

AGENDA
BOARD OF EDUCATION MEETING
SANDY CREEK CENTRAL SCHOOL DISTRICT
BOARD ROOM
124 SALISBURY STREET, SANDY CREEK, NY 13145
June 12, 2025
BOARD MEETING 6:30 P.M.

Call To Order

1. Pledge of Allegiance

2. Presentations

None.

3. Public Comment

The Board of Education has set aside a period of time not to exceed fifteen (15) minutes/three (3) minutes maximum per person as an opportunity for the community to address the Board regarding agenda and non-agenda items. If you are considering speaking to the Board during the public comment section on the agenda, please ensure that you have exhausted the proper chain of command (i.e. Teacher, Principal, Superintendent) prior to addressing the Board of Education. After having exhausted the Chain of Command and you wish to speak during public comment section, we ask that you sign in on the clipboard at the doorway, then at this point in our agenda, please stand, state your name and then address your concerns to the Board President, not the audience. (Be reminded that this portion of our agenda is **not** a place to discuss staff or students.) **NOTE:** The Board President will listen to your comment, take it under advisement but will not comment on or answer questions on your concern at this time. As per, Board of Education Policy 1230 Public Participation at Board Meetings.

4. Executive Session (if needed)

5. Consent Agenda Changes

None.

6. Consent Agenda

6.1 Approval of Minutes

6.1.1 Regular Meeting: May 8, 2025

6.1.2 Special Meeting: May 20, 2025

6.2 Approval of CSE Recommendations

6.3 Approval of Financial Reports

6.3.1 Clerk's and Treasurer's Report

6.3.2 Extracurricular Activity Report

6.4 Approval of Position Authorizations/Abolishments

6.4.1 RESOLVED, upon the recommendation of the Superintendent, to **abolish** the position of **Support Monitor**, due to retirement and District needs, effective June 30, 2025.

- 6.4.2 RESOLVED, upon the recommendation of the Superintendent, to **abolish**, for reasons of economy, three (3) teaching positions in the **Elementary Education** tenure area effective June 30, 2025. The Board of Education directs the Superintendent of Schools to provide the required notification of rights under Education Law §3013 to the affected teachers and place such teachers on a preferred eligible list for a period of seven (7) years for reappointment to a vacancy that may hereinafter arise for which such employees may otherwise be certified in the affected tenure area.

The persons having the least seniority in the tenure area of Elementary Education in ascending order are:

Ashley Walbroehl
Kristin Wood
Brittany Terry

- 6.4.3 RESOLVED, upon the recommendation of the Superintendent, to **abolish**, for reasons of economy, one teaching position in the **Pupil Personnel Services Tenure Area** (School Social Worker) effective June 30, 2025. The Board of Education directs the Superintendent of Schools to provide the required notification of rights under Education Law §3013 to the affected teacher and place such teacher on a preferred eligible list for a period of seven (7) years for reappointment to a vacancy that may hereinafter arise for which such may otherwise be certified in the affected tenure area.

The person having the least seniority in the tenure area of Pupil Personnel Services (School Social Worker) is:

Brittany Clark

- 6.4.4 RESOLVED, upon the recommendation of the Superintendent, to **abolish**, for reasons of economy, one teaching position in the **Business Education Tenure Area** (.29 FTE) effective June 30, 2025. The Board of Education directs the Superintendent of Schools to provide the required notification of rights under Education Law §3013 to the affected teacher and place such teacher on a preferred eligible list for a period of seven (7) years for reappointment to a vacancy that may hereinafter arise for which such may otherwise be certified in the affected tenure area.

