

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: February 13, 2025
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

John Shelmidine
Heidi Metott
Kevin Halsey
John Macklen
Michele Warner (entered 6:33 pm)

Others Present:

Kevin Seymour, Superintendent
Cora Harvey, District Clerk
Timothy Filiatrault, Elementary Principal
Jessica Blair, Director of Curriculum, Instruction & Data

Board Members Absent:

None

CALL TO ORDER:

John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PRESENTATION:

None.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

It was moved by Macklen, seconded by Halsey, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

4 yes, 0 no, 3 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on January 9, 2025.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

Michele Warner entered at 6:33 p.m.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of December 1, 2024 – December 31, 2024.

To approve the Extracurricular Treasurer's Report for the period of December 1, 2024 – December 31, 2024.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

None.

APPROVAL OF RESIGNATIONS/TERMINATIONS:

To accept the resignation of **Thomas Artini** from his position as a teacher in the special subject tenure area of **Music**, for retirement purposes, effective June 27, 2025.

To accept the resignation of **Morgan Miner** from her position as a **Bus Aide**, effective retroactive to January 27, 2025.

(Mrs. Miner will remain on the Substitute List as a Bus Aide/Aide.)

To accept the resignation of **Stephanie Ennist** from her position as the **Summer 2025 Colorguard Advisor**, effective immediately.

To accept the resignation of **Denise Conzone**, from her position as **Support Monitor**, for purposes of retirement, effective the end of the day February 27, 2025.

APPROVAL OF POSITION LEAVES OF ABSENCE:

To approve the **Maternity Leave Request** for **Heather LaFlair**, from her position as a **Physical Education Teacher**. Mrs. LaFlair's leave will commence approximately April 24, 2025, and conclude June 27, 2025. She plans to use accumulated sick leave during her absence.

APPROVAL OF APPOINTMENTS:

To appoint the following **Spring Coaches** for the 2024-2025 school year, subject to student need:

		<u>Step</u>	<u>Stipend</u>
Katie Soluri	Girls Varsity Softball	13+4	\$8,246
Jonn Stoker	Girls JV Softball	5	\$4,336
Dorianne Hathway	Girls Modified Softball	12	\$4,679
Benjamin Archibee	Boys Varsity Baseball	13+7	\$9,104
Zachery Frechette	Boys JV Baseball	1	\$3,873
William Benedict	Boys Modified Baseball	13+5	\$5,764
Caitlin White	Golf	2	\$5,195
Matthew White	Varsity Track	2	\$5,195
Scott Parish	Modified Track	1	\$3,407
Zachary Halsey	After School Weight Room	1	\$926

To approve the following **Volunteer Assistant Coaches** for the spring season of the 2024-2025 school year:

Matthew Soluri
Elizabeth Glazier

To appoint **Deanna Santiago** to the position of **Colorguard Advisor (Summer 2025)**. Mrs. Santiago will be paid at Step 1, for a stipend of \$3,407.

(Position due to the resignation of Stephanie Ennist.)

REPORTS:

Jessica Blair presented on CDEP and school updates on curriculum and instruction.

John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).

John Shelmidine presented an update on the Oswego County School Boards Association.

John Shelmidine presented an update on the Central New York School Boards Association.

Tim Filiatrault placed the Principal report in the board packet and presented at the meeting.

Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:

Kevin Seymour discussed the 2025-2026 School District Calendar.

Cora Harvey discussed the 2025-2026 Executive Budget Proposal and Annual Budget Timeline.

Kevin Seymour discussed the 2025 Capital Outlay Project Bid Award – Masonry.

Kevin Seymour discussed the REVISED 2024-2025 School District Calendar.

Michele Warner commented on the cleanliness of the Sandy Creek Facilities, especially the gymnasium complex.

ACTION ITEMS:

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2024-2025 Master List of Substitutes for Instructional Staff and Support Staff, pending fingerprint approval.**

5 yes, 0 no, 2 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus.** These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability by the Business Administrator.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **second reading and adopt** the following policies: **0000 – Mission Statement and Vision, 0100 – Non-Discrimination and Equal Opportunity, 0101 – Gender Neutral Single-Occupancy Bathrooms, 0110 – Sexual Harassment in the Workplace, 0115 – Student Harassment and Bullying Prevention and Intervention, 1050 – Annual District Election and Budget Vote, 1120 – School District Records, 1230 – Public Comment at Board Meetings, 1300 – Animals on School Property, 1741 – Home Instruction, 1900 – Parent and Family Engagement, 1925 – Interpreters for Hearing-Impaired Parents.**

5 yes, 0 no, 2 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Memorandum of Agreement** between the **Sandy Creek Teachers Association and the Sandy Creek Central School District.** This is regarding the first official day of work for the 2025-2026 school year to be Thursday, August 28, 2025, which will be scheduled as a Superintendent's Conference Day.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt the **2025-2026 School District Calendar.**

5 yes, 0 no, 2 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Pamela Montieth** to the position of **Special Education Aide**, retroactive to January 17, 2025.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Alleigh Thompson** to the position of **Special Education Aide**, effective February 14, 2025.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached *revised* **Corrective Action Plan for the fiscal year ended June 30, 2024.**

5 yes, 0 no, 2 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to accept the **General Contract Bid Award from the low bidder, Charles T. Driscoll Masonry Restoration Co., Inc.** as recommended by the District Architects, King & King for the 2025 Capital Outlay project as follows:

General Construction Base Bid:	\$48,900.00
Alternates (None)	0.00
TOTAL CONTRUCTION COST	\$48,900.00

5 yes, 0 no, 2 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **agreement between the Sandy Creek Central School District and Watchdog Building Partners, LLC** for the **2025 Capital Outlay Project.**

5 yes, 0 no, 2 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **RESCIND** the following resolution that was adopted by the Board of Education on December 18, 2024 as part of the consent agenda, due to the individual's failure to report and give proper notification on their first scheduled day of employment:

*It was moved by Halsey, seconded by Harris, to appoint **Tonya Baird** to the position of **Cook** (10-month, 7.50 hrs per day), for a probationary period of 52 weeks, to commence January 6, 2025, and concluding March 2, 2026, pending fingerprint clearance. Mrs. Baird will be paid \$17.85 per hour, for an approximate pro-rated salary of \$14,860.13.*

(Position due to the resignation of Machela Sullivan.)

5 yes, 0 no, 2 absent
Motion carried

It was moved by Warner, seconded by Halsey, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt the **REVISED 2024-2025 School District Calendar.**

5 yes, 0 no, 2 absent
Motion carried

EXECUTIVE SESSION:

It was moved by Macklen, seconded by Halsey, to go in to executive session at 7:10 p.m. for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Macklen, seconded by Metott, to return from executive session at 7:52 p.m.

5 yes, 0 no, 2 absent
Motion carried

ADJOURNMENT:

It was moved by Warner, seconded by Halsey, to adjourn at 7:52 p.m.

5 yes, 0 no, 2 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, March 13, 2025

Respectfully Submitted,

Cora Harvey
District Clerk