

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** June 10, 2021  
**Meeting:** Regular  
**Place:** Board Room

**Board Members Present:**

John Shelmidine  
Brian MacVean  
Heidi Metott  
Joseph Hathway  
Andrea Harris  
Michele Warner

**Others Present:**

Kyle Faulkner  
Shelley Fitzpatrick  
Timothy Filiatrault  
Kevin Seymour  
Amy McCormack

Susan Halbritter, Queen Central  
Kim Manfredi  
Carolyn Shirley  
Pat McDougal

**Board Members Absent:**

Mark Haynes

**CALL TO ORDER:**

John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATION:**

Brian MacVean was acknowledged for his years of service to the Sandy Creek Central School District Board of Education. Brian was presented a plaque from John Shelmidine, Board President. Donna Blake from the Oswego County School Boards Association also presented Brian with a gift of appreciation. A plaque for Mark Haynes and gift from School Boards will be given to Mark who was not in attendance.

Fred Langworthy, Watchdog Building Partners gave the Board of Education an update on the Capital Project.

**PUBLIC COMMENT:**

None.

**EXECUTIVE SESSION:**

None at this time.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

Motion made by MacVean, seconded by Hathway, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

6 yes, 0 no, 1 absent  
Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held on May 6, 2021.

The approval of the minutes of the Special Board of Education Meeting held on May 18, 2021.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

#### **APPROVAL OF FINANCIAL REPORTS:**

To approve the Clerk and Treasurer's Report for the period of April 1, 2021 – April 30, 2021.

To approve the Extracurricular Treasurer's Report for the period of April 1, 2021 – April 30, 2021.

#### **APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:**

None.

#### **APPROVAL OF RESIGNATIONS/TERMINATIONS:**

To accept the **resignation** of **Dawn Tessier** from her position as a **Food Service Helper** at the end of the 2020-2021 school year.

To accept the **resignation** of **Dorothy Hovey** with regret, from her position as the **Attendance Aide** (Teacher Aide), for purposes of retirement, effective July 1, 2021.

#### **APPROVAL OF LEAVE OF ABSENCE:**

None.

#### **APPROVAL OF APPOINTMENTS:**

To appoint **Brandie Norton** to the position of **ELA Interventionist/Program Coordinator** for Summer 2021, for an approximate salary of \$3,681.30.

To appoint the following **Elementary Summer School Program Teachers** for Summer 2021:

|                  | <u>Approx. Salary</u> |
|------------------|-----------------------|
| Judy Allen       | \$2,933.70            |
| Brittany Whitton | \$2,848.30            |
| Heather Wallace  | \$3,526.60            |
| Patti King       | \$4,400.20            |
| Antonia Shirley  | \$2,258.60            |

To appoint the following **Teacher Aides** for the Summer 2021 Program:

|                  | <u>Hourly Rate</u> |
|------------------|--------------------|
| Jessie Glenister | \$13.81            |

To appoint **Michelle Miller** to the position of **Teacher Aide** for .6538 FTE for the 2021-2022 school year, at an hourly rate of \$13.92 per hour, for an approximate salary of \$10,944.60, based upon the Sandy Creek Support Staff Association.

To appoint the following individuals to the **Student Summer Positions** for the 2021 Summer, to commence on or about June 21, 2021, on an as needed basis at a rate of \$12.50 per hour:

|                 |                     |
|-----------------|---------------------|
| Ethan Babcock   | Buildings & Grounds |
| Hayden Haines   | Buildings & Grounds |
| Cameron Hathway | Buildings & Grounds |
| Perle Convey    | Technology          |
| Emily Yousey    | Technology          |

#### **REPORTS:**

##### **Board Committee Reports/Comments:**

Amy McCormack presented on the Curriculum and Assessment (CDEP) Committee.

John Shelmidine provided an update on the Oswego County BOCES Board of Education (CiTi)

John Shelmidine provided an update on the Oswego County School Boards Association.

John Shelmidine provided an update on the Central New York School Boards Association.

The Principals presented the Principal's Report and placed their reports in the board packet.

Kyle Faulkner presented on the Superintendent's Report.

**DISCUSSION ITEMS:**

John Shelmidine discussed Board of Education Meeting dates for the 2021-2022 school year.

**COMMUNICATIONS:**

None.

