

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: September 14, 2023
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:	Others Present:	
John Shelmidine	Kevin Seymour, Superintendent	Sue Halbritter, Queen Central
Joseph Hathway	Shelley Fitzpatrick, District Clerk	Jacob Pauling, ScCs Teacher
Kevin Halsey	Amy McCormack, Director of Curriculum, Instruction & Data	
Andrea Harris	James Hunt, Assistant Principal/Athletic Director	
Michele Warner	Andrew Ridgeway, DOFIII	Cora Harvey
Heidi Metott	Timothy Filiatrault, Elementary Principal	Kim Schultz
John Macklen	Steven Newcombe, MS/HS Principal	Others

Board Members Absent:
None.

CALL TO ORDER:

John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

Acknowledgement of Shelley Fitzpatrick's Retirement by the Board of Education.

PRESENTATION:

Watchdog Building Partners conducted a presentation on our capital project updates.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

None.

CONSENT AGENDA CHANGES:

It was moved by Hathway, seconded by Warner, to approve the following changes to the consent agenda:

(Addition to ITEM 6.7.13) RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Elementary After School Program (Gr. 3-5)** employees to commence October 12, 2023 and conclude approximately May 23, 2023. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

	<u>Position</u>	<u>Approx. Salary</u>
Heather Manwaring	Teacher Aide	\$2,101

AND

(ITEM 6.7.14) RESOLVED, upon the recommendation of the Superintendent, to appoint **Anna Blount** to the position of **School Nurse (RN)** to commence October 2, 2023 for a probationary period of 52 weeks, to conclude December 2, 2024. Mrs. Blount will be paid an approximate salary of \$50,394 (to be pro-rated), pending verification of fingerprint clearance.

(Position due to the resignation of Elizabeth Cranker.)

RECOMMENDED RESOLUTION:

It was moved by Hathway, seconded by Warner, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

7 yes, 0 no, 0 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on August 10, 2023.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education.

The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program.

Based upon the committee’s decision, the Board of Education accepts the Committee on Special Education’s recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer’s Report for the period of July 1, 2023 – July 31, 2023.

To approve the Extracurricular Treasurer’s Report for the period of July 1, 2023 – July 31, 2023.

To approve the Claims Auditor Report for the period of July 1, 2022 – June 30, 2023.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

To **authorize** the following position due to student need:

Teacher Aide (2 hr/day)

To **authorize** the following **High School After School Program** positions, to commence September 19, 2023 and concluding approximately June 6, 2024:

(2) Teachers (Tuesdays & Thursdays 3:30 pm – 4:30 pm)

(2) Teachers (Wednesdays 3:30 pm – 6:00 pm)

To **authorize** the following **Middle School After School Program** positions, to commence October 12, 2023 and concluding approximately May 23, 2024:

(2) Teachers (Tuesdays & Thursdays 3:30 pm – 4:30 pm)

To **authorize** the following **Elementary After School Program (Grades 3-5)** positions, to commence October 12, 2023 and concluding approximately May 23, 2024. The program will run Tuesdays and Thursdays 3:30 pm to 4:30 pm bus:

(3) Teachers

(2) Interventionist Teachers

(2) Teacher Aides

APPROVAL OF RESIGNATIONS/TERMINATIONS:

To accept the **resignation** of **Emily Rudd** from her position as a **Special Education Teacher**, retroactive to August 31, 2023.

To approve the **resignation** of **Elizabeth Cranker** from her position as a **School Nurse - RN**, effective September 22, 2023.

To approve the **resignation** of **Amanda LaRock** from her position as **Head Bus Driver**, pending appointment to the position of Transportation Supervisor, effective the end of the day October 1, 2023.

APPROVAL OF LEAVE OF ABSENCE:

To approve the **Leave of Absence** for **James Hunt**, from his position as a **Physical Education Teacher** to commence August 25, 2023 and concluding no sooner than June 30, 2024. Mr. Hunt is requesting an unpaid leave of absence from his teaching position, due to the appointment as an Assistant Principal.

