

AGENDA
BOARD OF EDUCATION MEETING
SANDY CREEK CENTRAL SCHOOL DISTRICT
BOARD ROOM
124 SALISBURY STREET, SANDY CREEK, NY 13145
June 14, 2018
BOARD MEETING 6:00 P.M.

Recognition: Outstanding Citizenship (Abbie Battles, Mary Hernandez, Cody Phillips, Dylan Kimble)

1. Call To Order

2. Pledge of Allegiance

3. Presentation

None.

4. Public Comment

The Board of Education has set aside up to twenty (20) minutes as an opportunity for the community to address the Board regarding agenda and non-agenda items. If you wish to speak during the public comments we ask that you sign in on the clipboard at the doorway, then at this point in our agenda, please stand, state your name and then address your concerns to the Board, not the audience. {Be reminded that this portion of our agenda is not a place to discuss staff or students. If you wish to do so, you must first follow the chain of command guidelines (i.e.: Teacher, Principal, Superintendent, Board of Education). If you have reached the Board of Education level on a staff or student issue, you may address the Board of Education in Executive Session.}

5. Consent Agenda Changes

5.1 RESOLVED, upon the recommendation of the Superintendent, to appoint **Mallory Johnson** to a teaching position in the academic tenure area of **Elementary** for a probationary period of four (4) years to commence September 1, 2018 and concluding June 30, 2022. The employee's certifications are Childhood Education (Grades 1-6), Initial expiring January 31, 2023 and Social Studies 7-12, Initial Reissuance expiring January 31, 2023. The approximate salary is \$53,086, representing a Master's Degree and 52 graduate credit hours, per the Sandy Creek Teachers Association Contract.

(Position due to the retirement of Suzanne Bartlett. Supporting documentation under Appointments - Item 6.7.11)

6. Consent Agenda

6.1 Approval of Minutes

6.1.1 Regular Meeting: April 12, 2018

6.1.2 Special Meeting: April 19, 2018

6.1.3 Regular Meeting: May 3, 2018 (Budget Hearing)

6.1.4 Special Meeting: May 15, 2018

6.2 Approval of CSE Recommendations

6.3 Approval of Financial Reports

6.3.1 Clerk's and Treasurer's Report

6.3.2 Extracurricular Activity Report

6.4 Approval of Position Authorizations/Abolishments

6.4.1 RESOLVED, upon the recommendation of the Superintendent, to **abolish** the following position as per the 2018-2019 Expenditure Plan:

(a) **A position is abolished for reasons of economy, effective June 30, 2018, in the academic tenure area of Special Education.**

(b) **The person having the least seniority in the academic tenure area of Special Education is Nicole Tritten.**

(c) Nicole Tritten shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013 (3).

6.4.2 RESOLVED, upon the recommendation of the Superintendent, to **abolish** the following position as per the 2018-2019 Expenditure Plan:

(a) **A position is abolished for reasons of economy, effective June 30, 2018, in the area of Teacher Assistant.**

(b) **The person having the least seniority in the area of Teacher Assistant is Robert Lyng.**

(c) Robert Lyng shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013 (3).

6.4.3 RESOLVED, upon the recommendation of the Superintendent, to **abolish** the following position as per the 2018-2019 Expenditure Plan:

(a) **A position is abolished for reasons of economy, effective June 30, 2018, in the area of Teacher Assistant.**

(b) **The person having the least seniority in the area of Teacher Assistant is Mallory Johnson.**

(c) Mallory Johnson shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013 (3).

6.5 Approval of Position Resignations/Terminations

6.5.1 RESOLVED, upon the recommendation of the Superintendent, to accept the **resignation** of **Matthew Rice**, from his position as a **Building Maintenance Helper**, effective retroactively to June 1, 2018.

6.5.2 RESOLVED, upon the recommendation of the Superintendent, to accept the **resignation** of **Donna Tousant**, from her position as a **Bus Aide**, effective June 21, 2018.

6.6 Approval of Leave of Absence

6.6.1 RESOLVED, upon the recommendation of the Superintendent, to approve the **Family Medical Leave Act** for **Whitney Oak**, from her position as a **School Psychologist**. Mrs. Oak will be using the FMLA leave intermittently for the next six months. This leave will commence on May 9, 2018 with an anticipated end date of October 16, 2018.