**ACTION ITEMS:**

It was moved by MacVean, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2020-2021 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

6 yes, 0 no, 1 absent

Motion carried

It was moved by MacVean, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **2021-2022 Board of Education Meeting Dates:**

|                               |  |                   |
|-------------------------------|--|-------------------|
| July 8, 2021                  | August 12, 2021  | September 9, 2021 |
| October 14, 2021              | *November 18, 2021                                     | December 9, 2021  |
| January 13, 2022              | February 10, 2022                                      | March 10, 2022    |
| *April 7, 2022                | *April 25, 2022 (Special Meeting for BOCES Admin Vote) |                   |
| *May 5, 2022 (Budget Hearing) | June 9, 2022   |                   |

- Start time of each meeting will be 6:30 p.m. unless otherwise notified

- \* Denotes other than 2<sup>nd</sup> Thursday of the month

6 yes, 0 no, 1 absent

Motion carried

It was moved by MacVean, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Timothy Filiatrault** on tenure to the administrative tenure area of **Principal**, effective July 1, 2021. Mr. Filiatrault holds a Professional Certification as a School District Leader and an Initial Certification as a School Building Leader (exp. 1/31/24).

6 yes, 0 no, 1 absent

Motion carried

It was moved by MacVean, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Amy McCormack** on tenure to the administrative tenure area of **Curriculum and Instruction**, effective July 1, 2021. Mrs. McCormack holds a Professional Certification as a School District Leader.

6 yes, 0 no, 1 absent

Motion carried

It was moved by MacVean, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Alyssa Kujawa** on tenure to the academic tenure area of **Elementary**, effective September 1, 2021. Mrs. Kujawa holds the following Professional Certifications: Childhood Education (Grades 1-6), Early Childhood Education (Birth – Grade 2), and Literacy (Birth – Grade 6).

6 yes, 0 no, 1 absent

Motion carried

It was moved by MacVean, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Brittany Whitton** on tenure to the academic tenure area of **Elementary**, effective September 1, 2021. Ms. Whitton holds a Professional Certification in Childhood Education (Grades 1-6), and an Initial Reissuance in Early Childhood Education (Birth – Grade 2).

6 yes, 0 no, 1 absent

Motion carried

It was moved by MacVean, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Kristen Dingman** on tenure to the academic tenure area of **Elementary**, effective September 1, 2021. Mrs. Dingman holds the following Professional Certifications: Childhood Education (Grades 1-6) and Literacy (Birth – Grade 2).

6 yes, 0 no, 1 absent  
Motion carried

It was moved by MacVean, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Julie Delpapa** on **tenure** to the academic tenure area of **Elementary**, effective September 1, 2021. Mrs. Delpapa holds a Professional Certification in Childhood Education (Grades 1-6), and an Initial in Generalist in Middle School Education (exp. 8/31/25).

6 yes, 0 no, 1 absent  
Motion carried

It was moved by MacVean, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the External Auditor's D'Arcangelo & Co. and the Superintendent, to **authorize the Business Administrator to transfer \$926,117 from the Employee Benefit Accrued Liability Reserve to the Capital Reserve** prior to June 30, 2021.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by MacVean, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **agreement for use of two (2) classrooms for use in the CiTi School Age Summer Exceptional Education Program** for the 2021-2022 summer session.

6 yes, 0 no, 1 absent  
Motion carried

#### **EXECUTIVE SESSION:**

It was moved by MacVean, seconded by Harris to enter into executive session at 7:29pm for the purpose of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Hathway, seconded by Harris to return to regular session at 8:33 pm.

6 yes, 0 no, 1 absent  
Motion carried

#### **ACTION ITEMS:**

It was moved by MacVean, seconded by Warner upon the recommendation of the Superintendent having met and exceeded all goals in her probationary period, to increase the salary of the Cook/Manager position, currently held by Tracy Sullivan, by \$10,000 effective 7/1/2021.

#### **ADJOURNMENT:**

It was moved by MacVean, seconded by Harris, to adjourn at 8:35 p.m.

6 yes, 0 no, 1 absent  
Motion carried

#### **Future Board Meeting Dates**

Regular Meeting: Thursday, July 8, 2021

Respectfully Submitted,

Shelley H. Fitzpatrick  
District Clerk