

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: April 10, 2025
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

John Shelmidine
Heidi Metott
Andrea Harris
Michele Warner
Kevin Halsey
John Macklen

Others Present:

Kevin Seymour, Superintendent
Cora Harvey, District Clerk
Timothy Filiatrault, Elementary Principal
Jessica Blair, Director of Curriculum, Instruction & Data
Steven Newcombe, HS Principal
James Hunt, Assistant Principal/Athletic Director
Brandie Norton
Victor Correa
Jared Cook
Kristin Wood
Julie Ramus
Marissa Paquin
Alyssa Kujawa
Pat McDougal
Sarah Orr
Julie Delpapa
Brittany Whitton
Rachel Allen
Jacob Pauling
Whitney Oak
Kyla Roche

Board Members Absent:

None.

CALL TO ORDER:

John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

ELECTION OF OFFICERS:

For the Office of Vice President

It was moved by Metott, to nominate Michele Warner, for the office of Vice-President of the Board of Education, seconded by Halsey. Having received no other nominations, Michele Warner was appointed to the office of Vice President of the Board of Education.

6 yes, 0 no, 0 absent
Motion carried

PRESENTATION:

None.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

It was moved by Macklen, seconded by Harris, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

6 yes, 0 no, 0 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on March 13, 2025.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of February 1, 2025 – February 28, 2025.

To approve the Extracurricular Treasurer's Report for the period of February 1, 2025 – February 28, 2025.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

None.

APPROVAL OF RESIGNATIONS/TERMINATIONS:

None.

APPROVAL OF POSITION LEAVES OF ABSENCE:

None.

APPROVAL OF APPOINTMENTS:

To appoint **Tamera Halsey** to the position of **Elementary Homework Helper Teacher** to commence April 1, 2025, and conclude approximately May 15, 2025, for an approximate salary of \$828.31. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm.

(Position to replace Scott Parish who resigned due to Track Coaching obligations.)

To appoint **Amanda LaRock** to the position of **Transportation Supervisor** for a probationary period of 52 weeks, to commence retroactive to March 28, 2025, and concluding March 27, 2026. Mrs. LaRock will be paid an approximate pro-rated salary of \$19,253.12.

(Mrs. LaRock was provisionally appointed 10/2/23, pending exam results through Oswego County Civil Service. Due to the HELP Program, this position is able to be filled non-competitively with no exam.)

To appoint **Amy Green** to the position of **Bus Dispatcher** for a probationary period of 52 weeks, to commence retroactive to March 28, 2025, and concluding May 29, 2026. Ms. Green will be paid \$27.02 per hour.

(Ms. Green was provisionally appointed 9/3/24, pending exam results through Oswego County Civil Service. Due to the HELP Program, this position is able to be filled non-competitively with no exam.)

To appoint **Karly Sherman** to the position of **Physical Education Teacher Maternity Leave Replacement**, to commence on or about April 24, 2025, and concluding on or about June 27, 2025. Ms. Sherman will be paid 1/200th of the base salary for a teacher, per the Sandy Creek Teachers Association Contract, for an approximate salary of \$10,828.58.

(Heather LaFlair's Leave Replacement.)

REPORTS:

Jessica Blair presented on CDEP and school updates on curriculum and instruction.

John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).

John Shelmidine presented an update on the Oswego County School Boards Association.

John Shelmidine presented an update on the Central New York School Boards Association.

Tim Filiatrault placed the Principal report in the board packet and presented at the meeting, and answered questions from Board Member Metott.

Steven Newcombe placed the Principal report in the board packet and presented at the meeting.

James Hunt presented the Athletic Director's Report.

Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:

Cora Harvey discussed the 2025-2026 Expenditure Plan and answered various questions from the Board of Education members.

ACTION ITEMS:

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2024-2025 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

6 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **accept the donation of \$1,000** from **New York Schools Insurance Reciprocal (NYSIR)**, to be used for the Stuff A Bus.

6 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **second reading and adopt** the following policy: **0111 – Sexual Harassment Grievances Under Title IX**.

6 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Instructional Expenditure Plan for the 2025-2026 School year**, for a stated amount of \$27,720,486.

6 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution:

WHEREAS, the Board of Education of the Sandy Creek Central School District (the “Board”) has considered the effect upon the environment of the proposed 2025-2026 Capital Outlay Project work, including but not limited to the following:

Window reconstruction, exterior signage, and related equipment and improvements at the School District’s K-12 Main Building.

WHEREAS, the Board has reviewed the scope of the project and has further received and considered the advice of its architects with respect to the potential for environmental impacts resulting from the proposed action; and

WHEREAS, the Board has reviewed the Proposed Action with respect to the Type II criteria set forth in 6 NYCRR Part 617.5(c), now therefore;

BE IT RESOLVED, by the Board of Education as follows:

1. The Proposed Action does not exceed thresholds established under 6 NYCRR Part 617, the State Environmental Quality Review Act, (SEQRA).
2. The Board hereby determines the Proposed Action as a Type II action in accordance with the SEQRA regulations.
3. No further review of the Proposed Action is required under SEQRA.
4. This resolution shall be effective immediately.

