

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** March 14, 2024  
**Meeting:** Regular  
**Place:** Sandy Creek Board Room

<b>Board Members Present:</b>	<b>Others Present:</b>
John Shelmidine	Kevin Seymour, Superintendent
Joseph Hathway	Cora Harvey, District Clerk
Heidi Metott	Timothy Filiatrault, Elementary Principal
Andrea Harris	Amy McCormack, Director of Curriculum, Instruction & Data
Michele Warner	Steven Newcombe, MS/HS Principal
Kevin Halsey	James Hunt, Assistant Principal/Athletic Director
John Macklen	

**Board Members Absent:**  
None.

**CALL TO ORDER:**  
John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**  
All present recited the pledge of allegiance.

**PUBLIC COMMENT:**  
Rose Demko discussed some issues she was having with the Committee on Special Education.

**PRESENTATION:**  
Cora Harvey, Business Administrator, conducted a presentation on the 2024-2025 Budget.

**EXECUTIVE SESSION:**  
It was moved by Halsey, seconded by Harris, to go into executive session at 7:05 p.m. regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by Halsey, seconded by Harris, to return from executive session at 7:14 p.m.

7 yes, 0 no, 0 absent  
Motion carried

**CONSENT AGENDA CHANGES:**  
It was moved by Warner, seconded by Harris, to approve the following changes to the consent agenda:

(Addition of ITEM 6.5.5) RESOLVED, upon the recommendation of the Superintendent, to accept the resignation of **Brittany Willson** from her position as an **Account Clerk**, pending appointment to the position of District Treasurer, effective the end of the day March 14, 2024.

AND

(Addition of ITEM 6.7.4) RESOLVED, upon the recommendation of the Superintendent, to appoint **Brittany Willson** to the position of **District Treasurer** for a probationary period of 52 weeks, to commence March 15, 2024 and concluding March 14, 2025 for a salary of \$55,000 (to be pro-rated).  
(Position due to the resignation of Rachel Montalbano.)

7 yes, 0 no, 0 absent  
Motion carried

**RECOMMENDED RESOLUTION:**

It was moved by Warner, seconded by Harris, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

7 yes, 0 no, 0 absent  
Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held on February 8, 2024.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee’s decision, the Board of Education accepts the Committee on Special Education’s recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF FINANCIAL REPORTS:**

To approve the Clerk and Treasurer’s Report for the period of January 1, 2024 – January 31, 2024.  
To approve the Extracurricular Treasurer’s Report for the period of January 1, 2024 – January 31, 2024.

**APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:**

None.

**APPROVAL OF RESIGNATIONS/TERMINATIONS:**

To accept the **resignation** of **Rosemarie Dashnaw** from her position as a **Bus Driver**, effective retroactive to February 27, 2024.

To accept the **resignation** of **Caitlin White** from her position as a **HS After-School Program (Tuesday/Thursday) Teacher**, effective March 11, 2024.

*(Mrs. White’s resignation is due to her obligations as the Golf Coach for the spring season.)*

To accept the **resignation** of **Abigail Perry** from her position as a **Bus Driver Permanent Substitute**, effective March 15, 2024, pending appointment to the position of Bus Driver.

To accept the **resignation** of **Rachel Montalbano** from her position of **District Treasurer**, effective retroactive to March 8, 2024.

To accept the **resignation** of **Brittany Willson** from her position as an **Account Clerk**, pending appointment to the position of District Treasurer, effective the end of the day March 14, 2024.

**APPROVAL OF LEAVE OF ABSENCE:**

To approve the **Maternity Leave Request** for **Mackenzie Crast** from her position as a **Bus Driver**. Mrs. Crast’s leave will commence on or about April 29, 2024 and conclude approximately June 30, 2024. Mrs. Crast plans to use accumulated sick and personal leave during her absence. Once her time has been depleted, she is requesting an unpaid leave.

**APPROVAL OF APPOINTMENTS:**

To appoint the following **Spring Coaches** for the 2023-2024 school year:

		<u>Step</u>	<u>Stipend</u>
Girls Modified Softball	Dori Hathway	11	\$4,432
Boys Modified Baseball	William Benedict	13+4	\$5,411
Girls Track	Brooke Morse	3	\$5,175
Boys Track	Matthew White	1	\$4,829
Volunteer Assistant Baseball	Nick Vann		
Volunteer Assistant Boys Track	John Cheney		
Volunteer Assistant Softball	Shania Darling		

To approve the appointment for the following **officer** to commence retroactive to March 1, 2024:

Interim District Treasurer	Michael Cambareri
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To appoint **Abigail Perry** to the position of **Bus Driver**, for a probationary period of 52 weeks, to commence March 15, 2024 and concluding May 16, 2025. Mrs. Perry will be paid \$26.23 per hour, for an approximate pro-rated salary of \$5,285.35.

