

**AGENDA**  
**BOARD OF EDUCATION MEETING**  
**SANDY CREEK CENTRAL SCHOOL DISTRICT**  
**BOARD ROOM**  
**124 SALISBURY STREET, SANDY CREEK, NY 13145**  
**August 14, 2025**  
**BOARD MEETING 6:30 P.M.**

Call To Order

1. Pledge of Allegiance

2. Presentations

2.1 Facilities Update – Andrew Ridgeway, Director of Facilities III

3. Public Comment

The Board of Education has set aside a period of time not to exceed fifteen (15) minutes/three (3) minutes maximum per person as an opportunity for the community to address the Board regarding agenda and non-agenda items. If you are considering speaking to the Board during the public comment section on the agenda, please ensure that you have exhausted the proper chain of command (i.e. Teacher, Principal, Superintendent) prior to addressing the Board of Education. After having exhausted the Chain of Command and you wish to speak during public comment section, we ask that you sign in on the clipboard at the doorway, then at this point in our agenda, please stand, state your name and then address your concerns to the Board President, not the audience. (Be reminded that this portion of our agenda is **not** a place to discuss staff or students.) **NOTE:** The Board President will listen to your comment, take it under advisement but will not comment on or answer questions on your concern at this time. As per, Board of Education Policy 1230 Public Participation at Board Meetings.

4. Executive Session (if needed)

5. Consent Agenda Changes

5.1 (Item 6.6.1 added) RESOLVED, upon the recommendation of the Superintendent, to approve the **Paternity Leave of Absence** for **Gregory Briand**, from his position as an **Auto Mechanic Helper**, to commence approximately August 25, 2025 and concluding approximately September 19, 2025. Mr. Briand will be utilizing this leave in accordance with FMLA. He will be using ten accumulated sick days during his absence, five vacation days, and 5 unpaid days.

6. Consent Agenda

6.1 Approval of Minutes

6.1.1 Regular Meeting: July 10, 2025

6.1.2 Reorganizational Meeting: July 10, 2025

6.2 Approval of CSE Recommendations

6.3 Approval of Financial Reports

6.3.1 Clerk's and Treasurer's Report

6.3.2 Extracurricular Activity Report

#### 6.4 Approval of Position Authorizations/Abolishments

- 6.4.1 RESOLVED, upon the recommendation of the Superintendent, to **authorize** the position of **2<sup>nd</sup> Assistant Modified Football Coach**, to be paid at the Assistant Modified step schedule, per the Sandy Creek Teachers Association Contract. This position is for the 2025-2026 school year (fall season) only, due to student need.
- 6.4.2 RESOLVED, upon the recommendation of the Superintendent, to **authorize two Special Education Aide** positions due to student needs and CSE recommendation.

#### 6.5 Approval of Position Resignations/Terminations

- 6.5.1 RESOLVED, upon the recommendation of the Superintendent, to accept the **resignation** of **Mackenzie Shirley**, from his position as a **Maintenance Worker**, effective retroactive to July 25, 2025.
- 6.5.2 RESOLVED, upon the recommendation of the Superintendent, to accept the **resignation** of **Christine Wood**, from her position as a **Summer Bus Aide, Special Education Aide, and Bus Aide**, effective retroactive to July 24, 2025.
- 6.5.3 RESOLVED, upon the recommendation of the recommendation of the Superintendent, to accept the **resignation** of **Steven Newcombe**, from his position as **Principal**, effective August 22, 2025.

#### 6.6 Approval of Position Leaves of Absence

- 6.6.1 RESOLVED, upon the recommendation of the Superintendent, to approve the **Paternity Leave of Absence** for **Gregory Briand**, from his position as an **Auto Mechanic Helper**, to commence approximately August 25, 2025 and concluding approximately September 19, 2025. Mr. Briand will be utilizing this leave in accordance with FMLA. He will be using ten accumulated sick days during his absence, five vacation days, and 5 unpaid days.

#### 6.7 Approval of Appointments

- 6.7.1 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Advisors** for the 2025-2026 school year:

		<u>Step</u>	<u>Stipend</u>
MS Student Council Co-Advisor	Kari Elderbroom	2	\$605
MS Student Council Co-Advisor	Jodi Whitney	1	\$575.50

- 6.7.2 RESOLVED, upon the recommendation of the Superintendent, to appoint **Jodi Whitney** to the position of **Volunteer Assistant Varsity Fall Cheer Coach**.
- 6.7.3 RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Fall Coaches** for the 2025-2026 school year:

	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
Nicholas Vann	2 <sup>nd</sup> Assistant Modified Football	3	\$2,897

- 6.7.4 RESOLVED, upon the recommendation of the Superintendent, to appoint **James Gilman** to the position of **Building Maintenance Helper**, for a probationary period of 52 weeks, to commence August 15, 2025 and concluding August 14, 2026. He will be paid \$18.02 per hour, for an approximate pro-rated salary of \$32,868.48.  
(Position due to the resignation of Mackenzie Shirley.)

