

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: August 8, 2024
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

John Shelmidine
Joseph Hathway
Heidi Metott
Andrea Harris
Michele Warner
Kevin Halsey

Others Present:

Kevin Seymour, Superintendent
Cora Harvey, District Clerk
Timothy Filiatrault, Elementary Principal
Amy McCormack, Director of Curriculum, Instruction & Data
Steven Newcombe, MS/HS Principal
James Hunt, Assistant Principal/Athletic Director
Andrew Ridgeway, Director of Facilities III

Board Members Absent:

John Macklen

CALL TO ORDER:

John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PRESENTATION:

Andrew Ridgeway, Director of Facilities III conducted a presentation on Facilities Updates.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

It was moved by Warner, seconded by Harris, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

6 yes, 0 no, 1 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on July 11, 2024.

The approval of the minutes of the Reorganizational Board of Education Meeting held on July 11, 2024.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer’s Report for the period of June 1, 2024 – June 30, 2024.

To approve the Extracurricular Treasurer’s Report for the period of June 1, 2024 – June 30, 2024.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

To **abolish** the following position due to District needs:

Food Service Helper (6.50 hrs/day)

To **authorize** the following position due to student need:

Bus Driver

APPROVAL OF RESIGNATIONS/TERMINATIONS:

To accept the **resignation** of **Kenneth (Nick) Netto** from his position as **Varsity Cross Country Coach** for the 2024-2025 school year.

To accept the **resignation** of **Jody Fierce** from her position as a **Food Service Helper (6.50 hrs/day)**, effective June 26, 2024.

To accept the **resignation** of **Amy Howard-McCormack** from her position as **Director of Curriculum, Instruction and Data**, for purposes of retirement, effective December 31, 2024.

APPROVAL OF POSITION LEAVES OF ABSENCE:

None.

APPROVAL OF APPOINTMENTS:

To appoint the following **Fall Coaches** for the 2024-2025 school year:

	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
David Swarthout*	2 nd Assistant Varsity Football	3	\$4,105
<i>(*pending certification renewal – current certification expires 8/31/24)</i>			
Matthew White	Varsity Cross Country	1	\$5,022
James Connors	JV Girls Soccer	1	\$3,873
Zachery Frechette*	Modified Boys Soccer	1	\$3,407
<i>(*pending proof of valid CPR/First Aid Certificates)</i>			
Alicia Hall*	JV Cheerleading	3	\$4,105
<i>(*pending certification renewal – current certification expires 8/31/24 and proof of valid CPR/First Aid Certificates)</i>			

To appoint **Jody Fierce** to the position of **Bus Aide**, for a probationary period of 52 weeks, to commence September 3, 2024, and concluding November 4, 2025. Mrs. Fierce will be paid \$17.90 per hour, pending completion of SED requirements.

(Position due to the retirement of Melanie Wheeler.)

To appoint **Abigail Burns** to the position of **Bus Aide**, for a probationary period of 52 weeks, to commence September 3, 2024, and concluding November 4, 2025. Miss Burns will be paid \$17.90 per hour, pending completion of SED requirements.

(Position due to the resignation of Patricia Bickford.)

To **provisionally appoint** (pending exam results through Oswego County Civil Service) **Amy Green** to the 10-month position of **Bus Dispatcher** (3.6 hrs/day), effective September 3, 2024. Ms. Green will be paid \$27.02 per hour.

(Position due to the resignation of Andrea Burns 11/23/07.)

To appoint the following **Community Weight Room Supervisors** for the 2024-2025 school year, to be paid \$57 per evening worked:

Ashley Walbroehl

REPORTS:

John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).
John Shelmidine presented an update on the Oswego County School Boards Association.
John Shelmidine presented an update on the Central New York School Boards Association.
Tim Filiatrault placed the Principal report in the board packet and presented at the meeting.
Steve Newcombe placed the Principal report in the board packet and presented at the meeting.
James Hunt presented the Athletic’s Report.
Kevin Seymour presented the Superintendent’s Report.

DISCUSSION ITEMS:

None.

COMMUNICATIONS:

None.

ACTION ITEMS:

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **2024-2025 Combined Wrestling Agreement**.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability as arranged by the Business Administrator.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **adopt** the attached **District-Wide Safety Plan** after no comment during the public comment period, which concluded July 13, 2024.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Tax Warrant for the 2024-2025 Levy of School Taxes** as follows:

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 4% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT RESOLVED: that the board of education retain as surplus funds an estimated amount not to exceed more than 4% thereby applying \$0.00 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of Sandy Creek Central School District; in the County(ies) of Oswego, Jefferson and Lewis in New York State.

You are hereby commanded:

To give notice and start collection on **September 1, 2024** in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on **October 31, 2024**.

To collect taxes in the total sum of **\$7,612,820** (inclusive of School Tax \$7,433,820 and Library Tax \$179,000) in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **June Budget Transfers**, per attached.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2024-2025 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

6 yes, 0 no, 1 absent

Motion carried

EXECUTIVE SESSION:

None.

ADJOURNMENT:

It was moved by Harris, seconded by Halsey, to adjourn at 7:40 p.m.

6 yes, 0 no, 1 absent

Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, September 12, 2024

Respectfully Submitted,

Cora Harvey
District Clerk