

**MINUTES OF THE REGULAR MEETING OF  
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT  
SALISBURY STREET  
SANDY CREEK, NEW YORK

**Date:** January 9, 2025  
**Meeting:** Regular  
**Place:** Sandy Creek Board Room

**Board Members Present:**

Joseph Hathway  
Heidi Metott  
Andrea Harris  
Kevin Halsey  
John Macklen

**Others Present:**

Kevin Seymour, Superintendent  
Cora Harvey, District Clerk (absent)  
Timothy Filiatrault, Elementary Principal  
Jessica Blair, Director of Curriculum, Instruction & Data  
Steven Newcombe, MS/HS Principal

**Board Members Absent:**

John Shelmidine  
Michele Warner

**CALL TO ORDER:**

Joseph Hathway, Board Vice President, called the meeting to order at 6:30 p.m. in the Board Room.

**PLEDGE OF ALLEGIANCE:**

All present recited the pledge of allegiance.

**PRESENTATION:**

Jim Olmstead and Steven Sill from Stark Tech conducted a presentation on the Electric Vehicle Plan.

**PUBLIC COMMENT:**

None.

**EXECUTIVE SESSION:**

None.

**CONSENT AGENDA CHANGES:**

None.

**RECOMMENDED RESOLUTION:**

It was moved by Metott, seconded by Harris, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

5 yes, 0 no, 2 absent  
Motion carried

**APPROVAL OF MINUTES:**

The approval of the minutes of the Regular Board of Education Meeting held on December 18, 2024.

**APPROVAL OF THE CSE RECOMMENDATIONS:**

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

**APPROVAL OF FINANCIAL REPORTS:**

To approve the Clerk and Treasurer's Report for the period of November 1, 2024 – November 30, 2024.

To approve the Extracurricular Treasurer's Report for the period of November 1, 2024 – November 30, 2024.

**APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:**

None.

**APPROVAL OF RESIGNATIONS/TERMINATIONS:**

None.

**APPROVAL OF POSITION LEAVES OF ABSENCE:**

None.

**APPROVAL OF APPOINTMENTS:**

To appoint **Alicia Hall** to the position of **Volunteer Assistant Winter Cheer Coach** for the 2024-2025 school year.

To appoint **Carolyn Yerdon** to the position of **Elementary After School Program Teacher Aide**. This position will commence January 14, 2025, and conclude approximately May 15, 2025. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm bus. Mrs. Yerdon will be paid \$21.98 per hour for an approximate salary of \$703.36.

To appoint the following **Middle School After School Program (Gr. 6-8) Teachers** to commence January 26, 2025, and conclude approximately April 3, 2025. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

	<u>Position</u>	<u>Approx. Salary</u>
Sara McNitt	6 <sup>th</sup> Grade	\$1,328.42
Deanna Santiago	7 <sup>th</sup> Grade/shared	\$449.63
James Connors	7 <sup>th</sup> Grade/shared	\$660.12
Jodi Whitney	8 <sup>th</sup> Grade	\$1,081.04

**REPORTS:**

Jessica Blair presented on CDEP and school updates on curriculum and instruction.

Tim Filiatrault placed the Principal report in the board packet and presented at the meeting.

Steve Newcombe placed the Principal report in the board packet and presented at the meeting.

Kevin Seymour presented the Superintendent's Report.

**DISCUSSION ITEMS:**

None.

**ACTION ITEMS:**

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2024-2025 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **RIC One Risk Operation Center** resolution:

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC"):

WHEREAS, the Board of Education of the Sandy Creek Central School District, through its

affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2024-2025 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, “Ed Law 2d”) related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;”

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, the Board of Education of the Sandy Creek Central School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and

BE IT FURTHER RESOLVED, the Sandy Creek Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such action so as to effectuate the purposes and intend of this resolution.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution **providing Section 41(j) (The Allowance of Unused Sick Leave Credits):**

BE IT RESOLVED, that the Board of Education of the Sandy Creek Central School District does hereby elect to provide the pension benefit of Section 41 (j) of the Retirement and Social Security Law, as presently or hereafter amended.

BE IT FURTHER RESOLVED, that the effective date of such shall be the 10<sup>th</sup> day of January, 2025.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **second reading, and adopt** the attached Board Policy **6700 – Purchasing** (specifically 6700-R).

5 yes, 0 no, 2 absent

Motion carried

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint and authorize payment to **Christopher Conway** for the **Fall Drivers Education Program** for the 2024-2025 school year. The program runs through CiTi BOCES, but it falls short of contractual obligations for Sandy Creek Teachers Association Members, therefore, the District will pay the difference to Mr. Conway in the amount of \$444.72.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability by the Business Administrator.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Halsey, seconded by Metott, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **first reading** of the following policies: **0000 – Mission Statement and Vision, 0100 – Non-Discrimination and Equal Opportunity, 0101 – Gender Neutral Single-Occupancy Bathrooms, 0110 – Sexual Harassment in the Workplace, 0111 – Sex Discrimination and Sex-Based Harassment Under Title IX, 0115 – Student Harassment and Bullying Prevention and Intervention, 1050 – Annual District Election and Budget Vote, 1120 – School District Records, 1230 – Public Comment at Board Meetings, 1300 – Animals on School Property, 1741 – Home Instruction, 1900 – Parent and Family Engagement, 1925 – Interpreters for Hearing-Impaired Parents.**

5 yes, 0 no, 2 absent  
Motion carried

**EXECUTIVE SESSION:**

None.

**ADJOURNMENT:**

It was moved by Harris, seconded by Macklen, to adjourn at 7:33 p.m.

5 yes, 0 no, 2 absent  
Motion carried

**Future Board Meeting Dates**

Regular Meeting: Thursday, February 13, 2025

Respectfully Submitted,

Kevin Seymour  
Deputy District Clerk