

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: May 8, 2025
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

Michele Warner
Andrea Harris
Heidi Metott
Kevin Halsey
John Macklen

Others Present:

Kevin Seymour, Superintendent
Cora Harvey, District Clerk
Timothy Filiatrault, Elementary Principal
Jessica Blair, Director of Curriculum, Instruction & Data
Steven Newcombe, HS Principal
Ryan Jones
Rick Metott
Ryder Forss (student)
Jennifer & Sheryl Schilling
Courtney Yerdon
Various Other Community Members

Board Members Absent:

John Shelmidine

BUDGET HEARING:

Cora Harvey, Business Administrator, and Kevin Seymour, Superintendent of Schools, at 6:00 p.m., conducted the Public Hearing on the Expenditure Plan for 2025-2026.

CALL TO ORDER:

Michele Warner, Board Vice-President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PRESENTATION:

None.

PUBLIC COMMENT:

Ryder Forss, student, spoke on school safety.

EXECUTIVE SESSION:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

It was moved by Harris, seconded by Metott, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

5 yes, 0 no, 1 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on April 10, 2025.
The approval of the minutes of the Special Board of Education Meeting held on April 29, 2025.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee’s decision, the Board of Education accepts the Committee on Special Education’s recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer’s Report for the period of March 1, 2025 – March 31, 2025.
To approve the Extracurricular Treasurer’s Report for the period of March 1, 2025 – March 31, 2025.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

None.

APPROVAL OF RESIGNATIONS/TERMINATIONS:

None.

APPROVAL OF POSITION LEAVES OF ABSENCE:

To approve the **Maternity Leave of Absence** for **Haley Grant**, from her position as an **English to Speakers of Other Languages and Literacy Teacher**. The leave will commence on or about August 28, 2025, and conclude on or about October 31, 2025. Mrs. Grant plans to use accumulated sick leave during her absence.

To approve the **Medical Leave of Absence** for **Brooke Shaw**, from her position as a **Speech-Language Pathology Teacher**. This leave will commence June 18, 2025, and conclude approximately June 27, 2025. Mrs. Shaw plans to use accumulated sick leave during her absence. Once that time has been exhausted, she is requesting an unpaid leave for the remainder of her leave.

APPROVAL OF APPOINTMENTS:

None.

REPORTS:

Jessica Blair presented on CDEP and school updates on curriculum and instruction.
Tim Filiatrault placed the Principal report in the board packet and presented at the meeting.
Steven Newcombe placed the Principal report in the board packet and presented at the meeting.
Kevin Seymour presented the Superintendent’s Report.

DISCUSSION ITEMS:

Kevin Seymour discussed the *REVISED* 2024-2025 School District Calendar.

ACTION ITEMS:

It was moved by Halsey, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **2025-2026 Board of Education**

Meeting Dates:

July 10, 2025	December 11, 2025	April 28, 2026*
August 14, 2025	January 8, 2026	(Special Meeting for BOCES Admin Vote)
September 11, 2025	February 12, 2026	May 7, 2026* (Budget Hearing starts at 6pm)
October 9, 2025	March 12, 2026	June 11, 2026
November 13, 2025	April 16, 2026*	

- Start Time of each meeting will be 6:30 p.m. unless otherwise noted
- * Denotes other than 2nd Thursday of the month

5 yes, 0 no, 1 absent
Motion carried

It was moved by Halsey, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Abigail Perry** to the position of **Bus Driver**, effective May 16, 2025.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Halsey, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Nathan Alford** to the position of **Groundworker**, effective June 9, 2025.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Halsey, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **second reading and adopt** the following policies: **2120 – School Board Elections, 2160 – School District Officer and Employee Code of Ethics, 2210 – Board Organizational Meeting, 2342 – Agenda Preparation and Dissemination, 2410 – Policy Development, Adoption, Implementation and Review, 2600 – Public Officers Law.**

5 yes, 0 no, 1 absent
Motion carried

It was moved by Halsey, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **second reading and adopt** the following policies: **3240 – Line and Staff Relations, 3250 – Interim and Administrative Reports to Board of Education.**

5 yes, 0 no, 1 absent
Motion carried

It was moved by Halsey, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **second reading and adopt** the following policies: **4010 – Equivalence Instructional Staff and Materials, 4311.1 – Display of the Flag, 4320 – Special Education Programs and Related Services, 4320.1 – Prereferral Intervention Strategies and Response to Intervention, 4320.2 – Appointment and Training of Appropriate Special Education Personnel, 4320.3 – Census and Register of Students with Disabling Conditions, 4320.4 – Independent Educational Evaluation, 4321 – Programs for Students with Disabilities Under the IDEA and New York’s Education Law Article 89, 4321.1 – Provision of Special Education Services in the Least Restrictive Environment, 4321.2 – School-Wide Pre-Referral Approaches and Interventions, 4321.3 – Allocation of Space for Special Education Programs, 4321.4 – Independent Educational Evaluations, 4321.5 – Confidentiality and Access to Individualized Education Programs, Individualized Education Services Programs and Service Plans, 4321.6 – Availability of Alternative Format Instructional Materials for Students with Disabilities, 4321.7 – Districtwide and Statewide Assessments of Students with Disabilities, 4321.8 – Impartial Hearing Office Appointment and Compensation, 4321.9 – Declassification of Students with Disabilities, 4321.11 – Public Report on Revisions to District Policies, Practices and Procedures Upon a Finding of Significant Disproportionality, 4321.12 – Timeout and Physical Restraint (All Students), 4321.13 – Preschool Special Education, 4321.14 – Special Education Personnel, 4322 – Time Out Room, 4326 – Programs for English Language Learners, 4526 – Computer Use in Instruction (or Acceptable Use Policy), 4526.1 – Internet Safety, 4527 – Internet Access Policy for Staff, 4531 – Field Trips and Excursions, 4730 – Sports and the Athletic Program, 4740 – Honor Rolls, 4741 – Class Rankings, 4750 – Promotion and Retention of Students, 4760 – Significant Disproportionality by Race/Ethnicity, 4772 – Graduation Ceremonies.**

5 yes, 0 no, 1 absent
Motion carried

It was moved by Halsey, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Parent Transport Transportation Contract.**

5 yes, 0 no, 1 absent
Motion carried

It was moved by Halsey, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **agreement for sponsorship on Continuing Education with CiTi** for the 2025-2026 school year.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Halsey, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **first reading** of the following policy: **2245 – Ex Officio Student Member of the Board.**

5 yes, 0 no, 1 absent
Motion carried

It was moved by Halsey, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **adopt** the **revised 2024-2025 School District Calendar.**

5 yes, 0 no, 1 absent
Motion carried

Jennifer Schilling, Sheryl Schilling and Courtney Yerdon spoke in regards to student safety and a particular incident. The community members were reminded by Cora Harvey, District Clerk, of the next scheduled Board of Education Meeting on June 12, 2025, where they would be able to speak during the Public Comment portion of the meeting, if they wished to attend. This is per Board of Education Policy 1230, and as stated under Public Comment section of the board agendas.

EXECUTIVE SESSION:

It was moved by Macklen, seconded by Metott, to go in to executive session at 7:06 p.m. regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

5 yes, 0 no, 1 absent
Motion carried

It was moved by Metott, seconded by Harris, to return from executive session at 7:54 p.m.

5 yes, 0 no, 1 absent
Motion carried

ADJOURNMENT:

It was moved by Metott, seconded by Harris, to adjourn at 7:55 p.m.

5 yes, 0 no, 1 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, June 12, 2025

Respectfully Submitted,

Cora Harvey
District Clerk