6 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the following **Clerks and Inspectors for personal registration on Tuesday, May 6, 2025 and Voter on Tuesday, May 20, 2025** at a rate of \$18 per hour:

Charlis (Sherry) Glazier – Personal Registration Clerk
 Carla Bremm – Election Inspector
 Roxanne Ferguson – Election Inspector
 Laurie Crast – Election Inspector
 Holly Kelly – Assistant Clerk/Election Inspector (to be paid at current rate of pay)
 Victoria Stoker – Assistant Clerk/Election Inspector (to be paid at current rate of pay)

6 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to **permanently appoint Christine Wood** to the position of **Bus Aide**, effective April 11, 2025.

6 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the attached **2024-2025 Health and Welfare Services Contract** between the Sandy Creek Central School District and the Watertown City School District for health services provided to Sandy Creek residents attending each non-public school within the Watertown City School District at a cost of \$745.12.

6 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: **RESOLVED**, upon the recommendation of the Superintendent, to approve the following agreement with **Onondaga-Cortland-Madison Board of Cooperative Educational Services**:

WHEREAS, the Board of Education of the Sandy Creek School District desires to enter into up to a 3 year service contract with the Onondaga-Cortland-Madison Board of Cooperative Educational Services (hereafter referred to as OCM BOCES) in order for the Regional Information Center (RIC) to furnish certain services to the District pursuant to Education Law 1950(4)(jj), those services being but not limited to classroom technology and library automation and other instructional technologies in CoSer 562 and/or CoSer 620.

NOW, THEREFORE, it is

RESOLVED, that the Board of Education of the above School District agrees to enter into a contract with the OCM BOCES for the provision of said services to the District in total over the life of this agreement not to exceed the principal amount of \$235,000.00 plus related borrowing fees incurred by the OCM BOCES on behalf of the school district, plus yearly Regional Information Center support during the term of this contract. This amount may be amended with the approval of both parties. Payments will be made as part of a regular annual BOCES contract for services. Further, this contract will be finalized by the Superintendent of the school district and is subject

to the approval of the Commissioner of Education for both this multi-year service agreement and the OCM BOCES Installment Purchase contract which will be entered into on behalf of the school district at its request. This contract will be for a maximum period of 3 years commencing on or about July 1, 2025.

6 yes, 0 no, 0 absent

Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Property Tax Report Card for the 2025-2026 school year.**

6 yes, 0 no, 0 absent
Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **first reading** of the following policies: **2120 – School Board Elections, 2160 – School District Officer and Employee Code of Ethics, 2210 – Board Organizational Meeting, 2342 – Agenda Preparation and Dissemination, 2410 – Policy Development, Adoption, Implementation and Review, 2600 – Public Officers Law.**

6 yes, 0 no, 0 absent
Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **first reading** of the following policies: **3240 – Line and Staff Relations, 3250 – Interim and Administrative Reports to Board of Education.**

6 yes, 0 no, 0 absent
Motion carried

It was moved by Warner, seconded by Harris, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **first reading** of the following policies: **4010 – Equivalence Instructional Staff and Materials, 4311.1 – Display of the Flag, 4320 – Special Education Programs and Related Services, 4320.1 – Prereferral Intervention Strategies and Response to Intervention, 4320.2 – Appointment and Training of Appropriate Special Education Personnel, 4320.3 – Census and Register of Students with Disabling Conditions, 4320.4 – Independent Educational Evaluation, 4321 – Programs for Students with Disabilities Under the IDEA and New York's Education Law Article 89, 4321.1 – Provision of Special Education Services in the Least Restrictive Environment, 4321.2 – School-Wide Pre-Referral Approaches and Interventions, 4321.3 – Allocation of Space for Special Education Programs, 4321.4 – Independent Educational Evaluations, 4321.5 – Confidentiality and Access to Individualized Education Programs, Individualized Education Services Programs and Service Plans, 4321.6 – Availability of Alternative Format Instructional Materials for Students with Disabilities, 4321.7 – Districtwide and Statewide Assessments of Students with Disabilities, 4321.8 – Impartial Hearing Office Appointment and Compensation, 4321.9 – Declassification of Students with Disabilities, 4321.11 – Public Report on Revisions to District Policies, Practices and Procedures Upon a Finding of Significant Disproportionality, 4321.12 – Timeout and Physical Restraint (All Students), 4321.13 – Preschool Special Education, 4321.14 – Special Education Personnel, 4322 – Time Out Room, 4326 – Programs for English Language Learners, 4526 – Computer Use in Instruction (or Acceptable Use Policy), 4526.1 – Internet Safety, 4527 – Internet Access Policy for Staff, 4531 – Field Trips and Excursions, 4730 – Sports and the Athletic Program, 4740 – Honor Rolls, 4741 – Class Rankings, 4750 – Promotion and Retention of Students, 4760 – Significant Disproportionality by Race/Ethnicity, 4772 – Graduation Ceremonies.**

6 yes, 0 no, 0 absent
Motion carried

EXECUTIVE SESSION:

None.

ADJOURNMENT:

It was moved by Warner, seconded by Macklen, to adjourn at 7:20 p.m.

6 yes, 0 no, 0 absent
Motion carried

Future Board Meeting Dates

Special Meeting: **Tuesday**, April 29, 2025 (BOCES Admin Vote)

Regular Meeting: Thursday, May 8, 2025

Respectfully Submitted,

Cora Harvey
District Clerk