

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** November 16, 2023  
**Meeting:** Regular  
**Place:** Sandy Creek Board Room

<b>Board Members Present:</b>	<b>Others Present:</b>
John Shelmidine	Kevin Seymour, Superintendent
Joseph Hathway	Cora Harvey, District Clerk
Heidi Metott	Timothy Filiatrault, Elementary Principal
Andrea Harris	Steven Newcombe, MS/HS Principal
Michele Warner	Amy McCormack, Director of Curriculum, Instruction & Data
Kevin Halsey	James Hunt, Assistant Principal/Athletic Director

**Board Members Absent:**  
John Macklen

**CALL TO ORDER:**  
John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**  
All present recited the pledge of allegiance.

**PRESENTATION:**  
None.

**PUBLIC COMMENT:**  
None.

**EXECUTIVE SESSION:**  
None.

**CONSENT AGENDA CHANGES:**  
It was moved by Hathway, seconded by Halsey, to approve the following changes to the consent agenda:

(Item 6.7.4 – addition of JV Winter Cheerleading Coach) RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Winter Coaches** for the 2023-2024 school year, subject to student need:

		<u>Step</u>	<u>Stipend</u>
After School Weight Room	Katie Soluri	3	\$1,064
JV Winter Cheerleading	Tanya VanOrnum	13+9	\$6,965

(Item 6.7.5 – one volunteer coach has been removed) RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Volunteer Assistant Coach** for the 2023-2024 school year:

Nordic Ski	Matthew White
	<u>6</u> yes, <u>0</u> no, <u>1</u> absent
	Motion carried

**RECOMMENDED RESOLUTION:**  
It was moved by Hathway, seconded by Halsey, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

6 yes, 0 no, 1 absent  
Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held on October 12, 2023.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee’s decision, the Board of Education accepts the Committee on Special Education’s recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF FINANCIAL REPORTS:**

To approve the Clerk and Treasurer’s Report for the period of September 1, 2023 – September 30, 2023.  
To approve the Extracurricular Treasurer’s Report for the period of September 1, 2023 – September 30, 2023.

**APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:**

To **authorize two Special Education Aide** position, due to CSE recommendation and District needs.

To **authorize** the following addition to the **Middle School After School Program**, to commence approximately November 21, 2023 and concluding approximately May 23, 2024:

- (1) Teacher (Tuesdays & Thursdays 3:30 pm – 4:30 pm)

To **authorize** the following addition to the **Elementary After School Program (Grade 2)**, to commence approximately November 21, 2023 and concluding approximately May 23, 2024:

- (1) Teacher (Tuesdays & Thursdays 3:30 pm – 4:30 pm)

**APPROVAL OF RESIGNATIONS/TERMINATIONS:**

To approve the **resignation** of **Todd Sullivan**, from his position as a **Special Education Aide**, effective the end of the day November 21, 2023.

**APPROVAL OF LEAVE OF ABSENCE:**

None.

**APPROVAL OF APPOINTMENTS:**

To appoint **Pamela Montieth** to the position of **Special Education Aide**, for a probationary period of 52 weeks, to commence November 17, 2023 and concluding January 17, 2025. Mrs. Montieth will be paid \$17.51 per hour, for an approximate pro-rated salary of \$17,363.

*(Position due to the resignation of Abbigail Perry.)*

To appoint **Shannon Soucy** to the position of **Special Education Aide**, for a probationary period of 52 weeks, to commence November 17, 2023 and concluding January 17, 2025. Ms. Soucy will be paid \$17.51 per hour, for an approximate pro-rated salary of \$16,424.

*(Newly created position due to CSE recommendation and student need.)*

To **authorize** the **Independent Nordic Skiing Athletic Program** for the 2023-2024 school year.

To appoint the following **Winter Coaches** for the 2023-2024 school year, subject to student need:

		<u>Step</u>	<u>Stipend</u>
After School Weight Room	Katie Soluri	3	\$1,064
JV Winter Cheerleading	Tanya VanOrnum	13+9	\$6,965

To appoint the following **Volunteer Assistant Coaches** for the 2023-2024 school year:

- Nordic Ski
- Matthew White

To appoint the following addition to the **Middle School After School Program** to commence approximately November 21, 2023 and concluding approximately May 23, 2024. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

Deanna Santiago	Teacher (shared)	Approx. Salary: \$1,131
James Connors	Teacher (shared)	Approx. Salary: \$1,624

To appoint the following addition to the **Elementary After School Program** to commence approximately November 21, 2023 and concluding approximately May 23, 2024. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

Judy Allen	Teacher (Tuesdays)	Approx. Salary: \$1,245
Tamera Halsey	Teacher (Thursdays)	Approx. Salary: \$1,529

**REPORTS:**

Amy McCormack presented an update on the CDEP committee and professional development.  
John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).  
John Shelmidine presented an update on the Oswego County School Boards Association.  
John Shelmidine presented an update on the Central New York School Boards Association.  
James Hunt presented on the Athletic Director Report.  
The Principals placed their reports in the board packet and presented at the meeting.  
Kevin Seymour presented the Superintendent’s Report.

