

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: May 9, 2024
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

John Shelmidine
Joseph Hathway
Heidi Metott
Andrea Harris
Michele Warner
Kevin Halsey
John Macklen

Others Present:

Kevin Seymour, Superintendent
Cora Harvey, District Clerk
Timothy Filiatrault, Elementary Principal
Amy McCormack, Director of Curriculum, Instruction & Data
Steven Newcombe, MS/HS Principal
Andrew Ridgeway, Facilities Director III

Board Members Absent:

None.

BUDGET HEARING:

Cora Harvey, Business Administrator, and Kevin Seymour, Superintendent of Schools, at 6:00 p.m., conducted the Public Hearing on the Expenditure Plan for 2024-2025.

CALL TO ORDER:

John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PUBLIC COMMENT:

None.

PRESENTATION:

None.

EXECUTIVE SESSION:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

It was moved by Macklen, seconded by Harris, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

7 yes, 0 no, 0 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on April 11, 2024.
The approval of the minutes of the Special Board of Education Meeting held on April 18, 2024.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree

sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of March 1, 2024 – March 31, 2024.

To approve the Extracurricular Treasurer's Report for the period of March 1, 2024 – March 31, 2024.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

None.

APPROVAL OF RESIGNATIONS/TERMINATIONS:

To accept the **resignation** of **Melanie Wheeler**, from her position as a **Bus Aide**, for purposes of retirement, effective the end of the day, June 26, 2024.

To **terminate Michael Cambareri** from his appointment as **officer for the position of Interim District Treasurer**, effective retroactive to March 14, 2024.

(Termination due to the appointment of Brittany Willson.)

To accept the **resignation** of **Genny Miller**, from her position as a **Math Teacher**, in the tenure area of Mathematics 7-12, effective June 9, 2024.

APPROVAL OF LEAVE OF ABSENCE:

None.

APPROVAL OF APPOINTMENTS:

To appoint the following **Elementary Summer School Program Teachers** for Summer 2024:

	<u>Approx. Salary</u>
Brandie Norton (Teacher/Coordinator)	\$3,113.03
Sara McNitt	\$3,402.45
Annie Shirley	\$2,037.74
Julie Ramus	\$2,976.10
Ashley Walbroehl	\$2,489.39
Judy Allen	\$2,537.85

To appoint the following **Teacher Aide** for the **2024 Elementary Summer School Program**:

	<u>Approx. Salary</u>
Misty Gibbs	\$982.24*

**Salary subject to change pending ratification of new Sandy Creek Support Staff Association Contract*

To appoint the following **Middle School STEAM Camp Teachers**. The program will run July 8, 2024 – August 1, 2024.

	<u>Approx. Salary</u>
John DeGone	\$2,654.40
Sarah Orr	\$2,759.63
Katie Soluri	\$2,927.27
Julie Delpapa	\$2,471.78

To approve the appointment for the following **officer** to commence retroactive to March 15, 2024:

District Treasurer	Brittany Willson
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REPORTS:

Amy McCormack presented on the Curriculum and Assessment (CDEP) committee and professional development.

John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).

John Shelmidine presented an update on the Oswego County School Boards Association.

John Shelmidine presented an update on the Central New York School Boards Association.

Tim Filiatrault placed the Principal report in the board packet and presented at the meeting.

Steve Newcombe placed the Principal report in the board packet and presented at the meeting.

Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:

John Shelmidine reminded the Board of Education of an upcoming NYSSBA Leadership in Education Event July 19 and 20, 2024.

Kevin Seymour discussed the REVISED 2023-2024 School District Calendar.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2023-2024 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **agreement for sponsorship on Continuing Education with CiTi** for the 2024-2025 school year.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **2024-2025 Board of Education Meeting Dates:**

July 11, 2024
August 8, 2024
September 12, 2024
October 10, 2024
November 14, 2024
December 12, 2024

January 9, 2025
February 13, 2025
March 13, 2025
April 10, 2025
*April 29, 2025
(Special Meeting for BOCES Admin Vote)
May 8, 2025 (Budget Hearing)
June 12, 2025

- Start time of each meeting will be 6:30 p.m. unless otherwise noted

- * Denotes other than 2nd Thursday of the month

7 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **accept the donation of \$1,000** from the **Otto Hoenow Fund**, to be used for the Donald Hoenow Memorial Art Award.

7 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following: **Refund prior year(s) taxes defined under Assessor Clerical Error RPTL §550.3(g)** for:

Gary Taylor
94 Weaver Road
Sandy Creek, NY 13145
018.00-02.22 Tax Map #

2021-2022 Fiscal Year

Original Assessment: \$186,000
Corrected Assessment: \$111,100

Original Tax Bill: \$2,905.82
Corrected Tax Bill: \$1,735.68

Net Change: (\$1,170.14)

2022-2023 Fiscal Year

Original Assessment: \$186,000
Corrected Assessment: \$111,100

Original Tax Bill: \$2,974.92
Corrected Tax Bill: \$1,776.96

Net Change: (\$1,197.96)

TOTAL REFUND: (\$2,368.10)

7 yes, 0 no, 0 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Memorandum of Agreement between the Sandy Creek Central School District and the Sandy Creek Central School Support Staff Employees' Association to provide Juneteenth as a paid holiday** for the 2023-2024 school year and to extend such benefit to the Confidential Staff who are also 12-month employees for the 2023-2024 school year.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability as arranged by the Business Administrator.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **adopt** the **revised 2023-2024 School District Calendar**.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to accept the **External Auditor RFP** in the following manner:

2023-2024
D'Arcangelo
\$28,500

2024-2025
Stackel & Navarra
\$24,750

2025-2026
Stackel & Navarra
\$25,550

EXECUTIVE SESSION:

It was moved by Halsey, seconded by Macklen, to go in to executive session at 7:09 p.m. regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Macklen, seconded by Hathway, to return from executive session at 8:37 p.m.

7 yes, 0 no, 0 absent

Motion carried

ADJOURNMENT:

It was moved by Warner, seconded by Harris, to adjourn at 8:37 p.m.

7 yes, 0 no, 0 absent

Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, June 13, 2024

Respectfully Submitted,

Cora Harvey
District Clerk