*(Position due to the resignation of Rosemary Dashnaw.)*

To appoint **Brittany Willson** to the position of **District Treasurer** for a probationary period of 52 weeks, to commence March 15, 2024 and concluding March 14, 2025 for a salary of \$55,000 (to be pro-rated).

*(Position due to the resignation of Rachel Montalbano.)*

**REPORTS:**

Amy McCormack presented on the Curriculum and Assessment (CDEP) committee and professional development.

John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).

John Shelmidine presented an update on the Oswego County School Boards Association.

John Shelmidine presented an update on the Central New York School Boards Association.

Tim Filiatrault placed the Principal report in the board packet and presented at the meeting.

Steve Newcombe placed the Principal report in the board packet and presented at the meeting.

Kevin Seymour presented the Superintendent’s Report.

**DISCUSSION ITEMS:**

John Shelmidine reminded the Board of Education of an upcoming OCSBA Event (The ABC’s of DEI with CNYSBA Executive Director, Derrick Dorsey, Monday, March 25<sup>th</sup> at 6pm. Located at Oswego CiTi BOCES in the David Stern Building, Oswego CiTi BOCES Boardroom.)

**COMMUNICATIONS:**

None.

**ACTION ITEMS:**

It was moved by Harris, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2023-2024 Master List of Substitutes for Instructional Staff and Support Staff, pending fingerprint approval.**

7 yes, 0 no, 0 absent

Motion carried

It was moved by Harris, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt the following resolution:

**WHEREAS**, the Board of Education of the Sandy Creek Central School District (hereinafter referred to as the "District") desires to enter into a thirty-six month service agreement with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereinafter referred to as OCM BOCES) in order for the OCM BOCES to furnish certain services to the District pursuant to New York State Education Law § 1950( 4 )(jj), those services being lit fiber for high speed communications services in Co-Ser 60 I .

**NOW, THEREFORE**, it is

**RESOLVED**, that the Board of Education of Sandy Creek Central School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District and not to exceed in total over the life of this agreement the annual amount of \$44,500.00 and associated CNYRIC charges with such amount to include annual OCM BOCES support costs and applicable taxes and surcharges, and with such support costs and applicable taxes and surcharges included at the current rate and subject to change as established in the OCM BOCES budget or mandated by any federal, state or local authority. This amount may be amended with the approval of both parties. The District will be liable to OCM BOCES for early cancellation or withdrawal from this agreement to the same extent that OCM BOCES is liable to any vendor(s) of these services, including liability for applicable penalties or liquidated damages, and the District also be liable for costs and expenses, including reasonable attorneys' fees and disbursements, incurred by OCM BOCES as consequence of any such early cancellation or withdrawal. Payment will be made as part of a regular annual OCM BOCES contract for services. Further, this agreement is subject to the approval of the Board of Education of OCM BOCES. This contract will be for a maximum period of thirty-six months commencing on or about July 1, 2024 and continue through June 30, 2027.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by Harris, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **first reading** of the attached **6800 – Federal Funds Procedural Manual Policy**.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by Harris, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **authorize the District Clerk to publish a legal notice announcing the budget and board member election** as presented to the Board and announcing the public hearing to be held on Thursday, May 9, 2024 at 6:00 p.m. and the district vote on Tuesday, May 21, 2024 between the hours of 12:00 p.m. and 8:00 p.m.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by Harris, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability by the Business Administrator.

7 yes, 0 no, 0 absent  
Motion carried

#### **EXECUTIVE SESSION:**

It was moved by Hathway, seconded by Harris, to go in to executive session at 7:59 p.m. regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

7 yes, 0 no, 0 absent  
Motion carried

It was moved by Hathway, seconded by Warner, to return from executive session at 8:40 p.m.

7 yes, 0 no, 0 absent  
Motion carried

#### **ADJOURNMENT:**

It was moved by Warner, seconded by Hathway, to adjourn at 8:40 p.m.

7 yes, 0 no, 0 absent  
Motion carried

**Future Board Meeting Dates**

Regular Meeting: Thursday, April 11, 2024

Special Meeting: Thursday, April 18, 2024 (BOCES Administrative Vote)

Respectfully Submitted,

Cora Harvey  
District Clerk