- 6.6.2 RESOLVED, upon the recommendation of the Superintendent, to approve the **Paternity Leave of Absence** for **Benjamin Archibee**, from his position as an **Elementary Teacher**. Mr. Archibee will be utilizing accumulated sick days in accordance with FMLA. The leave will commence on or about December 3, 2018 and conclude on or about January 25, 2019.

6.7 Approval of Appointments

- 6.7.1 RESOLVED, upon the recommendation of the Superintendent, to appoint **Jonny Boenning** to the position of **Bus Driver Permanent Substitute** for a minimum of 1.50 hours per day based upon daily time sheet submittal beginning September 1, 2018 at a rate of \$15 per hour. This position is not part of a bargaining unit nor do any benefits of such unit apply to this position. The bus driver permanent substitute position is a 10 month position, expiring the end of the 2018-2019 school year, subject to the necessity for following school years. This position abides by the school calendar and days of recess including use of emergency days.
- 6.7.2 RESOLVED, upon the recommendation of the Superintendent, to appoint **Phyllis Dillabough** to the position of **Bus Driver Permanent Substitute** for a minimum of 1.50 hours per day based upon daily time sheet submittal beginning September 1, 2018 at a rate of \$15 per hour. This position is not part of a bargaining unit nor do any benefits of such unit apply to this position. The bus driver permanent substitute position is a 10 month position, expiring the end of the 2018-2019 school year, subject to the necessity for following school years. This position abides by the school calendar and days of recess including use of emergency days.
- 6.7.3 RESOLVED, upon the recommendation of the Superintendent, to appoint **Valerie Fowler** to the position of **Math Interventionist** to commence September 1, 2018 and to conclude the end of the 2018-2019 school year at an approximate salary of \$86,139, representing a Master's Degree and 64 graduate credit hours, based upon the Sandy Creek Teachers Association Contract.
- 6.7.4 RESOLVED, upon the recommendation of the Superintendent, to appoint **Sara McNitt** to the position of **PreK-5 Math Coach/Mentor/Interventionist** to commence September 1, 2018 and to conclude the end of the 2018-2019 school year at an approximate salary of \$73,379, representing a Master's Degree and 72 graduate credit hours, based upon the Sandy Creek Teachers Association Contract.
- 6.7.5 RESOLVED, upon the recommendation of the Superintendent, to appoint **Michele Miller** to the position of **Teacher Aide** for 0.90 FTE during the 2018-2019 school year at the hourly rate of \$11.40 per hour for an approximate salary of \$12,447, based upon the Sandy Creek Support Staff Association.
- 6.7.6 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Fall Coaches** for the 2018-2019 school year.

	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Michael Stevens	Varsity Football	13+12	\$8,898
Matthew Soluri	1 st Assistant Varsity Football	13+2	\$4,854
Kevin Halsey	2 nd Assistant Varsity Football	13+10	\$6,238
William Fowler	Modified Football	13+11	\$5,848
Jared Cook	Assistant Modified Football	9	\$3,670
Lyndsay Rowell	Varsity Cross Country	1	\$4,046

Jason Moyer	Modified Cross Country	7	\$3,439
Matthew White	Varsity Girls Soccer	9	\$5,433
TBD	JV Girls Soccer		
Caitlin White	Modified Girls Soccer	8	\$3,554
Steven Olsen	Varsity Boys Soccer	6	\$4,912
Jeffrey Klopotoski	Modified Boys Soccer	13+1	\$4,288
Tanya VanOrnum	Varsity Fall Cheerleading	13+3	\$6,819
Jodi Whitney	JV Fall Cheerleading	2	\$3,699
William Benedict	Weight Room Supervisor	13+4	\$2,062

- 6.7.7 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Community Weight Room Supervisors** for the 2018-2019 school year to be paid \$45 per evening worked:

Jennifer Hanks Michelle Shirley
Maryanne Crast

- 6.7.8 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Bus Drivers** at their current rate of pay for summer programs 2018:

	<u>Approx. Hours/Day</u>	<u>Approx. Salary</u>
Roy Allen	3	\$2,449.80
Lisa Coffin	2.75	\$1,368.18
Lisa Manchester	3.10	\$1,543.80
Amanda LaRock	2.90	\$1,328.49
Ernie Stevens	4.20	\$2,031.12

