

AGENDA
BOARD OF EDUCATION MEETING
SANDY CREEK CENTRAL SCHOOL DISTRICT
BOARD ROOM
124 SALISBURY STREET, SANDY CREEK, NY 13145
June 13, 2024
BOARD MEETING 6:30 P.M.

Call To Order

1. Pledge of Allegiance

2. Presentations

2.1 Science Technology Robotics Club (John DeGone, Advisor)

3. Public Comment

The Board of Education has set aside a period of time not to exceed fifteen (15) minutes/three (3) minutes maximum per person as an opportunity for the community to address the Board regarding agenda and non-agenda items. If you are considering speaking to the Board during the public comment section on the agenda, please ensure that you have exhausted the proper chain of command (i.e. Teacher, Principal, Superintendent) prior to addressing the Board of Education. After having exhausted the Chain of Command and you wish to speak during public comment section, we ask that you sign in on the clipboard at the doorway, then at this point in our agenda, please stand, state your name and then address your concerns to the Board President, not the audience. (Be reminded that this portion of our agenda is **not** a place to discuss staff or students.) **NOTE:** The Board President will listen to your comment, take it under advisement but will not comment on or answer questions on your concern at this time. As per, Board of Education Policy 1230 Public Participation at Board Meetings.

4. Executive Session (if needed)

5. Consent Agenda Changes

6. Consent Agenda

6.1 Approval of Minutes

6.1.1 Regular Meeting: May 9, 2024

6.1.2 Special Meeting: May 21, 2024

6.2 Approval of CSE Recommendations

6.3 Approval of Financial Reports

6.3.1 Clerk's and Treasurer's Report

6.3.2 Extracurricular Activity Report

6.4 Approval of Position Authorizations/Abolishments

6.4.1 RESOLVED, upon the recommendation of the Superintendent, to **abolish** the position of **Administrative Secretary (12-month)**, due to District needs.

6.4.2 RESOLVED, upon the recommendation of the Superintendent, to **authorize** the position of **Typist (11-month)**, due to District needs.

6.5 Approval of Position Resignations/Terminations

6.5.1 RESOLVED, upon the recommendation of the Superintendent, to accept the **resignation** of **Renee Paduano** from her position as a **Speech Language Pathologist**, effective June 30, 2024.

6.5.2 RESOLVED, upon the recommendation of the Superintendent, to accept the **resignation** of **Julie Hemingway** from her position as an **Administrative Secretary**, effective July 5, 2024.

6.6 Approval of Position Leaves of Absence

None.

6.7 Approval of Appointments

6.7.1 RESOLVED, upon the recommendation of the Superintendent, to appoint **Michele Miller** to the position of **Teacher Aide** for .71 FTE for the 2024-2025 school year, at an hourly rate of \$18.97 per hour, for an approximate salary of \$16,389.13, based upon the Sandy Creek Support Staff Association Contract*.

*(*Salary subject to change pending ratification of new Sandy Creek Support Staff Association Contract.)*

6.7.2 RESOLVED, upon the recommendation of the Superintendent, to appoint **Madison Brown** to a teaching position in the academic tenure area of **Mathematics** for a probationary period of four years, to commence September 1, 2024, and concluding June 30, 2028. Miss Brown holds an initial certification in Mathematics 7-12 (exp. 8/31/29). Salary will be \$48,127, based upon a Bachelor's Degree and zero graduate credit hours, per the Sandy Creek Teachers Association Contract.

(Position due to the resignation of Genny Miller.)

6.7.3 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Teacher Mentor** for the 2024-2025 school year for a stipend of \$914, based upon the Sandy Creek Teacher Association Contract.

Katie Soluri (Madison Brown)

6.7.4 RESOLVED, upon the recommendation of the Superintendent, to appoint **Nathan Alford** to the position of **Groundsworker**, for a probationary period of 52 weeks, to commence retroactive to June 10, 2024, and concluding June 9, 2025. Mr. Alford will be paid \$17.39 per hour, for an approximate pro-rated salary of \$1,947.68.

(Position due to the resignation of James Green.)

