning immediately after the Initial Administrative period

RESOLVED, the Sandy Creek Central School District adopts the following affordability safe harbors for a health insurance plan meeting the Bronze level minimum value requirements:

Form W-2 Wages Safe Harbor, per diem substitute employees not otherwise covered by a bargaining unit agreement

Rate of Pay Safe Harbor, hourly substitute employees not otherwise covered by a bargaining unit agreement

RESOLVED, that if any variable hour employee meets the requirements of averaging 30 hours per week during the immediately preceding look back period, Sandy Creek Central School District will offer said employee coverage under the Bronze plan offered by the Central New York Health Insurance Fund only for the period of March 1 through February 28 of the following year in which they are qualified. The cost of the plan will be shared by the variable hour employee at \$53* per pay period (*\$11,670 x 9.69% /21 pay periods subject to federal mandate change).with the difference of plan cost to be paid by Sandy Creek Central School if they choose to accept coverage.

RESOLVED, that Sandy Creek Central School District's Superintendent is directed to develop the procedures and/or policies and to take such action as necessary to comply with the ACA Shared Responsibility for Employers as summarized above in accordance with Federal Laws and Regulations, State Laws and Regulations, and the applicable provisions pertinent to collective bargaining agreements.

5 yes, 0 no, 1 absent

Motion carried

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the **Affordable Care Act Bronze Plan Offering**:

RESOLVED, the Sandy Creek Central School District adopts the following affordability safe harbors for a health insurance plan meeting the Bronze level minimum value requirements:

- Rate of Pay Safe Harbor, hourly substitute employees not otherwise covered by a bargaining unit agreement

RESOLVED, that if any variable hour employee meets the requirements of averaging 30 hours per week during the immediately preceding look back period, Sandy Creek Central School District will offer said employee coverage under the Bronze plan offered by the Cooperative Health Insurance Fund of Central New York only for the period of March 1 through February 28 of the following year in which they are qualified. The cost of the plan will be shared by the variable hour employee at \$53* per pay period (*\$11,670 x 9.69% /21 pay periods subject to federal mandate change).with the difference of plan cost to be paid by Sandy Creek Central School if they choose to accept coverage.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the **Third Amended and Restated Cooperative Health Agreement**:

WHEREAS, the Sandy Creek Central School District is a participating member of the Cooperative Health Insurance Fund of Central New York (the “Cooperative”) formed pursuant to Article 5-G, Sections 92-a and 119-o of the New York State General Municipal Law for the purpose of jointly procuring health insurance to provide basic hospital, surgical, medical, and prescription drug benefits to their eligible employees and retirees; and

WHEREAS, the Cooperative is currently governed by the terms of a “Second Amended and Restated Cooperative Health Agreement” (the “Current Operating Agreement”) but has been presented with an amended governance agreement titled the “Third Amended and Restated Cooperative Health Agreement” (the “Proposed Operating Agreement”); and

WHEREAS, the Cooperative Board of Directors has voted in favor of adoption of the Proposed Operating Agreement for purpose of governance of the Cooperative effective September 1, 2018; therefore

BE IT RESOLVED, that the Board of Education of the Sandy Creek Central School District hereby approves the terms of Third Amended and Restated Cooperative Health Agreement as the sole governance agreement of the Cooperative, replacing and superseding the Current Operating Agreement in its entirety, and agrees that its continuing participation in the Cooperative will be bound by its terms.

This resolution shall take effect immediately and shall be delivered to the Chairperson of the Cooperative.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the following **Clerks and Inspectors for personal registration and vote at a rate of \$14/hr** subject to scheduling: Linda Crast, Judy Stuckey, Sherry Glazier.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to adopt the **2018-2019 District Calendar**.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the **2018-2019 Combined Soccer, Hockey, Swimming and Wrestling Agreements** (awaiting paperwork from Pulaski and South Jefferson).

5 yes, 0 no, 1 absent
Motion carried

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Stephanie Galloway** to her position as a **Special Education Aide 12:1:1**, effective March 27, 2018.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Aaron Liszewski** to his position as a **Special Education Aide 12:1:1**, effective March 13, 2018.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Laura Besio** to her position as a **Cleaner**, effective March 12, 2018.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent and to **satisfy NYS Retirement System requirements**, the **Standard Work Day (SWD)** for the listed positions will be as follows:

• Cafeteria Cook Manager	7.0 hours per day
• Accountant	7.5 hours per day
• Transportation Supervisor	8.0 hours per day
• LAN Technician	7.5 hours per day
• Senior Account Clerk	7.5 hours per day
• Facilities Director 1	8.0 hours per day
• Automotive Mechanic	8.0 hours per day
• Bus Driver	8.0 hours per day
• Administrative Secretary	8.0 hours per day
• Teacher Aide	6.5 hours per day
• School Lunch Cashier	6.5 hours per day
• Cleaner	8.0 hours per day
• Cook	7.0 hours per day
• Custodian	8.0 hours per day
• Food Service Helper	6.5 hours per day
• Computer Aide	6.5 hours per day
• Typist	7.5 hours per day
• Nurse	7.0 hours per day
• Seasonal Student Worker	8.0 hours per day

5 yes, 0 no, 1 absent
Motion carried

It was moved by Hathway, seconded by Shelmidine, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **2017-2018 Health and Welfare Services Contract** between the Watertown City School District for Health Services provided to Sandy Creek Residents attending each non-public school within the City of Watertown at a cost of \$1,352.

5 yes, 0 no, 1 absent
Motion carried

EXECUTIVE SESSION:

It was moved by Hathway, seconded by Haynes, to go into executive session at 8:25 p.m. for the purpose of the proposed acquisition of real property.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Haynes, seconded by Shelmidine, to return to regular session at 8:40 p.m.

5 yes, 0 no, 1 absent
Motion carried

ADJOURNMENT:

It was moved by Dowlearn, seconded by Haynes, to adjourn at 8:41 p.m.

5 yes, 0 no, 1 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, April 12, 2018

Special Meeting: Thursday, April 19, 2018 (BOCES Vote)

Respectfully Submitted,

Shelley H. Fitzpatrick
District Clerk