- 6.7.9 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Summer 2018 Bus Aides**:

	<u>Approx. Hours</u>	<u>Approx. Salary</u>
Edna Ridgeway	3	\$1,070.10
Ella King	3	\$1,141.20
Molly Wheeler	3.10	\$1,179.24
Lisa Maggy	4.20	\$1,654.38
Peggy Sawchuck	2.90	\$1,065.75

- 6.7.10 RESOLVED, upon the recommendation of the Superintendent, to appoint the following individuals to the **Student Summer Positions** for the 2018 summer, to commence on or about June 15, 2018, on an as needed basis at a rate of \$10.40 per hour:

Courtney Burns	Painter
Gavin Babcock	Painter
Richard (Nick) Potter	Painter
Joseph Metott	Maintenance & Grounds
Logan Haynes	Maintenance & Grounds
Rebecca Miller	Cleaner
Alex Sawchuck	Cleaner
Levi Darling	Cleaner
Crystal King	Cleaner
Ethan Greenfield	Cleaner
Adam Hilton	Cleaner
Timothy Snell	Cleaner

Margery Yousey
Oren McDougal
Charlie Shaw

Technology
Technology
Technology

- 6.7.11 RESOLVED, upon the recommendation of the Superintendent, to appoint **Mallory Johnson** to a teaching position in the academic tenure area of **Elementary** for a probationary period of four (4) years to commence September 1, 2018 and concluding June 30, 2022. The employee's certifications are Childhood Education (Grades 1-6), Initial expiring January 31, 2023 and Social Studies 7-12, Initial Reissuance expiring January 31, 2023. The approximate salary is \$53,086, representing a Master's Degree and 52 graduate credit hours, per the Sandy Creek Teachers Association Contract.
(Position due to the retirement of Suzanne Bartlett.)

7. Reports

- 7.1 Board Committee Reports/Comments
- a. Curriculum and Assessment (CDEP) *(April 18, 2018 and May 23, 2018)*
 - b. Extra Curricular *(No recent meetings)*
 - c. Facilities and Operations *(No recent meetings)*
 - d. Finance *(No recent meetings)*
 - e. Transportation *(No recent meetings)*
 - f. Oswego County BOCES Board of Education (CiTi)
- 7.2 Principal's Reports/Comments
- 7.3 Superintendent's Report/Comments

8. Discussion Items **Please notify the Superintendent of any items prior to the Board Meeting**

- 8.1 Board of Education Meetings 2018-2019
- 8.2 Other

9. Communications **Please notify the Superintendent of any items prior to the Board Meeting**

None.

10. Action Items

- 10.1 RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution:

WHEREAS, the Board of Education of the Sandy Creek Central School District (hereinafter referred to as the "District") desires to enter into a three year service agreement with the Onondaga Cortland-Madison Board of Cooperative Educational Services (hereinafter referred to as OCM BOCES) in order for the OCM BOCES to furnish certain services to the District pursuant to New York State Education Law §1950(4)(jj), those services being lit fiber for high speed communications services in Co-Ser 601.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the Sandy Creek Central School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the annual amount of \$48,210.00 and associated CNYRIC charges with such amount to include annual OCM BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the OCM BOCES budget or mandated by any federal, state or local authority.

This amount may be amended with the approval of both parties. The District will be liable to OCM BOCES for early cancellation or withdrawal from this agreement to the same extent that OCM BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District will also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by OCM BOCES as consequence of any such early cancellation or withdrawal. Payment will be made as part of a regular annual OCM BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of OCM BOCES. This contract will be for a maximum period of three years commencing on or about July 1, 2018, and continue through June 30, 2021.

- 10.2 RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution:

WHEREAS, the Board of Education of the Sandy Creek Central School District desires to enter into up to a THREE year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or Co-Ser 620.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated principal amount of \$325,000.00 plus related borrowing fees incurred by the OCM BOCES on behalf of the school district, plus yearly Regional Information Center support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Installment Purchase contract which will be entered into on behalf of the school district at its request. This contract will be for a maximum period of THREE years commencing on or about 01 July 2018.

- 10.3 RESOLVED, upon the recommendation of the Superintendent, to have the **final reading and adopt** the following policy: **Time Out Room (4322)**.

