

**MINUTES OF THE MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: August 13, 2020
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

John Shelmidine
Brian MacVean
Andrea Harris
Heidi Metott
Michele Warner

Others Present:

Kyle Faulkner
Shelley Fitzpatrick
Kevin Seymour
Amy Molloy
Tim Filiatrault
Amy McCormack

Todd LaBarr, Watchdog Building Partners
Pat McDougal

Board Members Absent:

Mark Haynes
Joseph Hathway

CALL TO ORDER:

John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PRESENTATION:

Todd LaBarr, President of Watchdog Building Partners conducted a presentation on the most recent bid results.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

Motion made by MacVean, seconded by Harris, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

5 yes, 0 no, 2 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on July 9, 2020.
The approval of the minutes of the Reorganization Meeting held on July 9, 2020.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of June 1, 2020 – June 30, 2020.

To approve the Extracurricular Treasurer's Report for the period of June 1, 2020 – April 30, 2020.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

None.

APPROVAL OF RESIGNATIONS/TERMINATIONS:

To accept the **resignation** of **Erika Mischenko**, from her position as a **Speech-Language Pathologist**, effective September 1, 2020.

To accept the **resignation** of **Gregory Shippee**, for retirement purposes, effective September 9, 2020.

APPROVAL OF LEAVE OF ABSENCE:

None.

APPROVAL OF APPOINTMENTS:

None.

REPORTS:

Board Committee Reports/Comments:

John Shelmidine provided an update on the Oswego County BOCES Board of Education (CiTi)

John Shelmidine provided an update on the Oswego County School Boards Association.

John Shelmidine provided an update on the Central New York School Boards Association.

Kyle Faulkner presented on the Superintendent's Report.

DISCUSSION ITEMS:

Shelley Fitzpatrick discussed the 2020-2021 Levy of School Taxes.

Kyle Faulkner discussed the revised 2020-2021 District Calendar.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Metott, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Tax Warrant for the 2020-2021 Levy of School Taxes**.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Metott, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Leon Steele** to the position of **Cleaner**, effective August 15, 2020.

5 yes, 0 no, 2 absent

Motion carried

It was moved by MacVean, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **Emergency Purchase** resolution:

WHEREAS, in March of 2020, the State of New York and the County of Oswego issued declarations of emergency due to the outbreaks of the novel coronavirus and the COVID-19 disease, which declarations included mandatory closure of schools to students until the declarations are lifted; and

WHEREAS, guidance was issued by New York State on July 13, 2020 mandating that, prior to reopening, schools provide for Personal Protective Equipment (PPE), physical barriers, and social distancing measures (“Health and Safety Equipment”), in order to protect students and staff from the COVID virus for safer return to school for the 2020-21 school year; and

WHEREAS, PPE shortages are being announced in national news reports and the administration of the Board of Cooperative Educational Services for the Sole Supervisory District of Oswego County, also known as the Center for Instruction, Technology & Innovation (“CiTi”) has obtained quotes from 2 vendors, which indicate that competition for procurement of said Health and Safety Equipment is anticipated on a national scale at all levels of education PK-12 and beyond, for the same intended timeframe of return to school in August/September 2020, and that immediate purchase of such items is necessary; and

WHEREAS, Sandy Creek Board of Education finds that the immediate purchase of the Health and Safety Equipment is essential to prevent imminent danger to, and promote the protection of, the life, health, safety and property of students and staff; and

WHEREAS, the Board seeks to authorize Sandy Creek to proceed with the purchase of the Health and Safety Equipment to be funded from available budgetary appropriations and surpluses.

NOW, THEREFORE, be it resolved by the Board of Education of Sandy Creek as follows:

1. The Board of Education hereby finds that the need for Health and Safety Equipment constitutes an emergency within the meaning of General Municipal Law Section 103(4).
2. The Board of Education hereby further finds that the immediate purchase of a Health and Safety Equipment is essential to prevent imminent danger to, and promote the protection of, the life, health, safety and property of students and staff.
3. In the event that the estimated cost for such purchase exceeds the competitive bidding thresholds, and in accordance with General Municipal Law § 103(4), the Board hereby grants a waiver of the competitive bidding requirements in order to expedite such purchase.
4. The Business Administrator and her designee is hereby directed to make the purchase at the lowest possible costs in a manner which is practicable under the circumstances in accordance with Board Policy.
5. This resolution shall retroactively take effect July 1, 2020.

5 yes, 0 no, 2 absent

Motion carried

It was moved by MacVean, seconded by Harris, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the **Cybersecurity Incident Response Plan with Parent’s Bill of Rights, the Data Privacy and Security Policy, and the Contract Addendum for Protection of Student, Teacher, and Principal Data.**

5 yes, 0 no, 2 absent

Motion carried

It was moved by Harris, seconded by Metott, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the following **bid results and award of contracts** to the lowest responsible bidder from the bid opening July 23, 2020 for Capital Project:

<u>Bid Type</u>	<u>Contractor</u>	<u>Total Award Amount</u>
General Construction	DiPasquale Construction Corp.	\$ 3,804,000.00
Site Construction	Paragon Environmental Construction, Inc.	\$ 1,225,000.00
HVAC Construction	J&A Mechanical Contractors, Inc.	\$ 4,930,000.00
Plumbing Construction	J&A Mechanical Contractors, Inc.	\$ 587,323.00
Electrical Construction	Weydman Electric, Inc.	\$ 1,852,300.00
Fuel Island Construction	LaValley Brothers Construction, Inc.	\$ 715,000.00
Total Contracts Award Amount		\$13,113,623.00

5 yes, 0 no, 2 absent

Motion carried

It was moved by MacVean, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent of the Sandy Creek Central School District, that ***Retention and Disposition Schedule for New York Local Government Records (LGS_1)***, issued pursuant to Article 57-A of the Arts and Cultural Affairs Law, and containing legal minimum retention periods for local government records, is hereby adopted for use by all officers in legally disposing of valueless records listed therein.

FURTHER RESOLVED, that in accordance with Article 57-A:

- (a) Only those records will be disposed of that are described in *Retention and Disposition Schedule for New York Local Government Records (LGS-1)*, after they have met the minimum retention periods described therein;
- (b) Only those records will be disposed of that do not have sufficient administrative, fiscal, legal, or historical value to merit retention beyond established legal minimum periods.
5 yes, 0 no, 2 absent
Motion carried

It was moved by Harris, seconded by Warner, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **REVISED School District Instructional Calendar for 2020-2021**.

5 yes, 0 no, 2 absent
Motion carried

EXECUTIVE SESSION:

It was moved by MacVean, seconded by Warner to enter into executive session at 7:44pm to discuss the annual goals and evaluation of the Superintendent.

5 yes, 0 no, 2 absent
Motion carried

It was moved by MacVean, seconded by Harris to return to regular session at 9:40pm.

5 yes, 0 no, 2 absent
Motion carried

ADJOURNMENT:

It was moved by Warner , seconded by Harris, to adjourn at 9:41 p.m.

5 yes, 0 no, 2 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, September 10, 2020

Respectfully Submitted,

Shelley H. Fitzpatrick
District Clerk