**DISCUSSION ITEMS:**

None.

**COMMUNICATIONS:**

None.

**ACTION ITEMS:**

It was moved by Metott, seconded by Warner, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2023-2024 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Metott, seconded by Warner, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **first reading** of the attached **4730 – Sports and the Athletic Program Policy**.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Metott, seconded by Warner, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **RESCIND** the following resolution that was adopted by the Board of Education on June 8, 2023 as part of the consent agenda, due to student participation levels that did not necessitate having a team:

*It was moved by Warner, seconded by Harris, to appoint the following **Fall Coaches** for the 2023-2024 school year:*

<i>Erin Gaffney</i>	<i>JV Girls Soccer</i>	<u>Step</u> <i>1</i>	<u>Stipend</u> <i>\$3,724</i>
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6 yes, 0 no, 1 absent  
Motion carried

It was moved by Metott, seconded by Warner, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **School Tax Collector Report**.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Metott, seconded by Warner, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the following **Cooperative Energy Purchasing Service (NYSMEC) for Electricity**:

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, Sandy Creek Central School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement and further wishes to authorize participation as an energy consumer as specified below.

**NOW THEREFORE, BE IT RESOLVED**, that this Board hereby determines that it is in the interests of the Sandy Creek Central School District to participate in the NYSMEC, and authorizes and directs the School Business Administrator to sign the Agreement/and or the Billing Schedule and Agreement for electricity on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of electricity delivered to the delivery point of the local utility distribution company for the Participant's facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity electricity not to exceed \$.0845 cents per kWh for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Metott, seconded by Warner, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the following **Cooperative Energy Purchasing Service (NYSMEC) for Natural Gas**:

**WHEREAS**, Article 5-G of the New York State General Municipal Law authorizes municipal corporations to enter into cooperative agreements for the performance or exercise of services, functions, powers or activities on a cooperative or contract basis among themselves or one for the other, and

**WHEREAS**, Section 119-n of the General Municipal Law defines the term "municipal corporation" for the purposes of Article 5-G as a county outside the city of New York, a city, a town, a village, a board of cooperative educational services, a fire district or a school district; and

**WHEREAS**, Sandy Creek Central School District (hereinafter sometimes referred to as "Participant") is a "municipal corporation" as defined above; and

**WHEREAS**, this Board wishes for this municipal corporation to become or remain a Participant pursuant to the Municipal Cooperation Agreement For Energy Purchasing Services dated the 1st day of May, 2005 (the "Agreement"), among municipal corporations collectively identified as the New York School and Municipal Energy Consortium ("NYSMEC") upon the terms of the Agreement

and further wishes to authorize participation as an energy consumer as specified below.

**NOW THEREFORE, BE IT RESOLVED**, that this Board hereby determines that it is in the interests of the Sandy Creek Central School District to participate in the NYSMEC, and authorizes and directs the School Business Administrator to sign the Agreement/and or the Billing Schedule and Agreement for natural gas on its behalf; and

**BE IT FURTHER RESOLVED**, that this Board authorizes the Administrative Participant (as defined in the Agreement) to prepare, advertise, disseminate and open bids pursuant to the General Municipal Law and to award, execute and deliver binding contracts on behalf of this Board for the purchase of natural gas delivered to the city gate of the local utility distribution company for the Participant’s facility or facilities, on a firm basis, for this Participant to the lowest responsible bidder as is determined by the Administrative Participant at a price for such commodity natural gas not to exceed \$.656 cents per therm for a term of at least one year and no more than three years commencing May 1, 2024, and other terms and conditions, all as may be determined by the Administrative Participant, or to reject any or all such bids; and

**BE IT FURTHER RESOLVED**, that this Participant agrees to advertise said bid as may be directed by the Administrative Participant; and

**BE IT FURTHER RESOLVED**, that the officers and employees of this Participant are authorized to execute such other confirming agreements, certificates and other documents and take such other actions as may be necessary or appropriate to carry out the intent of this resolution.

This Resolution shall take effect immediately.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Metott, seconded by Warner, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the **2023-2024 Combined Wrestling Agreement**.

6 yes, 0 no, 1 absent  
Motion carried

It was moved by Metott, seconded by Warner, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the following resolution: At the July 12, 2007 meeting of the Sandy Creek Central School District Board of Education, this Board adopted a resolution indicating the District should purchase a certain model of school bus made by a specific company. After careful consideration, the **Board no longer believes that this requirement serves the best interests of the District and hereby rescinds said resolution**.

6 yes, 0 no, 1 absent  
Motion carried

**EXECUTIVE SESSION:**

It was moved by Hathway, seconded by Halsey, to go in to executive session at 7:33 p.m. for reasons of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

6 yes, 0 no, 1 absent  
Motion carried

**ADJOURNMENT:**

It was moved by Hathway, seconded by Harris, to return from executive session and to adjourn at 8:10 p.m.

6 yes, 0 no, 1 absent  
Motion carried

**Future Board Meeting Dates**

Regular Meeting: Thursday, December 14, 2023

Respectfully Submitted,

Cora Harvey  
District Clerk