

**MINUTES OF THE MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: June 13, 2019
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

Brian MacVean
John Shelmidine
Heidi Metott
James Dowlearn
Deanna Soule
Joseph Hathway

Others Present:

Kyle Faulkner
Shelley Fitzpatrick
Timothy Filiatrault
Amy Molloy
Amy McCormack
Maureen Shiel

Tanya VanOrnum
Michael Stevens
Andrea Harris
Kevin Seymour
George Schaffer, school attorney
Dominic D'Imperio, school attorney

Board Members Absent:

Mark Haynes

CALL TO ORDER:

Brian MacVean, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance

RECOGNITION: Andrea Harris as new incoming Board Member, Kevin Seymour as new incoming Principal.

PRESENTATION:

Tanya VanOrnum, SCCS Guidance Counselor gave a presentation on the Comprehensive Counseling Plan.

PUBLIC COMMENT:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

Motion made by Soule, seconded by Metott, that the Sandy Creek Central School District Board of Education hereby approves the Consent Agenda.

6 yes, 0 no, 1 absent

Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Special Board of Education Meeting held on April 24, 2019.

The approval of the minutes of the Regular Board of Education Meeting held on May 9, 2019.

The approval of the minutes of the Special Board of Education Meeting held on May 21, 2019.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF THE FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of April 1, 2019 – April 30, 2019.

To approve the Extracurricular Treasurer's Report for the period of April 1, 2019 – April 30, 2019.

APPROVAL OF POSITION AUTHORIZATIONS/ABOLISHMENTS, RESIGNATIONS/TERMINATIONS, LEAVES OF ABSENCE, AND APPOINTMENTS:

AUTHORIZATIONS/ABOLISHMENTS:

None.

RESIGNATIONS/TERMINATIONS:

To approve the **resignation** of **Karin Nemier**, for retirement purposes, from her position as a **Teacher Aide**, effective June 26, 2019.

To approve the **resignation** of **Sandra Jamieson**, for retirement purposes, from her position as a **Special Education Aide 12:1:1**, effective June 30, 2019.

LEAVES OF ABSENCE:

To approve the **Maternity Leave of Absence** for **Mallory Johnson** from her position as Elementary Teacher. The leave will commence on or about June 28, 2019 and conclude on or about September 30, 2019. Mrs. Johnson plans on using accumulated sick leave during her absence.

APPROVAL OF APPOINTMENTS:

To appoint **Michele Miller** to the position of **Teacher Aide** for 0.6569 FTE during the 2019-2020 school year at an hourly rate of \$12.85 per hour for an approximate salary of \$10,150.62, based upon the Sandy Creek Support Staff Association.

To appoint the following individuals to the **Student Summer Positions** for the 2019 summer, to commence on or about June 20, 2019, on an as needed basis at a rate of \$11.10 per hour:

Logan Haynes	Maintenance & Grounds
Joe Metott	Maintenance & Grounds
Levi Darling	Maintenance & Grounds
Marshall Coe	Maintenance & Grounds
Crystal King	Cleaner
Adam Hilton	Cleaner
Ethan Greenfield	Cleaner
Courtney Burns	Painter
Gavin Babcock	Painter
Margery Yousey	Technology
Charlie Shaw	Technology
Hunter Lachenauer	Technology
Oren McDougal	Technology

To re-appoint **Kaitlyn Bright** to the position of **Senior Typist** (12-month as of September 1, 2019), effective retroactive to June 1, 2019, based upon Civil Service requirements, for a probationary period of 52 weeks, to conclude June 30, 2020. She will be paid a rate of \$16 per hour for an approximate salary of \$31,200.

To appoint **Hayley Kimball-Denny** to the position of **Administrative Secretary** (12-month position), for a probationary period of 52 weeks, to commence on June 14, 2019 and concluding June 13, 2020. She will

be paid \$15 per hour, for an approximate salary of \$29,250. Mrs. Kimball-Denny has met all civil service requirements.

(Position due to the resignation of Linda White.)

