

**MINUTES OF THE MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: July 11, 2019

Kind of meeting: Organizational

Place: Sandy Creek Board Room for open public session

Board Members Present:

Brian MacVean
John Shelmidine
Heidi Metott
Deanna Soule
Joseph Hathway
Andea Harris

Others Present:

Kyle Faulkner
Shelley Fitzpatrick
Kevin Seymour
Amy Molloy
Timothy Filiatrault

Board Members Absent:

Mark Haynes

Election of Officers:

For the Office of President

It was moved by Hathway, to nominate John Shelmidine, for the office of President of the Board of Education, seconded by Soule. Having received no other nominations, John Shelmidine was appointed to the office of President of the Board of Education.

6 yes, 0 no, 1 absent
Motion carried

For the Office of Vice President

It was moved by Hathway, to nominate Brian MacVean, for the office of Vice-President of the Board of Education, seconded by Metott. Having received no other nominations, Brian MacVean was appointed to the office of Vice President of the Board of Education.

6 yes, 0 no, 1 absent
Motion carried

Appointment of Officers:

It was moved by Soule, seconded by Hathway, to approve the appointments of the following officers:

District Treasurer	Michael Cambareri
Deputy District Treasurer	Kyle Faulkner
District Clerk of the Board of Education	Shelley Fitzpatrick
Deputy District Clerk	Kyle Faulkner
Tax Collector	Holly Kelly

6 yes, 0 no, 1 absent
Motion carried

Other Appointments:

It was moved by MacVean, seconded by Hathway, to approve the following appointments:

School Physician	Pulaski Health Center/Connex Care
School Attorney – General Matters	Jefferson-Lewis BOCES Legal Services
	Hogan & Sarzynski Law Office (Court Matters)
School Attorney – Capital Project	Alario-Fischer
Central Treasurer	Teresa Crast
(Extra-curricular activity account)	
Attendance Officer	Kevin Seymour

District Auditor	Insero
Internal Claims Auditor	Victoria Stoker
Purchasing Agent	Shelley H. Fitzpatrick
Deputy Purchasing Agent	Michael Cambareri
Administrator of Federal Grants	Shelley H. Fitzpatrick
Asbestos Designee, Inspector & Mmgmt Planner	Andy Ridgeway
Chairperson for Committee on Special Education	Amy Molloy
504 Officer(s)	Whitney Oak/Kimberly Manfredi
Records Management Officer	Lori Krebs
Records Access Officer	Shelley H. Fitzpatrick
Title IX Officer	Shelley H. Fitzpatrick
Tax Repository	Pathfinder Commercial Bank
Census Coordinator	Haley Kimball-Denny
Safety & Risk Officer	Michael Cambareri
Data Protection Officer	Chris Grieco

6 yes, 0 no, 1 absent

Motion carried

Designations:

It was moved by Hathway, seconded by MacVean, to approve the following designees:

Official Bank Depository	Pathfinder Commercial Bank
Official Newspaper	Syracuse Post Standard

6 yes, 0 no, 1 absent

Motion carried

Authorizations:

It was moved by Hathway, seconded by Metott, to approve the following authorizations:

- A. Business Administrator to certify payroll.
- B. Superintendent to authorize attendance at Conferences and Workshops.
- C. Superintendent to authorize Petty Cash accounts as follows:

Superintendent	\$200.00
School Lunch Manager	\$ 50.00
- D. Chief School Officer authorized to approve budget transfers within limits of Education Law, totaling not more than \$20,000 per transfer.
- E. Board President to approve the attendance and travel expenses of board members to conferences and workshops.
- F. The District Treasurer to pay prior to approval by Internal Claim Auditor the following invoices: Principal and interest on bonds, BOCES costs, postage, freight charges, and utility bills.

6 yes, 0 no, 1 absent

Motion carried

Other Items:

None.

Action Items:

It was moved by MacVean, seconded by Hathway, to approve the following authorizations:

- A. Re-adoption of the Board of Education Code of Ethics.
- B. Re-adoption of all current District policies, codes, regulations and procedures.
- C. Re-adoption of the Organizational Chart and Job Descriptions.

6 yes, 0 no, 1 absent

Motion carried

Respectfully Submitted,

Shelley H. Fitzpatrick
District Clerk