

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: December 14, 2023
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:	Others Present:
John Shelmidine	Kevin Seymour, Superintendent
Joseph Hathway	Cora Harvey, District Clerk
Heidi Metott	Timothy Filiatrault, Elementary Principal
Andrea Harris	Steven Newcombe, MS/HS Principal
Michele Warner	Amy McCormack, Director of Curriculum, Instruction & Data
Kevin Halsey	
John Macklen	

Board Members Absent:
None

CALL TO ORDER:
John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:
All present recited the pledge of allegiance.

PRESENTATION:
None.

PUBLIC COMMENT:
None.

EXECUTIVE SESSION:
None.

CONSENT AGENDA CHANGES:
None.

RECOMMENDED RESOLUTION:
It was moved by Halsey, seconded by Harris, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

7 yes, 0 no, 0 absent
Motion carried

APPROVAL OF MINUTES:
The approval of the minutes of the Regular Board of Education Meeting held on November 16, 2023.

APPROVAL OF THE CSE RECOMMENDATIONS:
New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of October 1, 2023 – October 31, 2023.

To approve the Extracurricular Treasurer's Report for the period of October 1, 2023 – October 31, 2023.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

None.

APPROVAL OF RESIGNATIONS/TERMINATIONS:

None.

APPROVAL OF LEAVE OF ABSENCE:

None.

APPROVAL OF APPOINTMENTS:

To appoint **Ericka (Daubek) Taylor** to the position of **Special Education Aide**, for a probationary period of 52 weeks, to commence December 15, 2023 and concluding February 14, 2025. Mrs. Taylor will be paid \$17.51 per hour, for an approximate pro-rated salary of \$14,340.69.

(Position due to the resignation of Todd Sullivan.)

To appoint **Alleigh Thompson** to the position of **Special Education Aide**, for a probationary period of 52 weeks, to commence December 15, 2023 and concluding February 14, 2025. Ms. Thompson will be paid \$17.51 per hour, for an approximate pro-rated salary of \$14,340.69.

(Newly created position due to CSE recommendation and student need. Approved at the November 16, 2023 BOE meeting.)

To appoint the following **Volunteer Assistant Coaches** for the 2023-2024 school year:

Nordic Ski

Sarah Ashby

REPORTS:

John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).

John Shelmidine presented an update on the Oswego County School Boards Association.

John Shelmidine presented an update on the Central New York School Boards Association.

James Hunt was absent and did not present on the Athletic Director Report.

The Principals placed their reports in the board packet and presented at the meeting.

Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:

Cora Harvey discussed the Sandy Creek Ski/Snowboard Club.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Metott, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2023-2024 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Hathway, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to waive the **second reading** of the attached **4730 – Sports and the Athletic Program Policy**.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent to **adopt** the attached **4730 – Sports and the Athletic Program Policy**.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, and per the attached **Memorandum of Agreement between the Superintendent of Schools and the Sandy Creek Teachers Association** dated November 27, 2023:

WHEREAS, the Sandy Creek Teachers Association (“Association”) and the Sandy Creek Central School District (“District”) are parties to a 2023-2025 collective bargaining agreement (“CBA”);

WHEREAS, Appendix A of the CBA establishes the rates of compensation for certain Co-Curricular positions; and

WHEREAS, the parties agree that duties associated with the position of “Extracurricular Treasurer” should be performed by District Business Office and, therefore wish to eliminate the position of “Extracurricular Treasurer” from the CBA; and

WHEREAS, the parties agree to reduce the number of days that must be covered by a Unit Member’s own accumulated leave accruals prior to accessing the sick bank from thirty (30) to twenty (20);

NOW THEREFORE, the parties agree to the following:

1. Appendix A of the CBA shall be amended by deleting all references to the position of “Extracurricular Treasurer.”
2. Article 8- Sick Leave, of the CBA shall be amended by deleting the word “thirty (30)” from the sixth paragraph of Section 8.5 and replacing it with the work “twenty (20).”
3. It is understood by the parties that the above is being agreed to based on the specific circumstances. The parties agree that this agreement shall not serve or be cited as any type of past practice or precedent in any future proceeding, application, or interpretation of the terms of the Collective Bargaining Agreement between the parties for any purpose or reason. The parties agree that this agreement shall be inadmissible in any proceeding between the parties except for a proceeding to enforce the specific terms of the agreement.
4. This Agreement is subject to final approval and ratification by the District Board of Education.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the following resolution for the **Cooperative Purchasing Agreement** for the 2023-2024 school year:

WHEREAS, the Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly equipment, supplies and contract items, and

WHEREAS, the Central School named below is desirous of participating with other districts in the Oswego County Board of Cooperative Educational Services/CiTi area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, the Central School named below wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to advertise for bids, accept bids, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, that the Board of Education of the Central School listed below hereby appoints Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, that the Board of Education of the Central School listed below authorizes the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, that the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

7 yes, 0 no, 0 absent
Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the following resolution for **Food and Cafeteria Supplies** for the 2023-2024 school year:

WHEREAS, it is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS, the Central School named below is desirous of participating with other districts in the Oswego County Board of Cooperative Educational Services/CiTi area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, the Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED, that the Board of Education of the Central School listed below hereby appoints the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, that the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, that the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

7 yes, 0 no, 0 absent
Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the attached **Terms and Conditions for Legal Services by Ferrara Fiorenza PC** for the 2023-2024 school year.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the attached **revised response to the Comptrollers Audit of Reserves for the audit period July 1, 2018 to January 25, 2023.**

7 yes, 0 no, 0 absent
Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Toni VanRy** to the position of **Cleaner**, effective December 18, 2023.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **establishment** of the **Sandy Creek Ski/Snowboard Club**.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **Volunteer Advisors** for the **Sandy Creek Ski/Snowboard Club**: Cora Harvey, Candice Clark, and Kristin Wood.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached agreement between the Sandy Creek Central School District and **Joseph Reilly Technical Planning** for **assistance with Smart School procedures**.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution:

WHEREAS, the Board of Education of the **Sandy Creek** School District desires to enter into up to a **36-months** for a service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to network printing services in CoSer 521, 562 and/or CoSer 620.

WHEREAS, the Board of Education of the above **Sandy Creek** School District acknowledges that the Equipment is, and shall at all times be and remain, the sole and exclusive property of the entity leasing the equipment to OCM BOCES, and District shall not have any right, title or interest in the Equipment. Above School District hereby disclaims, waives and releases any right, interest, title, lien or claim in the Equipment, and acknowledges that, upon a default under the lease provided to OCM BOCES, lessor may take possession of the Equipment.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District not to exceed in total over the life of this agreement the estimated annual payment for equipment and Regional Information Center support of **\$3,692.13** plus overage charges incurred by the OCM BOCES on behalf of the school district during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Document Services Agreement contract that will be entered into on behalf of the school district at its request. This contract will be for a maximum period of **36 months** commencing on or about **December 15, 2023**.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Metott, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability by the Business Administrator.

7 yes, 0 no, 0 absent
Motion carried

EXECUTIVE SESSION:

It was moved by Warner, seconded by Macklen, to go in to executive session at 7:07 p.m. for reasons of the medical, financial, credit or employment history of a particular person or corporation, or matter leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Harris, seconded by Hathway, to return from executive session at 7:47 p.m.

7 yes, 0 no, 0 absent
Motion carried

ADJOURNMENT:

It was moved by Halsey, seconded by Hathway, to adjourn at 7:48 p.m.

7 yes, 0 no, 0 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, January 11, 2024

Respectfully Submitted,

Cora Harvey
District Clerk