The person having the least seniority in the tenure area of Business Education is:

Michele Miller

- 6.4.5 RESOLVED, upon the recommendation of the Superintendent, to **abolish**, for reasons of economy, one (1) **Special Education Aide** position, effective June 30, 2025. Per Civil Service procedure, the Special Education Aide will be placed on a preferred eligible list for a period of four (4) years for reappointment to a vacancy that may hereinafter arise. The person having the least seniority in this area is:

Chelsea Cruse

- 6.4.6 RESOLVED, upon the recommendation of the Superintendent, to **abolish**, for reasons of economy, one (1) **Teacher Aide (2 hrs/day)**, effective June 30, 2025.
(Position currently held by Lisa Maggy.)

6.4.7 RESOLVED, upon the recommendation of the Superintendent, to **reduce**, for reasons of economy, the Confidential Staff position (per individual terms and conditions) of **Computer Services Assistant** (12 month, 7.50 hrs/day) to **Computer Services Assistant** (11 month, 7.0 hrs/day), effective July 1, 2025.

(Position currently held by William Shelmidine.)

6.4.8 RESOLVED, upon the recommendation of the Superintendent, to **reduce**, for reasons of economy, the Confidential Staff position (per individual terms and conditions) of **Account Clerk** (12 month, 7.50 hrs/day) to **Account Clerk** (11 month, 7.0 hrs/day), effective July 1, 2025.

(Position currently held by Brittany Haverlock.)

6.5 Approval of Position Resignations/Terminations

None.

6.6 Approval of Position Leaves of Absence

None.

6.7 Approval of Appointments

6.7.1 RESOLVED, upon the recommendation of the Superintendent, to appoint **Michele Miller** to the position of **Teacher Aide** (1.0 FTE), effective September 1, 2025, per District need. Ms. Miller will be paid \$19.73 per hour, for an approximate salary of \$25,185.35, based upon the Sandy Creek Support Staff Contract.

(Michele was previously a 0.71 FTE Teacher Aide.)

6.7.2 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Department Coordinators** for the 2025-2026 school year. *Stipend amounts are approximate and pending Board approval of Sandy Creek Teachers Association Contract.

	<u>Position</u>	<u>Stipend*</u>
Kimberly Manfredi	CSE Chair	\$11,435
Sara McNitt	Math	\$1,601
Christina Hunt	English	\$1,601
Theodore Krenrich	Science	\$1,601
Caitlin White	Social Studies	\$1,601
Scott Parish	Special Areas	\$1,601

6.7.3 RESOLVED, upon the recommendation of the Superintendent, to appoint **Megan Henry** to a teaching position to the special subject tenure area of **Music** for a probationary period of four years, to commence September 1, 2025, and concluding June 30, 2029, pending issuance of her initial certification. Salary will be \$49,150, based upon a Bachelor's Degree and zero graduate credit hours, per the Sandy Creek Teachers Association Contract.

(Position due to the retirement of Thomas Artini.)

6.7.4 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Teacher Mentor** for the 2025-2026 school year for an approximate stipend of \$933, pending approval of the Sandy Creek Teacher Association Contract:

Jacqueline Hobbs (Megan Henry)

- 6.7.5 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Advisors** for the 2025-2026 school year. *Stipend amounts are approximate and pending Board approval of the Sandy Creek Teachers Association Contract.

