

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: October 13, 2022
Meeting: Regular
Place: Board Room

Board Members Present:

John Shelmidine
Kevin Halsey
Andrea Harris
Heidi Metott
Michele Warner
Joseph Hathway
John Macklen

Others Present:

Kyle Faulkner (via goggle meet)
Shelley Fitzpatrick
Amy McCormack
Kevin Seymour
Andy Ridgeway

Board Members Absent:

None.

CALL TO ORDER:

John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PRESENTATION:

None.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

None.

CONSENT AGENDA CHANGES:

It was moved by Warner, seconded by Harris to approve the following change to the Consent Agenda: (ITEM 7.7.2) RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Middle School After School Program Teachers** to commence retroactive to October 11, 2022 and conclude approximately May 25, 2023. Program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

| | | <u>Rate Per Hour</u> |
|-------------------|---------------|----------------------|
| Sara McNitt | Gr 6 (shared) | \$59.86 |
| Kristen Williams | Gr 6 (shared) | \$42.02 |
| Deanna Santiago | Gr 7 (shared) | \$37.92 |
| Zachary Frechette | Gr 7 (shared) | \$37.92 |
| Brandy VanRy | Gr 8 (shared) | \$52.49 |
| Karin Johnson | Gr 8 (shared) | \$52.43 |
| Kimberly Curley | sub only | \$59.44 |

RECOMMENDED RESOLUTION:

It was moved by Warner, seconded by Harris, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

7 yes, 0 no, 0 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on September 8, 2022.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of August 1, 2022 – August 31, 2022.

To approve the Extracurricular Treasurer's Report for the period of August 1, 2022 – August 31, 2022.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

To **authorize** the following **High School After School Program** positions, to commence retroactive to September 20, 2022 and concluding approximately June 8, 2023:

- (3) Teachers (Tuesdays & Thursdays 3:30 pm – 4:30 pm)
- (2) Teachers (Wednesdays 3:30 pm – 6:00 pm)

To **authorize** the following **Middle School After School Program** positions, to commence retroactive to October 11, 2022 and concluding approximately May 25, 2023:

- (3) Teachers (Tuesdays & Thursdays 3:30 pm – 4:30 pm)

To **authorize** the following **Elementary After School Program (Grades 2-5)** positions, to commence October 13, 2022 and concluding approximately May 25, 2023, program will run Tuesdays and Thursdays after 3:00 pm dismissal to 4:30 pm bus:

- (4) Teachers
- (2) Interventionist Teachers
- (1) Counselor
- (2) Teacher Aides

To **authorize** a **Food Service Helper (7.5 hrs./day)** position, per District needs.

(This position is due to the retirement of Candy O'Donnell, with an increase in hours based on needs of the Food Service Department.)

To **authorize** a **Special Education Aide** position, due to CSE recommendation and student need.

(This position is due to the retirement of Douglas Marshall – Special Education Aide 1:1, position title changed due to change in CSE recommendation and student need.)

APPROVAL OF RESIGNATIONS/TERMINATIONS:

To approve the **resignation** of **Douglas Marshall**, from his position as a **Special Education Aide 1:1**, for retirement purposes, effective the end of the day September 30, 2022.

To approve the **resignation** of **Sandy Machuga** from her positions as a **Music Teacher, Drama Club Advisor, and Show Choir Advisor**, effective October 18, 2022.

To approve the **resignation** of **Candy O'Donnell**, for retirement purposes, effective retroactive to the end of the day September 30, 2022, from her position as a **Food Service Helper**.

APPROVAL OF LEAVE OF ABSENCE:

None.

APPROVAL OF APPOINTMENTS:

To appoint the following **High School After School Program Teachers** to commence retroactive to September 20, 2022 and conclude approximately June 8, 2023. Program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm and Wednesdays 3:30 pm – 6:00 pm:

| | <u>Rate Per Hour</u> |
|------------------------|----------------------|
| Christina Hunt | \$56.23 |
| Cassandra Vallance | \$52.00 |
| Caitlin White | \$51.40 |
| Kathy Heck | \$64.33 |
| Joseph Lasell | \$51.40 |
| Michelle Shirley (sub) | \$66.31 |

To appoint the following **Middle School After School Program Teachers** to commence retroactive to October 11, 2022 and conclude approximately May 25, 2023. Program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

| | <u>Rate Per Hour</u> |
|-------------------|-----------------------|
| Sara McNitt | Gr 6 (shared) \$59.86 |
| Kristen Williams | Gr 6 (shared) \$42.02 |
| Deanna Santiago | Gr 7 (shared) \$37.92 |
| Zachary Frechette | Gr 7 (shared) \$37.92 |
| Brandy VanRy | Gr 8 (shared) \$52.49 |
| Karin Johnson | Gr 8 (shared) \$52.43 |
| Kimberly Curley | sub only \$59.44 |

To appoint the following **Elementary After School Program (Gr 2-5)** employees, to commence October 13, 2022 and concluding approximately May 25, 2023. Program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

| | <u>Rate Per Hour</u> |
|--------------------|-------------------------|
| Judy Allen | Gr 2 (shared) \$43.28 |
| Tamera Halsey | Gr 2 (shared) \$55.46 |
| Kyla Roche | Gr 3 \$41.02 |
| Candice Clark | Gr 4 \$43.39 |
| Christie Quenville | Gr 5 (shared) \$53.37 |
| Shelley Hathway | Gr 5 (shared) \$52.28 |
| Sarah Orr | Interventionist \$47.53 |
| Scott Parish | Interventionist \$58.02 |
| Buffy Peterson | Counselor \$51.27 |
| Carolyn Yerdon | Teacher Aide \$20.42 |
| Elaine Brown | Teacher Aide \$17.64 |