APPROVAL OF APPOINTMENTS:

To appoint **James Hunt** to the 12-month position of Assistant Principal with the assigned duties inclusive of Athletic Director in the tenure area of **Assistant Principal**, as a member of the Sandy Creek Administrators Bargaining Unit. This position will commence retroactive to August 25, 2023 for a probationary period of four years, concluding August 24, 2027, for a salary of \$96,500, to be pro-rated. Mr. Hunt will carry with him accumulated sick time of approximately 94 days. Mr. Hunt holds an initial School Building Leader certificate (exp. 8/31/28).

To appoint **Todd Sullivan** to the position of **Special Education Aide**, for a probationary period of 52 weeks, to commence retroactive to September 5, 2023, and concluding November 5, 2024. Mr. Sullivan will be paid \$17.51 per hour, for an approximate salary of \$22,675.45.

(Position due to the resignation of Stephanie Galloway.)

To appoint **Eric Barney** to the position of **Bus Driver**, for a probationary period of 52 weeks, to commence retroactive to September 1, 2023, and concluding November 1, 2024. Mr. Barney will be paid \$25.94 per hour, for an approximate salary of \$14,396.78.

(Position due to the retirement of Cynthia Hauer.)

To appoint **Kim Schultz** to a teaching position in the special subject area of **Special Education**, for a probationary period of three years (due to having received tenure in a prior district), to commence retroactive to September 1, 2023 and concluding June 30, 2026. Mrs. Schultz holds Professional certifications for Students with Disabilities (All Grades), Students with Disabilities (Grades 1-6), and Childhood Education (Grades 1-6). Her approximate salary will be \$61,468 (based upon a Master’s Degree, 6 year of experience, and 36 graduate credit hours), pending receipt of official transcripts for verification of graduate credit hours, per the Sandy Creek Teachers Association Contract.

(Position due to the resignation of Susanne Sumell.)

To appoint **Clarice Pratt** to a teaching position in the special subject area of **Special Education**, for a probationary period of four years, to commence September 25, 2023 and concluding September 24, 2027. Mrs. Pratt holds initial certifications for Students with Disabilities (Grades 1-6) (exp 1/31/28) and Childhood Education (Grades 1-6). Her approximate salary will be \$60,320 (based upon Master’s Degree, 5 years of experience, and 32 graduate credit hours), per the Sandy Creek Teachers Association Contract.

(Position due to the resignation of Emily Rudd.)

To appoint the following **Teacher Mentors** for the 2023-2024 school year, for a stipend of \$879, based upon the Sandy Creek Teachers Association Contract:

Cindy Brimmer (Clarice Pratt)

Brandy Snyder-VanRy (Kimberly Schultz)

To **provisionally** (pending exam results) appoint **Amanda LaRock** to the position of **Transportation Supervisor**, effective October 2, 2023. Mrs. LaRock will be paid \$71,500 (to be pro-rated).

(Position due to the retirement of Robin Cashel.)

To appoint the following, effective October 1, 2023:

District Clerk of the Board of Education
Purchasing Agent
Administrator of Federal Grants
Records Management Officer
Title IX Officer
Certifier of Payroll
Records Access Officer (retroactive to July 1, 2023)

Cora Harvey
Cora Harvey
Cora Harvey
Cora Harvey
Cora Harvey
Cora Harvey
Holly Kelly

To appoint **Charlie Shaw** to the position of **Cleaner**, for a probationary period of 52 weeks, to commence September 15, 2023, and concluding September 14, 2024. Mr. Shaw will be paid \$17.43 per hour, for an approximate salary of \$36,254.40 (to be pro-rated).

(Position due to the resignation of Michael Dion.)