	<u>Position</u>	<u>Step</u>	<u>Stipend*</u>
Victor Correa	Summer Marching Band ('26)	1	\$5,128
Robert Ferguson	Yearbook	13+4	\$8,401
Deanna Santiago	Colorguard ('26)	2	\$3,598
Jacqueline Hobbs	Drama	8	\$4,306
Robert Ferguson	Community Service Coordinator	11	\$3,097
Jacqueline Hobbs	Show Choir	4	\$2,478
John DeGone	Science Technology Robotics	7	\$4,188
Charles Worden	Volunteer Assistant Science Technology Robotics		
Andrew Olin	Volunteer Assistant Science Technology Robotics		
James Connors	Assistant Yearbook	3	\$2,389
Brandie Norton	Drama Club – Assistant	4	\$2,478
Scott Parish	Arts and Education	9	\$1,623
Buffy Peterson	Elem. Student Council	13+4	\$2,172
Robert Ferguson	MS Student Council	1	\$1,151
Christina Hunt	HS Student Council	8	\$1,565
Rachel Allen	Battle of the Books Coordinator	12	\$1,800
Brandie Norton	Elem. Battle of the Books Co-Advisor	10	\$841
Brittany Whitton	Elem. Battle of the Books Co-Advisor	4	\$664
Kristen Dingman	MS/HS Battle of the Books	6	\$1,446
Cassandra Vallance	Varsity Club	1	\$1,151
Deanna Santiago	MS Honor Society	3	\$1,013
Kelly Halko	HS Honor Society	11	\$1,485
Judy Allen	Climate Committee Co-Advisor	11	\$742.50
Julie Ramus	Climate Committee Co-Advisor	3	\$506.50
Jacqueline Hobbs	Set Design – Drama Co-Advisor	5	\$565.50
Christina Weaver	Set Design – Drama Co-Advisor	5	\$565.50
Robert Ferguson	Prize Speaking	13+6	\$1,993
Christina Hunt	Whiz Quiz	4	\$1,071
Christina Hunt	OCA Y	3	\$1,013
Robert Ferguson	History Club	8	\$1,308
Christina Weaver	Art Club	5	\$1,131
Kristin Vasquez	Foreign Language Club	1	\$ 895
Jonn Stoker	SADD	3	\$1,013
Brandie Norton	Spelling Bee	8	\$1,308
Jonn Stoker	Mock Trial Co-Advisor	5	\$565.50
Christina Hunt	Mock Trial Co-Advisor	1	\$447.50
Christina Hunt	Class of 2026 (Senior)		\$3,297
Kelly Halko	Class of 2026 (Senior)		\$3,297
Erin Gaffney	Class of 2027 (Junior)		\$1,831
Zachary Halsey	Class of 2027 (Junior)		\$1,831
Candice Clark	Class of 2028 (Sophomore)		\$1,099
Shelly Hathway	Class of 2028 (Sophomore)		\$1,099
Christina Hunt	Class of 2029 (Freshman)		\$1,099
Kelly Halko	Class of 2029 (Freshman)		\$1,099

- 6.7.6 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Fall Coaches** for the 2025-2026 school year: *Stipend amounts are approximate and pending Board approval of the Sandy Creek Teachers Association Contract.

	<u>Position</u>	<u>Step</u>	<u>Stipend*</u>
Matthew Soluri	Varsity Football	13+9	\$9,881
Jared Cook	1 st Assistant Varsity Football	13+3	\$6,029
David Swarthout	2 nd Assistant Varsity Football	4	\$4,310
Zachary Halsey	Modified Football	6	\$4,070
Anthony Stewart	Modified Football Assistant	2	\$2,803
James Connors	Varsity Girls Soccer	2	\$5,305
Zachary Frechette	Varsity Boys Soccer	2	\$5,305
Matthew White	Varsity Cross Country	2	\$5,305
Scott Parish	Modified Cross Country	3	\$3,716
Tanya VanOrnum	Varsity Cheerleading	13+8	\$9,589
William Benedict	Fall Weight Room Supervisor	13+10	\$2,899

- 6.7.7 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Community Weight Room Supervisors** for the 2025-2026 school year, to be paid \$58 per evening worked:

Kristina Carusone	Tiarra Mintonye	Joseph Lasell
Meghan Spicer	Pamela LaCelle	

- 6.7.8 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Summer Food Service Helpers** for Summer 2025. Program runs July 7, 2025 to August 8, 2025 (Monday – Friday 7:30 am – 1:00 pm):

	<u>Approx Hours/Day</u>	<u>Approx. Salary</u>
Jessica Brown	5.50	\$2,739.00
Alice Anderson	5.50	\$2,552.00

- 6.7.9 RESOLVED, upon the recommendation of the Superintendent, to appoint **Brittany Willson** to the position of **Accountant/District Treasurer** for a probationary period of 52 weeks, to commence retroactive to May 1, 2025, and concluding April 30, 2026. Mrs. Willson will be paid in accordance with her Terms and Conditions.

