

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: October 12, 2023
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:	Others Present:
Joseph Hathway	Kevin Seymour, Superintendent
Kevin Halsey	Cora Harvey, District Clerk
Andrea Harris	Timothy Filiatrault, Elementary Principal
Michele Warner	Steven Newcombe, MS/HS Principal
Heidi Metott	Amy McCormack, Director of Curriculum, Instruction & Data
John Macklen	James Hunt, Assistant Principal/Athletic Director

Board Members Absent:
John Shelmidine

CALL TO ORDER:
Joe Hathway, Board Vice-President, called the meeting to order at 6:00 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:
All present recited the pledge of allegiance.

PRESENTATION:
None.

PUBLIC COMMENT:
None.

EXECUTIVE SESSION:
None.

CONSENT AGENDA CHANGES:
None.

RECOMMENDED RESOLUTION:
It was moved by Macklen, seconded by Harris that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

6 yes, 0 no, 1 absent
Motion carried

APPROVAL OF MINUTES:
The approval of the minutes of the Regular Board of Education Meeting held on September 14, 2023.

APPROVAL OF THE CSE RECOMMENDATIONS:
New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:
To approve the Clerk and Treasurer's Report for the period of August 1, 2023 – August 31, 2023.
To approve the Extracurricular Treasurer's Report for the period of August 1, 2023 – August 31, 2023.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

To **abolish** a **Bus Driver** position, due to District needs and elimination of a bus route.

To **authorize** a **Food Service Helper (6.50 hrs/day)** position, due to District needs.

APPROVAL OF RESIGNATIONS/TERMINATIONS:

To accept the **resignation** of **Abbigail Perry** from her position as a **Special Education Aide**, effective retroactive to October 5, 2023.

APPROVAL OF LEAVE OF ABSENCE:

To approve the **Maternity Leave of Absence** for **Renee Paduano**, from her position as a **Speech Language Pathology Teacher** to commence on or about November 27, 2023 and concluding on or about January 26, 2024. Mrs. Paduano will be using accumulated sick and personal days for her absence, and is requesting an unpaid leave once her time has been depleted.

APPROVAL OF APPOINTMENTS:

To appoint **Randi Cole** to the position of **Head Bus Driver**, for a probationary period of 52 weeks, to commence retroactive to October 2, 2023, and concluding October 1, 2024. Ms. Cole will be paid \$27.55 per hour, for an approximate pro-rated salary of \$47,165.60.

(Position due to the resignation of Amanda LaRock who was promoted to Transportation Supervisor.)

To appoint **Mackenzie Crast** to the position of **Bus Driver**, for a probationary period of 52 weeks, to commence retroactive to October 2, 2023, and concluding December 2, 2024. Mrs. Crast will be paid \$25.94 per hour, for an approximate prorated salary of \$12,487.52.

(Position due to the promotion of Amanda LaRock to Transportation Supervisor.)

To appoint **Abbigail Perry** as a **Bus Driver Permanent Substitute** for a minimum of three (3) hours per day based upon daily time sheet submittal beginning retroactive to October 6, 2023 at a rate of \$26.23 per hour. This position is not part of a bargaining unit nor do any benefits of such unit apply to this position. The bus driver permanent substitute is a 10-month position, expiring at the conclusion of the 2023-2024 school year, subject to the necessity for following school years.

To appoint **Anthony Stewart** to the position of **Long-Term Leave Replacement Physical Education Teacher** to commence retroactive to September 28, 2023, and concluding the end of the 2023-2024 school year. Mr. Stewart holds an initial certification in Physical Education (exp. 1/31/29). His approximate salary will be \$47,183 (to be pro-rated), representing a Bachelor's Degree, per the Sandy Creek Teacher Association Contract.

(James Hunt leave replacement.)

To appoint **Jody Fierce** to the position of **Food Service Helper (6.50 hrs/day)** for a probationary period of 52 weeks, to commence October 13, 2023 and concluding December 13, 2024. Ms. Fierce will be paid \$17.28 per hour, for an approximate pro-rated salary of \$17,634.24.

(Newly created position due to District need.)

To appoint **Bishop Phillips** to the position of **Cleaner** for a probationary period of 52 weeks, to commence October 23, 2023 and concluding October 22, 2024. Mr. Phillips will be paid \$17.43 per hour, for an approximate pro-rated salary of \$25,099.20.

(Position due to the termination of Gorden Brown.)

To appoint the following **Winter Coaches** for the 2023-2024 school year, subject to student need:

		<u>Step</u>	<u>Stipend</u>
Boys Varsity Basketball	James Hunt	13+9	\$9,384
Boys JV Basketball	David Swarthout	7	\$4,418
Boys Modified Basketball	Jonn Stoker	13+5	\$5,598
Boys Modified Assistant Basketball	Zachary Halsey	4	\$2,828
Girls Varsity Basketball	Michelle Shirley	13+4	\$8,009
Girls JV Basketball	Whitney Oak	3	\$3,956
Girls Modified Basketball	Anthony Stewart	1	\$3,276
Girls Modified Assistant Basketball	TBD		
Varsity Wrestling	TBD		
Modified Wrestling	William Benedict	13+11	\$6,720
Girls Varsity Volleyball	Dorianne Hathway	13+15	\$11,034
Girls JV Volleyball	Courtney Michael	2	\$3,840
Girls Modified Volleyball	Heather Susek	3	\$3,508
Girls Modified Assistant Volleyball	Grace Yerdon*	1	\$2,551
<i>(*Pending verification of issuance of NYS Coaching certification)</i>			
Varsity Winter Cheerleading	Alicia Hall	2	\$5,002
JV Winter Cheerleading	TBD		
After School Weight Room	TBD		

To appoint the following **Volunteer Assistant Coaches** for the 2023-2024 school year:

Cross Country Ski Coach (Nordic Ski)	John Cheney
Girls Basketball	James Dowlearn

REPORTS:

Amy McCormack presented an update on the CDEP committee and professional development.