To appoint the following **High School After School Program Teachers** to commence September 20, 2023 and conclude approximately June 5, 2024. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm and Wednesdays 3:30 pm – 6:00 pm:

	<u>Approx. Salary</u>
Joseph Lasell (Wednesdays)	\$7,755
Cassandra Vallance (T/Th & Wednesdays)	\$11,843
Caitlin White (T/Th)	\$4,657
Christina Hunt (T/Th)	\$5,086

To appoint the following **Middle School After School Program Teachers** to commence October 12, 2023 and conclude approximately May 23, 2024. The program will run Tuesdays and Thursdays 3:30 pm – 4:30pm:

	<u>Approx. Salary</u>
Brandy Snyder-VanRy (shared)	\$1,851
Kari Elderbroom (shared)	\$1,838
Sara McNitt	\$4,295

To appoint **Lisa Maggy** to the position of **Teacher Aide (2 hr/day)** for a probationary period of 52 weeks, to commence September 15, 2023, and concluding November 15, 2024. Mrs., Maggy will be paid \$17.28 per hour, for an approximate salary of \$6,151.68.

(New position authorized due to student need.)

To appoint the following **Elementary After School Program (Gr. 3-5)** employees to commence October 12, 2023 and conclude approximately May 23, 2023. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

	<u>Position</u>	<u>Approx. Salary</u>
Cammie Homes	Gr. 3 (shared)	\$1,497
Kyla Roche	Gr. 3 (shared)	\$1,447
Julie Ramus	Gr. 4	\$3,646
Christie Quenville	Gr. 5	\$3,764
Sarah Orr	Interventionist	\$3,353
Scott Parish	Interventionist	\$4,165
Carolyn Yerdon	Teacher Aide	\$2,555
Heather Manwaring	Teacher Aide	\$2,101

To appoint **Anna Blount** to the position of **School Nurse (RN)** to commence October 2, 2023 for a probationary period of 52 weeks, to conclude December 2, 2024. Mrs. Blount will be paid an approximate salary of \$50,394 (to be pro-rated), pending verification of fingerprint clearance.

(Position due to the resignation of Elizabeth Cranker.)

REPORTS:

John Shelmidine presented and update on the Oswego County BOCES Board of Education (CiTi)

John Shelmidine presented an update on the Oswego County School Boards Association.

John Shelmidine presented an update on the Central New York School Boards Association.

James Hunt presented on the Athletic Director Report.

The Principals placed their reports in the board packet and presented at the meeting.

Amy McCormack gave an update on the CDEP committee and professional development.

Kudos were given to Tech Director, Chris Grieco and his staff for the Tech Departments hard work over the summer.

Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:

None.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Macklen, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2023-2024 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

7 yes, 0 no, 0 absent

Motion carried

It is hereby acknowledged by the Board of Education, that Timothy Filiatrault, Steven Newcombe and James Hunt (initial training 8/20/22) attended **Lead Evaluator Training** on July 31, 2023, and were **re-certified in application of evaluating for APPR purposes**.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Macklen, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **RESCIND** the following resolution that was adopted by the Board of Education on June 8, 2023:

*It was moved by Warner, seconded by Harris [as part of the consent agenda] to approve the following resolution: To appoint **Michele Miller** to the position of **Teacher Aide** for .6538 FTE for the 2023-2024 school year, at a rate of \$17.95 per hour, for an approximate salary of \$14,115.47, based upon the Sandy Creek Support Staff Association Contract.*

AND

To **approve** the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Michele Miller** to the position of **Teacher Aide** for .50 FTE for the 2023-2024 school year at an hourly rate of \$17.95 per hour, for an approximate salary of \$10,912.68, based upon the Sandy Creek Support Staff Association Contract.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Macklen, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Oswego County Real Property Director and the Superintendent, to **adjust the levy by \$888.72 due to a change in assessment** after the Levy was approved and before the school taxes are due.

Paul Daino & Terie Delahunt-Daino
107 Chipman Lane
Sandy Creek, NY 13145

2023-2024 Fiscal Year:

Original Assessment: \$395,000
Corrected Assessment: \$343,430

Original Tax Bill: \$6,705.61
Corrected Tax Bill: \$5,816.89

Net Change: (\$888.72)

7 yes, 0 no, 0 absent

Motion carried

EXECUTIVE SESSION:

None.

ADJOURNMENT:

It was moved by Harris, seconded by Macklen, to adjourn at 7:18 p.m.

7 yes, 0 no, 0 absent

Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, October 12, 2023

Respectfully Submitted
(for the last time, it's been an honor),

Shelley H. Fitzpatrick
District Clerk