6.7.5 RESOLVED, upon the recommendation of the Superintendent, to appoint **Stephenson Bellinger** to the position of **Bus Driver**, for a probationary period of 52 weeks, to commence September 1, 2025 and concluding November 2, 2026. He will be paid \$27.05 per hour, for an approximate salary of \$12,010.20.

*(Position due to the retirement of Peggy McConnell.)*

6.7.6 RESOLVED, upon the recommendation of the Superintendent, to appoint **Danielle Tennant** to the position of **Bus Aide**, for a probationary period of 52 weeks, to commence September 2, 2025 and concluding October 27, 2026, pending fingerprint clearance. She will be paid \$18.26 per hour, for an approximate salary of \$15,201.45.

*(Position due to the resignation of Morgan Miner.)*

6.7.7 RESOLVED, upon the recommendation of the Superintendent, to appoint **Amanda Filiatrault** to the position of **Special Education Aide**, for a probationary period of 52 weeks to commence September 1, 2025 and concluding October 26, 2026. She will be paid \$18.26 per hour, for an approximate salary of \$23,984.51.

*(Position due to the resignation of Christine Wood.)*

## 7. Reports

### 7.1 Board Committee Reports/Comments

#### a. Oswego County BOCES Board of Education (CiTi)

### 7.2 Principal's Reports/Comments

### 7.3 Superintendent's Reports/Comments

## 8. Discussion Items Please notify the Superintendent of any items prior to the Board Meeting

### 8.1 Other

## 9. Action Items

9.1 RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2025-2026 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

9.2 RESOLVED, upon the recommendation of the Superintendent, to approve the **2025-2026 Combined Wrestling Agreement**.

9.3 RESOLVED, upon the recommendation of the Superintendent, to appoint **Mackenzie Shirley** to the position of **Substitute Maintenance Worker**, to be paid at his currently hourly rate of \$20.82.

9.4 RESOLVED, upon the recommendation of the Superintendent, to have the **second reading and adopt** the following policies: **1230 – Public Comment at Board Meetings**, **5210 - Student Organizations**, **5695 – Students and Personal Electronic Devices**, **8113 – Extreme Heat Condition Days**.

9.5 RESOLVED, upon the recommendation of the Superintendent, to **adopt** the attached **District Wide Safety Plan** after no comment during the public comment period, which concluded July 12, 2025.

9.6 RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability as arranged by the Business Administrator.

9.7 RESOLVED, upon the recommendation of the Superintendent, to approve the **Tax Warrant for the 2025-2026 Levy for School Taxes** as follows:

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 4% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT RESOLVED: that the board of education retain as surplus funds an estimated amount not to exceed more than 4% thereby applying \$0.00 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of Sandy Creek Central School District; in the County(ies) of Oswego, Jefferson and Lewis in New York State.

You are hereby commanded:

To give notice and start collection on September 1, 2025 in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on October 31, 2025.

To collect taxes in the total sum of \$7,761,499 (inclusive of School Tax \$7,582,499 and Library Tax \$179,000) in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

- 9.8 RESOLVED, upon the recommendation of the Superintendent, to approve the following **June Budget Transfers**, per attached.
- 9.9 RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Board of Education Goals for the 2025-2026 school year**.
- 9.10 It is hereby acknowledged by the Board of Education that Kevin Seymour, Timothy Filatrault, Jessica Blair, and James Hunt attended **Lead Evaluation Training** on July 31, 2025 and were **re-certified in application of evaluating for APPR purposes**.
- 9.11 RESOLVED, upon the recommendation of the Superintendent, to re-authorize the attached **Municipal Cooperative Agreement for energy purchasing services with OCM BOCES** and to also approve the attached **resolutions re-authorizing the participation in NYSMEC**.
- 9.12 RESOLVED, upon the recommendation of the Superintendent, to approve the attached *revised* **Guide for Extracurricular Activity Advisors and Student Treasurers**.
- 9.13 RESOLVED, upon the recommendation of the Superintendent, to appoint **Maureen Shiel** to the position of **Interim Principal** effective approximately August 25, 2025 through approximately November 1, 2025 at the per diem rate of \$525 per day.
- 9.14 RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Agreement for Facility Use** between the **Sandy Creek Central School District and CiTi** for the use of one (1) full day classroom in the District for the 2025-2026 school year for the use of the **Distance Learning Program**.

10. Executive Session

If needed.

11. Future Board of Education Meetings

11.1 Regular Meeting: Thursday, September 11, 2025

12. Adjournment