To appoint **Tracy Sullivan** to the position of **Cook Manager** (11-month position) for a probationary period of 26 weeks, to commence July 1, 2019 and concluding December 30, 2019. She will be paid \$20 per hour.

(Position due to the retirement of Deborah Archibee.)

Dependent on the District's receipt of the appropriate Administrative certification, the following probationary appointment is hereby made:

- a) Name of appointee: **Kevin Seymour**
- b) Tenure Area: **Principal**
- c) Date of commencement of probationary service: July 1, 2019
- d) Expiration date of appointment: June 30, 2023
- e) Certification Status: Initial Building Leader Certification anticipated September 1, 2019, School Building Leader Internship Certification – expiring August 31, 2021
- f) Approximate Salary: \$85,000 (Kevin will start with a credit of 40 sick days)
(Position due to the resignation of Emily Wemmer.)

To appoint **Angela Lawrence** to a teaching position in the special subject area of **Speech-Language Pathology** for a period of four (4) years to commence September 1, 2019 and concluding June 30, 2023. The employee's certification is Speech and Hearing Handicapped (permanent). The approximate salary will be \$59,460.77 (based upon a Master's degree, 53 graduate credit hours, and eleven years of experience), pending verification of Master's degree and graduate credit hours.

(Position due to the retirement of Karen Millett-Lambie.)

To appoint the following **Bus Drivers** at their current rate of pay for summer programs 2019:

	<u>Approx. Hours/Day</u>	<u>Approx. Salary</u>
Lisa Coffin	3	\$1,971.00
Lisa Manchester	3	\$1,555.00
Amanda LaRock	2	\$ 951.00
Ernie Stevens	3	\$1,529.00
Kimberly Ridgeway	2	\$ 861.00

To appoint the following **Summer 2019 Bus Aides**:

	<u>Approx. Hours/Day</u>	<u>Approx. Salary</u>
Edna Ridgeway	1.8	\$ 693.90
Ella King	1.8	\$ 717.66
Molly Wheeler	2.8	\$1,116.36
Lisa Maggy	2.8	\$1,176.00
Patricia Bickford	2.8	\$ 932.40

To appoint the following **Summer Food Service Helper** appointments at a rate of \$11.10/hr. for an approximate salary of \$588:

Tracy Sullivan

Elizabeth Smith
Jessica Brown

To appoint **Tracy Sullivan** as the **Coordinator of the Summer Feeding Program** at her current hourly rate of pay for an approximate salary of \$700.

REPORTS:

Board Committee Reports/Comments:

Amy McCormack presented on the updates to the Curriculum and Assessment (CDEP) subcommittee.

There were no updates to report on the Extra Curricular subcommittee.

There were no updates to report on the Facilities and Operations subcommittee.

There were no updates on the Finance subcommittee.

There were no updates to report on the Transportation subcommittee.

John Shelmidine provided an update on the Oswego County BOCES Board of Education (CiTi)

John Shelmidine provided an update on the Oswego County School Boards Association.

John Shelmidine provided an update on the Central New York School Boards Association.

RECOGNITION OF BOARD MEMBER SERVICE:

James Dowlearn was recognized for his five (5) years of service on the Sandy Creek Board of Education.

Mr. Dowlearn was given a plaque from the District and a Mug from the CNY School Board Association.

REPORTS (con't):

The principals placed their reports in the board packet and added commentary on their buildings.

BIG THANK YOU TO Director of Facilities, Andy Ridgeway and his staff for all of the assistance with the moves for the Capital Project from the Elem and HS offices.

Kyle Faulkner presented on the Superintendent's Report.

DISCUSSION ITEMS:

Shelley Fitzpatrick discussed the Board of Education dates for the 2019-2020 school year.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Shelmidine, seconded by Hathway, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution:

WHEREAS, the Board of Education of the Sandy Creek School District desires to enter into up to a 48 month service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to network printing services in CoSer 521, 562 and/or CoSer 620.

