

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: February 8, 2024
Meeting: Regular
Place: Sandy Creek Board Room

| Board Members Present: | Others Present: |
|-------------------------------|-----------------------------------------------------------|
| John Shelmidine | Kevin Seymour, Superintendent |
| Joseph Hathway | Cora Harvey, District Clerk |
| Heidi Metott | Timothy Filiatrault, Elementary Principal |
| Andrea Harris | Amy McCormack, Director of Curriculum, Instruction & Data |
| Michele Warner | Brandie Norton, SCTA |
| Kevin Halsey | |
| John Macklen | |

Board Members Absent:
None.

CALL TO ORDER:
John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:
All present recited the pledge of allegiance.

PRESENTATION:
Brooke Morse conducted a presentation on Summer STEAM Camp.

PUBLIC COMMENT:
None.

EXECUTIVE SESSION:
None.

CONSENT AGENDA CHANGES:
None.

RECOMMENDED RESOLUTION:
It was moved by Macklen, seconded by Harris, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

7 yes, 0 no, 0 absent
Motion carried

APPROVAL OF MINUTES:
The approval of the minutes of the Regular Board of Education Meeting held on January 11, 2024.

APPROVAL OF THE CSE RECOMMENDATIONS:
New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer’s Report for the period of December 1, 2023 – December 31, 2023.
To approve the Extracurricular Treasurer’s Report for the period of December 1, 2023 – December 31, 2023.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

None.

APPROVAL OF RESIGNATIONS/TERMINATIONS:

To accept the **resignation** of **Susan Gafner** from her position as a teacher in the special subject area of **Remedial Reading**, for retirement purposes, effective the end of the day June 26, 2024.

To accept the **resignation** of **Ella King** from her position as a **Bus Aide**, effective retroactive to January 26, 2024.

APPROVAL OF LEAVE OF ABSENCE:

To approve the **Maternity Leave Request** for **Brittany Clark** from her position as a **School Social Worker**. Mrs. Clark’s leave will commence on or about June 20, 2024, and conclude approximately September 30, 2024. Mrs. Clark plans to use accumulated sick leave during her absence.

APPROVAL OF APPOINTMENTS:

To appoint **Christine Wood** to the position of **Bus Aide**, for a probationary period of 52 weeks, to commence February 9, 2024 and concluding April 11, 2025. Mrs. Wood will be paid \$17.54 per hour, for an approximate pro-rated salary of \$2,981.80.

(Position due to the retirement of Maryanne Crast and CSE recommendation.)

To appoint **Michael Cambareri** to the position of **District Treasurer Consultant**, upon his retirement. Mr. Cambareri will be paid \$53 per hour, on an as needed basis.

To appoint the following **Spring Coaches** for the 2023-2024 school year:

| | | <u>Step</u> | <u>Stipend</u> |
|------------------------|-------------------|-------------|----------------|
| Girls Varsity Softball | Katie Soluri | 13+3 | \$7,734 |
| Girls JV Softball | Jonn Stoker | 4 | \$4,071 |
| Boys Varsity Baseball | Benjamin Archibee | 13+6 | \$8,559 |
| Boys JV Baseball | David Swarthout | 2 | \$3,840 |
| Golf | Caitlin White | 1 | \$4,829 |
| Spring Weight Room | Heather Susek | 3 | \$1,064 |

To appoint **Rachel Montalbano** to the position of **District Treasurer** for a probationary period of 52 weeks, to commence March 1, 2024, and concluding February 28, 2025 for a salary of \$64,000 (to be pro-rated), pending fingerprint clearance.

(Position due to the retirement of Michael Cambareri.)

To appoint **Morgan Miner** to the position of **Bus Aide**, for a probationary period of 52 weeks, to commence February 9, 2024, and concluding April 11, 2025. Mrs. Miner will be paid \$17.51 per hour for an approximate pro-rated salary of \$4,316.21.

(Position due to the resignation of Ella King.)

To appoint **Matthew Soluri** to the position of **Volunteer Assistant Softball Coach** for the 2023-2024 school year.

REPORTS:

Amy McCormack presented on the Curriculum and Assessment (CDEP) committee and professional development.

John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).

John Shelmidine presented an update on the Oswego County School Boards Association.

John Shelmidine presented an update on the Central New York School Boards Association.

Tim Filiatrault placed the Principal report in the board packet and presented at the meeting.

Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:

Kevin Seymour, Superintendent, discussed the REVISED 2023-2024 School District Calendar.

Kevin Seymour Superintendent, discussed the 2024-2025 School District Calendar.

Cora Harvey, Business Administrator, discussed the 2024-2025 Executive Budget Proposal and Annual Budget Timeline.

Kevin Seymour discussed the Senior Trip for the Class of 2024.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **reduce** the hours for **Christine Wood's** position as a **Special Education Aide** from 7.50 hrs a day to 6.50 hrs a day, at her same rate of \$17.54 per hour, pending appointment to the position of Bus Aide.

(The reduction in hours allows Mrs. Wood to take on the duties of Bus Aide, along with her Special Education Aide duties.)

7 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt the **REVISED 2023-2024 School District Calendar**.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Memorandum of Agreement** between the **Sandy Creek Teachers Association and the Sandy Creek Central School District**. This is regarding the first official day of work for the 2024-2025 school year to be Wednesday, August 28, 2024, which will be scheduled as a Superintendent's Conference Day.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt the **2024-2025 School District Calendar**.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Oswego County Real Property Director and the Superintendent, to approve the following **refund of taxes from the 2023-2024 school tax levy**:

High Braes Refuge
196 Waterbury Rd.
Redfield, NY 13437

Tax Map ID# 093.00-02-12
Original Tax Bill: \$301.23
Corrected Tax Bill: (\$301.23)

Tax Map ID# 093.00-02-04
Original Tax Bill: \$504.60
Corrected Tax Bill: (\$504.60)

Tax Map ID# 078.00-02-47
Original Tax Bill: \$917.46
Corrected Tax Bill: (\$917.46)

Net Change: (\$1,723.29)

7 yes, 0 no, 0 absent
Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution, to approve the **Senior Trip (Class of 2024) to Washington D.C. and Busch Gardens** from **Thursday, April 4, 2024** to **Sunday, April 7, 2024**.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability as arranged by the Business Administrator.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Budget, Budget Narrative and Amendments** for the following grants: **CARES**: ESSER proposed budget, ESSER budget narrative, GEER proposed budget, and GEER budget narrative; **CRSSA**: ESSER 2 proposed budget, ESSER 2 budget narrative, ESSER 2 Amendment, GEER 2 proposed budget, and GEER 2 budget narrative, **ARP**: ARP ESSER proposed budget, ARP ESSER budget narrative, ARP ESSER Amendment, ARP Summer School proposed budget, ARP Summer School budget narrative, ARP After School proposed budget, ARP After School budget narrative, ARP Learning Loss proposed budget, ARP Learning Loss budget narrative and ARP Learning Loss Amendment.

7 yes, 0 no, 0 absent
Motion carried

EXECUTIVE SESSION:

None.

ADJOURNMENT:

It was moved by Macklen, seconded by Warner, to adjourn at 7:54 p.m.

7 yes, 0 no, 0 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, March 14, 2024

Respectfully Submitted,

Cora Harvey
District Clerk