(Mrs. Willson has recently met the Oswego County Civil Service Requirements of Accountant. Due to the HELP Program, this position is able to be filled non-competitively, with no exam.)

7. Reports

- 7.1 Board Committee Reports/Comments
 - a. Curriculum and Assessment (CDEP) - (May 28, 2025)
 - b. Oswego County BOCES Board of Education (CiTi)
- 7.2 Principal's Reports/Comments
- 7.3 Athletic Director's Reports/Comments
- 7.4 Superintendent's Reports/Comments

8. Discussion Items **Please notify the Superintendent of any items prior to the Board Meeting**

- 8.1 District-Wide Emergency Safety Plan posted and open for public comment until July 12, 2025.
- 8.2 2025 Board Excellence Recognition Program
- 8.3 Other

9. Action Items

- 9.1 RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2024-2025 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.
- 9.2 RESOLVED, upon the recommendation of the Superintendent, to approve the **2025-2026 Combined Hockey Agreement**.
- 9.3 RESOLVED, upon the recommendation of the Superintendent, to have the **second reading and adopt** the following policy: **2245 – Ex Officio Student Member of the Board**.
- 9.4 RESOLVED, upon the recommendation of the Superintendent, to approve the attached **revised Reserve and Fund Balance Plan**.
- 9.5 RESOLVED, upon the recommendation of the Superintendent, to approve the **transfers from unassigned Fund Balance** to the NYS Employee's Retirement System (ERS) Reserve (up to \$233,801), the NYS Teacher's Retirement System (TRS) Reserve (up to \$150,007), and the Workers Compensation Reserve (up to \$7,095).
- 9.6 RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution for **Specialty Bid Supplies** for the 2025-2026 school year:

WHEREAS, The School District named below desires to have the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), conduct specialty bids for services, equipment, supplies and other contract items, and

WHEREAS, The School District named below desires to have the Oswego County Board of Cooperative Educational Services/CiTi bid the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The School District named below wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to work on behalf of the School District in the drafting of specifications, conducting of bids, accepting and opening bids, tabulating bids and providing the information to the Board of Education for the named School District who will make the awards; for which the name School District which will assume the responsibility, therefore

BE IT RESOLVED, That the Board of Education of the School District listed below hereby appoints the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all bid notifications and,

BE IT FURTHER RESOLVED, That the Board of Education of the School District listed below agrees to (1) abide by quality standards; (2) award contracts based on information provided from the bid and/or by CiTi; (3) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

- 9.7 RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution for the **Cooperative Purchasing Agreement** for the 2025-2026 school year:

WHEREAS, The Cooperative Purchasing Service is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as

the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly equipment, supplies and contract items, and

WHEREAS, The Central School named below is desirous of participating with other districts in the Oswego County Board of Cooperative Educational Services/CiTi area in the joint bidding of the items mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Central School named below wishes to appoint the Oswego County Board of Cooperative Educational Services/CiTi to advertise for bids, accept bids, tabulate bids and award bids on their behalf; therefore

BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

- 9.8 **RESOLVED,** upon the recommendation of the Superintendent, to approve the following resolution for **Food and Cafeteria Supplies** for the 2025-2026 school year:

WHEREAS, It is a plan of a number of public school districts in the Oswego County Board of Cooperative Educational Services Area in New York (known as the Center for Instruction, Technology & Innovation [CiTi]), to bid jointly Cafeteria supplies including but not limited to food and paper items, and

WHEREAS, The Central School named below is desirous of participating with other districts in the Oswego County Board of Cooperative Educational Services/CiTi area in the joint bidding of the commodities mentioned above as authorized by General Municipal Law, Section 119-o, and