- 10.4 RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution:
At a Regular Meeting of the Board of Education (the "Board") of the Sandy Creek Central School District (the "District") held on the 14th day June 2018, at the Sandy Creek Central School District Central Office in the Town of Sandy Creek, County of Oswego, New York, the following members were:

PRESENT:

ABSENT:

OTHERS ALSO PRESENT:

The following Resolution was moved by _____, and seconded by _____:

WHEREAS, the District's purchases of materials and services are made in accordance with General

Municipal Law Article 5-A;

WHEREAS, General Municipal Law §103(16) allows the District, as a municipal entity, to purchase certain materials and services at a price determined to be "best value," rather than lowest responsible bidder, by the Board of Education;

WHEREAS, "best value" is defined by New York State Finance Law §163 as "the basis for awarding contracts for services to the offerer which optimizes quality, cost and efficiency, among responsive and responsible offerers. Such basis shall reflect, wherever possible, objective and quantifiable analysis. Such basis may also identify a quantitative factor for offerers that are small businesses, certified minority- or women-owned business enterprises as defined in subdivisions one, seven, fifteen and twenty of section three hundred ten of the executive law or service-disabled veteran-owned business enterprises as defined in subdivision one of section three hundred sixty-nine-h of the executive law to be used in evaluation of offers for awarding of contracts for services.

WHEREAS, the District, as a municipal entity, may purchase, in accordance with General Municipal Law §103(16), through bids solicited by the United States government, the New York State government, and New York's political subdivisions, including school districts; through bids let in a manner consistent with or materially equivalent to New York State requirements for bidding; or may piggyback on any contract or bid approved for piggybacking through the New York State Office of General Services.

NOW, THEREFORE, BE IT RESOLVED that the Board of Education of the Sandy Creek Central School District hereby authorizes the purchase of materials and services using a "best value" determination, as an option to "lowest responsible bidder," in accordance with General Municipal Law §103(16), with Board approval;

BE IT FURTHER RESOLVED, that Board approval shall be based upon reasonably objective evidence presented to the Board, from which the Board may make an informed decision in the best interests of the District and based upon the criteria contained in New York State Finance Law §163 and by the New York State Education Department;

BE IT FURTHER RESOLVED, that this resolution shall take effect immediately on adoption. The Resolution was thereafter voted upon and there were in favor of the Resolution and opposed the Resolution.

The Resolution was thereafter duly declared _____.

Aye:

Nay:

- 10.5 **RESOLVED**, upon the recommendation of the Superintendent, to approve the attached **agreement for the sponsorship on Continuing Education with CiTi**.
- 10.6 **RESOLVED**, upon the recommendation of the Superintendent, to approve the additions to the **2017-2018 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

10.7 RESOLVED, upon the recommendation of the Superintendent, to approve the following 2018-2019 Board of Education Meeting Dates:

July 12, 2018	November 8, 2018	March 14, 2019
August 9, 2018	December 13, 2018	April 11, 2019
September 13, 2018	January 10, 2019	April 24, 2019 (CiTi Vote)*
October 11, 2018	February 14, 2019	May 2, 2019 (Budget Hearing)*
		June 13, 2019

- The start time of each meeting will be **6:00 p.m.** unless otherwise notified.

* Not the 2nd Thursday - WEDNESDAY, April 24th to accommodate the CiTi Administrative Vote and May 2, 2019 to accommodate the Budget Hearing

10.8 RESOLVED, upon the recommendation of the Superintendent to approve the following **bid results and award of contracts** to the lowest responsible bidder from the bid opening on June 7, 2018 for the Capital Project - Elem Parking Lot and additional school improvements:

General Construction Contract:

Base Bid	\$32,442.00	Bacon & Seiler Constructors, Inc of Skaneateles, NY
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Site Contract:

Base Bid	\$239,200.00	Edge Civil Corporation of Parish, NY
Alternate SC-01	<u>\$26,500.00</u>	
	\$265,700.00	

Electrical Contract:

Base Bid	\$39,873.00	Rombough Electric, Inc., of Mexico, NY
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11. Executive Session (if needed)

12. Future Board of Education Meetings

12.1 Regular Meeting: _____, July _____, 2018

12.2 Reorganization Meeting: _____, July _____, 2018

13. Adjournment