6.7.5 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Fall Coaches** for the 2024-2025 school year:

	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
Matthew Soluri	Varsity Football	13+8	\$9,390
Jared Cook	1 st Assistant Varsity Football	13+2	\$5,688
Zachary Halsey	Modified Football	5	\$3,870
Anthony Stewart	Modified Football Assistant	1	\$2,653
Jonn Stoker	Varsity Girls Soccer	12	\$6,929
Heather Susek	Modified Girls Soccer	4	\$3,754
Caitlin White	Volunteer Assistant Girls Soccer		
Kenneth (Nick) Netto	Varsity Cross Country	3	\$5,368
Scott Parish	Modified Cross Country	2	\$3,523
Tanya VanOrnum	Varsity Cheerleading	13+7	\$9,104

- 6.7.6 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Community Weight Room Supervisors** for the 2024-2025 school year, to be paid \$57 per evening worked:

Kristina Carusone

- 6.7.7 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Department Coordinators** for the 2024-2025 school year:

		<u>Stipend Amount</u>
Kimberly Manfredi	CSE Chair	\$11,197
Sara McNitt	Math	\$1,568
Christina Hunt	English	\$1,568
Theodore Krenrich	Science	\$1,568
Caitlin White	Social Studies	\$1,568
Scott Parish	Special Areas	\$1,568

- 6.7.8 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Advisors** for the 2024-2025 school year:

	<u>Position</u>	<u>Step</u>	<u>Stipend Amount</u>
Thomas Artini	Summer Marching Band ('25)	13+14	\$11,036
Robert Ferguson	Yearbook	13+3	\$ 7,945
Stephanie Ennist	Colorguard ('25)	10	\$ 4,447
Jacqueline Hobbs	Drama	7	\$ 4,101
Robert Ferguson	Community Service Coordinator	10	\$ 2,946
Jacqueline Hobbs	Show Choir	3	\$ 2,339
John DeGone	Science Technology Robotics	6	\$ 2,599
James Connors	Assistant Yearbook	2	\$ 2,253
Brandie Norton	Drama Club – Assistant	3	\$ 2,339
Scott Parish	Arts and Education	8	\$ 1,532
Buffy Peterson	Elem. Student Council	13+3	\$ 2,049
Brittany Clark	MS Student Council	1	\$1,127
Christina Hunt	HS Student Council	7	\$1,474
Rachel Allen	Battle of the Books Coordinator	11	\$1,705
Brandie Norton	Elem. Battle of the Books Co-Advisor	9	\$794.50
Brittany Whitton	Elem. Battle of the Books Co-Advisor	3	\$621.50
Kristen Dingman	MS/HS Battle of the Books	5	\$1,358
Brooke Morse	Varsity Club	2	\$1,185
Deanna Santiago	MS Honor Society	2	\$934
Kelly Halko	HS Honor Society	10	\$1,396
Judy Allen	Climate Committee Co-Advisor	10	\$698
Julie Ramus	Climate Committee Co-Advisor	2	\$467
Jacqueline Hobbs	Set Design – Drama Co-Advisor	4	\$524.50
Christina Weaver	Set Design – Drama Co-Advisor	4	\$524.50
Robert Ferguson	Prize Speaking	13+5	\$1,890
Christina Hunt	Whiz Quiz	3	\$992
Christina Hunt	OCA Y	2	\$934
Robert Ferguson	History Club	7	\$1,223
Christina Weaver	Art Club	4	\$1,049
Karen Miller	Foreign Language Club	13+4	\$1,826
Jonn Stoker	SADD	2	\$934

Brandie Norton	Spelling Bee	7	\$1,223
Jared Cook	Class of 2025 (Senior)		\$3,228
Whitney Oak	Class of 2025 (Senior)		\$3,228
Christina Hunt	Class of 2026 (Junior)		\$1,793
Kelly Halko	Class of 2026 (Junior)		\$1,793
Erin Gaffney	Class of 2027 (Sophomore)		\$1,076
Zachary Halsey	Class of 2027 (Sophomore)		\$1,076
Candice Clark	Class of 2028 (Freshman)		\$1,076
Shelly Hathway	Class of 2028 (Freshman)		\$1,076

- 6.7.9 RESOLVED, upon the recommendation of the Superintendent, to appoint the following individuals to the **Student Summer Positions** for the 2024 summer, to commence on or about June 24, 2024, on an as needed basis at a rate of \$15 per hour:

Lucas Keeseey	Groundworker
Dylan Harten	Cleaner
Cordelia Crast	Cleaner
Addison Petrie	Painter
Abigail Jones	Painter
Amor Timmons	Painter
Trevor McDougal	Technology Worker
Simon Preston	Technology Worker

- 6.7.10 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Summer Food Service Helpers** for Summer 2024. Program runs July 8, 2024 to August 8, 2024 (Monday – Thursday 7:30 am – 1:00 pm):

	<u>Approx. Hours/Day</u>	<u>Approx. Salary*</u>
Jessica Brown	5.5	\$1,997.60
Machela Sullivan	5.5	\$1,920.60

(*Salary subject to change pending ratification of new Sandy Creek Support Staff Association Contract.)