WHEREAS, The Central School named below wishes to appoint a committee made up of participating schools to assume the responsibility for drafting of specifications, advertising for bids, accepting and opening bids, tabulating bids and awarding bids and reporting the results to the schools; therefore;

BE IT RESOLVED, That the Board of Education of the Central School listed below hereby appoints the Oswego County Board of Cooperative Educational Services/CiTi to represent it in all matters relating above, and designates the Oswego County Board of Cooperative Educational Services/CiTi designated newspaper(s) as the legal publication(s) for all Cooperative Purchasing bid notifications, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below authorizes the above committee to represent it in all matters leading up to the entering into a contract for the purchase of the above mentioned commodities, and,

BE IT FURTHER RESOLVED, That the Board of Education of the Central School listed below agrees to (1) assume its equitable share of the costs of the Cooperative Bidding; (2) abide by majority decisions of the participating districts on quality standards; (3) abide by the Award of the Oswego County Board of Cooperative Educational Services/CiTi according to the recommendations of the committee; (4) and that after the award of the bid it will conduct all negotiations directly with the successful bidder(s).

- 9.9 RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Memorandum of Agreement** with the **Sandy Creek Support Staff Association** regarding 11-month support staff personnel.
- 9.10 RESOLVED, upon the recommendation of the Superintendent to approve the attached **Inter-Municipal Cooperative Agreement for Legal Services by Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES** for the 2025-2026 school year.
- 9.11 RESOLVED, upon the recommendation of the Superintendent, to approve the attached **agreement for use of two classrooms for the 2025 Extended School Year Program through CiTi** for one and a half months commencing July 10, 2025 and expiring midnight, August 20, 2025.
- 9.12 RESOLVED, upon the recommendation of the Superintendent, to approve the **Memorandum of Agreement for a new collective bargaining agreement from July 1, 2025 through June 30, 2028, with the Sandy Creek Central School District Teachers Association** and further, the Board of Education authorizes the Superintendent to sign the resulting bargaining agreement.
- 9.13 RESOLVED, upon the recommendation of the Superintendent, to approve the **Memorandum of Agreement for a new collective bargaining agreement from July 1, 2025 through June 20, 2028, with the Sandy Creek Central School District Administrators Association** and further, the Board of Education authorizes the Superintendent to sign the resulting bargaining agreement.
- 9.14 RESOLVED, upon the recommendation of the Superintendent, to appoint **Holly Bradshaw** on tenure to the academic subject area of **Elementary**, effective September 1, 2025. Mrs. Bradshaw holds Professional Certification in Childhood Ed (Gr 1-6) and Early Childhood Ed (B-2).
- 9.15 RESOLVED, upon the recommendation of the Superintendent, to appoint **Antonia Shirley** on tenure to the academic subject area of **Elementary**, effective September 1, 2025. Ms. Shirley holds an Initial Certification in Early Childhood Education (B-2) (exp. 8/31/27).
- 9.16 RESOLVED, upon the recommendation of the Superintendent, to appoint **Kyla Roche** on tenure to the academic subject area of **Elementary**, effective September 1, 2025. Ms. Roche holds Initial Certifications in Childhood Ed (Gr 1-6) and Students w/Disabilities (Gr 1-6).
- 9.17 RESOLVED, upon the recommendation of the Superintendent, to appoint **Brittany Terry** on tenure to the academic subject area of **Elementary**, effective June 30, 2025. Mrs. Terry hold Professional Certifications in Childhood Ed (Gr 1-6), Early Childhood Ed (B-Gr 2), and Literacy (B-Gr 6).

9.18 RESOLVED, upon the recommendation of the Superintendent, to appoint **Brittany Clark** on tenure to the special subject area of **Pupil Personnel Services** (School Social Worker), effective June 30, 2025. Mrs. Clark holds a Permanent Certification as a School Social Worker.

10. Executive Session

If needed.

11. Future Board of Education Meetings

11.1 Regular and Re-Organizational Meeting: Thursday, July 10, 2025

12. Adjournment