WHEREAS, the Board of Education of the above Sandy Creek School District acknowledges that the Equipment is, and shall at all times be and remain, the sole and exclusive property of the entity leasing the equipment to OCM BOCES, and District shall not have any right, title or interest in the Equipment. Above School District hereby disclaims, waives and releases any right, interest, title, lien or claim in the Equipment, and acknowledges that, upon a default under the lease provided to OCM BOCES, lessor may take possession of the Equipment.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this

agreement the estimated annual payment for equipment and Regional Information Center support of **\$1,440.00** plus overage charges incurred by the OCM BOCES on behalf of the school district during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Document Services Agreement contract that will be entered into on behalf of the school district at its request. This contract will be for a maximum period of 48 months commencing on or about June 30, 2019.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Shelmidine, seconded by Hathway, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Beverly Harten** to the position of **Custodian**, effective July 5, 2019.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Shelmidine, seconded by Hathway, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Jonathan Sheeley** to the position of **Building Maintenance Helper**, effective July 5, 2019.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Shelmidine, seconded by Hathway, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **2019-2020 Board of Education Meeting Dates**:

July 11, 2019	November 14, 2019	March 12, 2020
August 8, 2019	December 12, 2019	April 2, 2020*
September 12, 2019	January 9, 2020	April 23, 2020 (CiTi Vote)*
October 10, 2019	February 13, 2020	May 7, 2020 (Budget Hearing)*
		May 19, 2020 (Budget Vote)*
		June 11, 2020

- Start time of each meeting will be 6:30 p.m. unless otherwise notified

* Denotes other than 2nd Thursday of the month

6 yes, 0 no, 1 absent

Motion carried

The Board of Education of the Sandy Creek Central School District, hereby establishes the following as **standard work days for its employees** and will report days worked to the New York State and Local Employees Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body:

Title	Standard Work Day (Hrs/Day)	Title	Standard Work Day (Hrs/Day)
School Nurse	7 hrs/day	Seasonal Student Worker	8 hr/day
Director of Facilities III	8 hrs/day	Transportation Supervisor	8 hrs/day
LAN/WAN Systems Administrator	7.5 hrs/day	Food Service Cook/Manager	8 hrs/day
Bus Driver/Head Bus Driver	8 hrs/day	Bus Aide	6.5 hrs/day
Automotive/Bus Mechanic	8 hrs/day	Automotive/Bus Mechanic Helper	8 hrs/day
Groundswoker/Maintenance Worker	8 hr/day	Maintenance Mechanic I, II, III	8 hrs/day

Cleaner/ Cleaner-Helper	8 hrs/day	Custodian	8 hrs/day
Food Service Worker/ Cashier	7 hrs/day	Teacher Aide	6.5 hrs/day
Special Ed Aide	7 hrs/day	Account Clerk/Typist	7.5 hrs/day
Senior Account Clerk	7.5 hrs/day	Senior Typist	8 hrs/day
Accountant	7.5 hrs/day	Administrative Secretary	7.5 hrs/day

6 yes, 0 no, 1 absent

Motion carried

EXECUTIVE SESSION:

It was moved by Soule, seconded by Hathway, to go into executive session at 7:30 p.m. for the purposes collective negotiations pursuant to article fourteen of the civil service law.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Shelmidine, seconded by Soule, to adjourn from executive session at 8:07 p.m. and return to regular session.

6 yes, 0 no, 1 absent

Motion carried

The Board of Education hereby approves and ratifies the **Memorandum of Agreement for a new collective bargaining agreement from July 1, 2019 through June 30, 2023, with the Sandy Creek Central School District Teachers Association** and further, the Board of Education authorizes the Superintendent of Schools to sign the resulting bargaining agreement.

6 yes, 0 no, 1 absent

Motion carried

ADJOURNMENT:

It was moved by Dowlearn, seconded by Hathway, to adjourn at 8:17 p.m.

6 yes, 0 no, 1 absent

Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, July 11, 2019

Respectfully Submitted,

Shelley H. Fitzpatrick
District Clerk