To appoint the following **Advisors** for the 2022-2023 school year:

| | <u>Position</u> | <u>Step</u> | <u>Stipend</u> |
|------------------|--------------------|-------------|----------------|
| Richard Cowit | Spelling Bee | 1 | \$ 806 |
| Jacqueline Hobbs | Yearbook Assistant | 1 | \$1,993 |
| Christina Hunt | Whiz Quiz | 1 | \$ 806 |

To appoint **Shania Darling** to the position of **Special Education Aide**, for a probationary period of 52 weeks, to commence retroactive to September 16, 2022, and concluding November 10, 2023. Ms. Darling will be paid \$17.02 per hour, for an approximated pro-rated salary of \$20,849.90.

(Position due to the retirement of Douglas Marshall.)

To appoint **Amanda Trumble** to the position of **Senior Typist**, for a probationary period of 52 weeks, to commence October 15, 2022 and concluding October 14, 2023. Mrs. Trumble will be paid \$18.28 per hour, for a salary of \$39,668.64.

(Mrs. Trumble was provisionally appointed at the November 18, 2021 Board Meeting, pending civil service exam results.)

To appoint **Machela Sullivan** to the position of **Food Service Helper (7.50 hr./day)**, for a probationary period of 52 weeks, to commence retroactive to October 3, 2022, and concluding December 4, 2023. Miss Sullivan will be paid \$16.79 per hour, for a pro-rated salary of \$20,777.63.

(Position due to the retirement of Candy O'Donnell, and authorization of increased hours due to needs of the Food Service Department.)

To appoint the following **Winter Coaches** for the 2022-2023 school year:

| | | <u>Step</u> | <u>Stipend</u> |
|-----------------------------|------------------|-------------|----------------|
| Boys Varsity Basketball | James Hunt | 13+8 | \$8,805 |
| Girls Varsity Basketball | Michelle Shirley | 13+3 | \$7,490 |
| Girls JV Basketball | Whitney Oak | 2 | \$3,680 |
| Modified Wrestling | William Benedict | 13+10 | \$6,312 |
| Girls Varsity Volleyball | Dorianne Hathway | 13+14 | \$10,383 |
| Girls Modified Volleyball | Heather Susek | 2 | \$3,251 |
| Varsity Winter Cheerleading | Rachel Jerome | 1 | \$4,621 |
| JV Winter Cheerleading | Alicia Hall | 1 | \$3,564 |
| After School Weight Room | Katie Soluri | 2 | \$939 |

To appoint **James Dowlearn** to the position of **Volunteer Assistant Girls Basketball Coach** for the 2022-2023 school year.

REPORTS:

Board Committee Reports/Comments:

Amy McCormack presented on the Curriculum and Assessment (CDEP) Committee.

John Shelmidine presented and update on the Oswego County BOCES Board of Education (CiTi)

John Shelmidine presented an update on the Oswego County School Boards Association.

John Shelmidine presented an update on the Central New York School Boards Association.

The Principal's placed their report in the board packet and Kevin Seymour presented at the meeting.

Kyle Faulkner presented on the Superintendent's Report.

DISCUSSION ITEMS:

Shelley Fitzpatrick, Business Administrator discussed the Fiscal Year 2021-2022 Year End Audit.

Andy Ridgeway and Kyle Faulkner discussed the 22-23 Capital Outlay Project Bid Award.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Hathway, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2022-2023 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Hathway, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Meredith Gibbons** to the position of **Teacher Aide**, effective November 2, 2022.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Hathway, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Jessica Kimball-Soluri** to the position of **Special Education Aide**, effective November 2, 2022.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Hathway, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Aimee Paro** to the position of **Food Service Helper (5.50 hrs./day)**, effective November 2, 2022.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Hathway, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Keith Robbins** to the position of **Custodial Worker**, effective October 14, 2022.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Hathway, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Carolyn Nicholson** to the position of **Account Clerk**, effective October 20, 2022.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Hathway, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability by the Business Administrator.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Hathway, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Audit Report (inclusive of Extra-Classroom Activity Funds) and the Corrective Action Plans for the fiscal year ended June 30, 2022, as conducted by D'Arcangelo & Co.**

7 yes, 0 no, 0 absent
Motion carried

It was moved by Hathway, seconded by Macklen, to **accept the General Contract Bid Award from the low bidder, Zero Draft, Syracuse, NY** as recommended by the District Architects, King & King for the 2022-2023 Capital Outlay project as follows:

| | |
|-------------------------|-------------|
| Base Bid: | \$69,900.00 |
| Alternates: (N/A) | <u>0.00</u> |
| Total Construction Cost | \$69,900.00 |

7 yes, 0 no, 0 absent
Motion carried

EXECUTIVE SESSION: None

ADJOURNMENT:

It was moved by Harris, seconded by Halsey, to adjourn at 7:13 p.m.

7 yes, 0 no, 0 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, November 10, 2022

Respectfully Submitted,

Shelley H. Fitzpatrick
District Clerk