John Shelmidine was not present, but provided the board with a written update in the board packet on the Oswego County BOCES Board of Education (CiTi)

James Hunt presented on the Athletic Director Report.

The Principals placed their reports in the board packet and presented at the meeting.

Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:

Kevin Seymour discussed the Snow Removal RFP.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Warner, seconded by Halsey, and hereby acknowledged by the Board of Education, that Kevin Seymour attended **Lead Evaluator Training** on September 12, 2023, and was **re-certified in application of evaluating for APPR purposes.**

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, and per the attached **Memorandum of Understanding between the Superintendent of Schools and the Sandy Creek Teachers Association** dated September 20, 2023:

WHEREAS, the Sandy Creek Teachers Association (“Association”) and the Sandy Creek Central School District (“District”) are parties to a 2023-2025 collective bargaining agreement (“CBA”);

WHEREAS, Appendix A of the CBA establishes the rate of compensation for certain Co-Curricular positions; and

WHEREAS, the parties agree that because the District no longer produced an elementary yearbook, the duties associated with the position of Elementary Yearbook/Assistant Yearbook have changed sufficiently to require a change in the compensation and title of said position;

NOW THEREFORE, the parties agree to the following:

1. Appendix A of the CBA shall be amended by deleting the words “Elementary Yearbook/Assistant Yearbook” from the section entitled “Activity Type 1” and inserting the words “Assistant Yearbook” in the section entitled “Activity Type 3”.
2. It is understood by the parties that the above is being agreed to based on the specific circumstances. The parties agree that this agreement shall not serve or be cited as any type of past practice or precedent in any future preceding, application, or interpretation of the terms of the CBA. The parties agree that this agreement shall be inadmissible in any proceeding between the parties except for a proceeding to enforce the specific terms of the agreement.
3. This agreement is subject to final approval and ratification by the District Board of Education.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Susan Kwak** to the position of **Library Aide**, effective November 2, 2023.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Rosemary Dashnaw** to the position of **Bus Driver**, effective November 7, 2023.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Floyd Miller** to the position of **Bus Driver**, effective November 7, 2023.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint ShyAnn Fuller** to the position of **Food Service Helper (3 hrs/day)**, effective November 7, 2023.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Jessica Wilder** to the position of **Special Education Aide**, effective November 10, 2023.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Shania Darling** to the position of **Special Education Aide**, effective November 10, 2023.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Amanda Trumble** to the position of **Senior Typist**, effective October 14, 2023.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability by the Business Administrator.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to accept the proposal of **Crast Firewood & Snowplowing** for Snowplowing and Snow Removal in the following manner:

2023-2024: Hourly rate of \$180/\$120/\$100 dependent upon equipment used

2024-2025: Hourly rate of \$200/\$140/\$120 dependent upon equipment used

2025-2026: Hourly rate of \$220/\$140/\$140 dependent upon equipment used

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution regarding **Education Law 2-d Opt-In**:

This Education Law 2-d Opt-In ("Opt-In") is executed and entered into as of the date of execution specified below ("Effective Date"), by the School District identified below ("District").

WHEREAS, Google LLC ("Vendor"), a corporation having its principal offices at 1600 Amphitheatre Parkway, Mountain View, CA, 94043, provides certain services to the District pursuant to certain contractual arrangements and Vendor Terms of Service ("TOS") entered into between District and Vendor; and,

WHEREAS, the State of New York has enacted New York Education Law 2-d; and,

WHEREAS, Erie 1 Board of Cooperative Educational Services ("Erie 1 BOCES"), a municipal corporation organized and existing under the Education Law of the State of New York having its principal offices at 355 Harlem Road, West Seneca, NY 14224, has entered into an EDUCATION LAW 2-d Agreement ("Agreement") in order to address and give binding effect to the terms of New York Education Law 2-d and Section 1.8 of which Agreement provides that school districts can become party to the Agreement by executing a written opt-in to do so; and,

WHEREAS, District wishes to become party to the Agreement;

NOW THEREFORE, District attests and agrees as follows:

1. District has evaluated its needs with respect to New York Education Law 2-d and wishes to become subject to the terms of the Agreement;
2. District hereby formally notifies Erie 1 BOCES and confirms that it is opting into the Agreement in accordance with Section 1.8 thereof.
3. By executing this Opt-In, District agrees to be bound by and to comply with the terms of the Agreement.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **response to the Comptrollers Audit of Reserves for the audit period July 1, 2018 to January 25, 2023.**

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **transfer** of \$136,208 from the **debt reserve in debt service to the Capital Reserve** in the general fund.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **completed transfers** of \$244,418 **from unassigned Fund Balance to the NYS Employee's Retirement System (ERS) Reserve:** \$24,471 (2018-2019), \$165,996 (2019-2020), and \$53,951 (2021-2022).

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Machela Sullivan** to the position of **Food Service Helper** (7.50 hrs/day), effective December 4, 2023.

6 yes, 0 no, 1 absent
Motion carried

EXECUTIVE SESSION:

None.

ADJOURNMENT:

It was moved by Harris, seconded by Warner, to adjourn at 7:24 p.m.

6 yes, 0 no, 1 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, November 16, 2023* (*Note – this is the **3rd** Thursday)

Respectfully Submitted,

Cora Harvey
District Clerk