7. Reports

- 7.1 Board Committee Reports/Comments
 - a. Curriculum and Assessment (CDEP) (*May 29, 2024*)
 - b. Oswego County BOCES Board of Education (CiTi)
- 7.2 Principal's Reports/Comments
- 7.3 Superintendent's Reports/Comments

8. Discussion Items **Please notify the Superintendent of any items prior to the Board Meeting**

- 8.1 District-Wide Emergency Safety Plan posted and open for public comment until July 13, 2024.
- 8.2 REVISED 2023-2024 School District Calendar
- 8.3 Other

9. Communications **Please notify the Superintendent of any items prior to the Board Meeting** None.

10. Action Items

- 10.1 RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2023-2024 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

- 10.2 RESOLVED, upon the recommendation of the Superintendent, to approve the **2024-2025 Combined Hockey Agreement**.
- 10.3 RESOLVED, upon the recommendation of the Superintendent, the Board of Education hereby approves and ratifies the **Memorandum of Agreement for a new collecting bargaining agreement from July 1, 2024 through June 30, 2028, with the Sandy Creek Central School District Support Staff Association**, and further, the Board of Education authorizes the Superintendent of Schools to sign the resulting bargaining agreement.
- 10.4 RESOLVED, upon the recommendation of the Superintendent, to accept the attached **Reserve and Fund Balance Plan**, as written.
- 10.5 RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution to **establish a retirement reserve sub-fund for TRS contributions**:

WHEREAS, on June 13, 2024, the Sandy Creek Central School District (the “District”) established a Retirement Contribution Reserve Fund pursuant to General Municipal Law (“GML”) § 6-r to fund contributions to the New York State and Local Employees' Retirement System; and

WHEREAS, the Board of Education (the “Board”) has determined it is in the District’s best interest to establish a sub-fund within the Retirement Contribution Reserve Fund to fund contributions to the New York State Teachers’ Retirement System (“TRS”) pursuant to GML § 6-r.

NOW THEREFORE, BE IT RESOLVED, by the Board of Education of the Sandy Creek Central School District, pursuant to GML § 6-r, as follows:

1. The Board hereby establishes a sub-fund within the Retirement Contribution Reserve Fund to be known as the “Retirement Contribution Reserve TRS Sub-Fund”.
2. The source of funds for this Sub-Fund shall be (1) such amounts as may be provided therefor by budgetary appropriation or raised by tax therefor; (2) such revenues as are not required by law to be paid into any other fund or account; (3) such other funds as may be legally appropriated; and (4) such amounts as may be transferred from other reserve funds as authorized by applicable law.
3. The Board may authorize expenditures from this Sub-Fund by resolution. Except as otherwise provided by law, moneys in this Sub-Fund may only be appropriated to finance retirement contributions to the TRS, and/or to offset all or a portion of the amount deducted from the moneys apportioned to the District from the State for the support of schools pursuant to Education Law § 521.
4. No member of the Board or employee of the District shall: (a) authorize a withdrawal from this Sub-Fund for any purpose except as provided in GML § 6-r; or (b) expend money withdrawn from the Sub-Fund for a purpose other than as provided in GML § 6-r.
5. The moneys contributed to the Sub-Fund during any fiscal year shall not exceed 2% of the total compensation or salaries of all teachers employed by the District who are members of TRS paid during the immediately preceding fiscal year, and the balance of the Sub-Fund shall not exceed 10% of the total compensation or salaries of all teachers

employed by the District who are members of TRS paid during the immediately preceding fiscal year.

6. The Treasurer is hereby authorized and directed to deposit and invest the monies of such Fund in accordance with Sections 10 and 11 of the GML and other applicable law.
 7. The District shall account for the Sub-Fund separate and apart from all other funds of the District to show: the source, date and amount of each sum paid into the Sub-Fund; the interest earned by the Sub-Fund; capital gains or losses resulting from the sale of investments of the Sub-Fund; the order, purpose, date and amount of each payment from the Sub-Fund; the assets of the Sub-Fund, indicating cash balance and a schedule of investments. The District, within sixty (60) days of the end of each fiscal year, shall furnish a detailed report of the operation and condition of the Sub-Fund to the Board.
 8. This Resolution shall take effect immediately.
- 10.6 RESOLVED, upon the recommendation of the Superintendent, to approve the **transfers from unassigned Fund Balance** to the Unemployment Reserve (\$88,955), the NYS Employee's Retirement System (ERS) Reserve (\$435,000), the Capital Reserve (\$150,000), the NYS Teacher's Retirement System (TRS) Reserve (\$147,303), and the Workers Compensation Reserve (\$200,000).
 - 10.7 RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability as arranged by the Business Administrator.
 - 10.8 RESOLVED, upon the recommendation of the Superintendent, to appoint **Victoria Stoker** to the position of **Election Chairperson**, retroactive to May 21, 2024.
 - 10.9 RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution for **Specialty Bid Supplies** for the 2024-2025 school year:

WHEREAS, The School District named below desires to have the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), conduct specialty bids for services, equipment, supplies and other contract items, and

WHEREAS, The School District named below desires to have the Oswego County Board of Cooperative Educational Services/CiTi bid the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The School District named below wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to work on behalf of the School District in the drafting of specifications, conducting of bids, accepting and opening bids, tabulating bids and providing the information to the Board of Education for the named School District who will make the awards; for which the name School District which will assume the responsibility, therefore

BE IT RESOLVED, That the Board of Education of the School District listed below hereby appoints the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below agrees to (1) abide by quality standards; (2) award contracts based on information provided from the bid and/or by CiTi; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

- 10.10 **RESOLVED**, upon the recommendation of the Superintendent, to approve the following resolution for the **Cooperative Purchasing Agreement** for the 2024-2025 school year:

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly equipment, supplies and contract items, and

WHEREAS, The Central School named below is desirous of participating with other districts in the Oswego County Board of Cooperative Educational Services/CiTi area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Central School named below wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to advertise for bids, accept bids, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

- 10.11 **RESOLVED**, upon the recommendation of the Superintendent, to approve the following resolution for **Food and Cafeteria Supplies** for the 2024-2025 school year:

WHEREAS, It is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS, The Central School named below is desirous of participating with other districts in the Oswego County Board of Cooperative Educational Services/CiTi area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

- 10.12 **RESOLVED**, upon the recommendation of the Superintendent, to approve the following resolution for **Network Printing Services**:

WHEREAS, the Board of Education of the **SANDY CREEK** School District desires to enter into up to a 60-month service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to network printing services in CoSer 521, 562 and/or CoSer 620.

WHEREAS, the Board of Education of the above **SANDY CREEK** School District acknowledges that the Equipment is, and shall at all times be and remain, the sole and exclusive property of the entity leasing the equipment to OCM BOCES, and District shall not have any right, title or interest in the Equipment. Above School District hereby disclaims, waives and releases any right, interest, title, lien or claim in the Equipment, and acknowledges that, upon a default under the lease provided to OCM BOCES, lessor may take possession of the Equipment.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the above School District enters into a contract with OCM BOCES for the provision of said services. The estimated annual payment for equipment and Regional Information Center support shall be **\$23,256.47** Overage charges that may be incurred by OCM BOCES on behalf of the school district during the term of this contract shall be paid by the District. Payments will be made as part of a regular annual BOCES contract for services. This contract will be finalized by the Superintendent of the school district and is subject to the approval of the Commissioner of Education of this multi-year service agreement and the OCM BOCES Document Services Agreement. This contract will be for a maximum period of 60- months commencing on or about **June 21, 2024**.

- 10.13 **RESOLVED**, upon the recommendation of the Superintendent, to **permanently appoint Pamela Lacelle** to the position of **Special Education Aide**, effective June 14, 2024.

- 10.14 RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Jennifer Freeman** to the position of **Special Education Aide**, effective June 27, 2024.
- 10.15 RESOLVED, upon the recommendation of the Superintendent, to **adopt** the **REVISED School District Calendar**.
- 10.16 RESOLVED, upon the recommendation of the Superintendent, to **approve** the attached **Inter-Municipal Cooperative Agreement for Legal Services by Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES** for the 2024-2025 school year.
- 10.17 RESOLVED, upon the recommendation of the Superintendent, to **approve** the attached **agreement for use of two classrooms for the 2024 Extended Year School Program through CiTi** for one and a half months commencing July 8, 2024 and expiring midnight, August 16, 2024.
- 10.18 RESOLVED, upon the recommendation of the Superintendent, to **approve** the attached **Memorandum of Agreement** with the **Sandy Creek Support Staff Association** to add the **classification of Bus Dispatcher** to the list of entry level hourly rates in the Support Staff Association Contract, Appendix B.
- 10.19 RESOLVED, upon the recommendation of the Superintendent, to appoint **Heather Susek** on **tenure** to the special subject area of **Physical Education**, effective September 1, 2024. Ms. Susek holds Professional Certifications in Physical Education, Health Education and Students with Disabilities (Gr. 7-12 Generalist).

11. Executive Session
If needed.

12. Future Board of Education Meetings
12.1 Regular & Re-Organizational Meeting: Thursday, July 11, 2024

13. Adjournment