

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: July 10, 2025
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

John Shelmidine
Michele Warner
Kevin Halsey
Andrea Harris
Heidi Metott
Ryan Jones

Others Present:

Kevin Seymour, Superintendent
Cora Harvey, District Clerk
CiTi PR Department – Naomi Himes, Jessica Sorell, Jennifer Casler,
Tayler Sorell

Board Members Absent:

John Macklen

CALL TO ORDER:

Cora Harvey, District Clerk, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

ADMINISTRATION OF OATH:

The District Clerk administered the Oath of Office to Michele Warner, who was elected to the Board of Education, for a five-year term expiring 2030, on May 20, 2025.

The District Clerk administered the Oath of Office to Ryan Jones, who was elected to the Board of Education, for a two-year term expiring 2027, on May 20, 2025.

ORGANIZATIONAL MEETING:

The meeting was held. See minutes.

PRESENTATION:

The CiTi Public Relations Department conducted a presentation on publications and digital media awards.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

It was moved by Metott, seconded by Warner, to go in to executive session at 6:45 p.m, for reasons of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Halsey, to return from executive session at 6:50 p.m.

6 yes, 0 no, 1 absent
Motion carried

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

It was moved by Halsey, seconded by Warner, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

6 yes, 0 no, 1 absent

(with the exception of Item 7.7.8 – Ashley Jones to ESL Maternity Leave Replacement, Jones recused)

Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on June 12, 2025.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer's Report for the period of May 1, 2025 – May 31, 2025.

To approve the Extracurricular Treasurer's Report for the period of May 1, 2025 – May 31, 2025.

To approve the Claims Auditor Report for the period of July 1, 2024 – June 30, 2025.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

None.

APPROVAL OF RESIGNATIONS/TERMINATIONS:

To accept the **resignation** of **Annette Norton**, from her position as a **Bus Aide**, effective retroactive to June 25, 2025.

To accept the **resignation** of **Jerome Hewell**, from his position as a **Bus Driver**, effective retroactive to June 25, 2025.

To accept the **resignation** of **Dylan Harten**, from his position as a **Cleaner**, effective July 11, 2025.

To accept the **resignation** of **Robert Ferguson**, from his position as **Middle School Student Council Advisor** for the 2025-2026 school year, effective immediately.

APPROVAL OF LEAVE OF ABSENCE:

None.

APPROVAL OF APPOINTMENTS:

To appoint the following **Bus Drivers**, for summer programs 2025, based upon the hours necessary for summer routes/programs:

	<u>Hourly Rate</u>	<u>Approx. Salary</u>
Randi Cole	\$30.10	Current Salary (12month employee)
Lisa Manchester	\$36.99	\$2,996
Michael McNitt	\$30.10	\$1,806
David Urquhart	\$45.44	\$2,862.72
Ernest Stevens	\$36.37	\$1,527.54

To appoint the following **Bus Aides** for summer programs 2025, based upon the hours necessary for summer programs:

	<u>Hourly Rate</u>	<u>Approx. Salary</u>
Christine Wood	\$19.06	\$1,143.60
Jody Fierce	\$18.62	\$1,117.20
Morgan Miner	\$15.50	\$1,116.00

To appoint the following **Summer Food Service Helpers (Non-Congregate)** for Summer 2025. Program runs July 7, 2025 to August 8, 2025 (Mondays & Tuesdays 9.5 hrs/week):

	<u>Hourly Rate</u>	<u>Approx. Salary</u>
Aimee Paro	\$18.79	\$892.53
Jeanette Briggs	\$15.50	\$736.25

To appoint **Victoria Stoker** to the position of **Extracurricular Treasurer** for the 2025-2026 school year, to be paid a stipend of \$5,000.

To appoint **Holly Kelly** to the position of **Tax Collector** for the 2025-2026 school year, to be paid a stipend of \$2,000.

To appoint **Andrew Ridgeway** to the position of **Safety & Risk Officer** for the 2025-2026 school year, to be paid a stipend of \$3,000.

To appoint the following **Fall Coaches** for the 2025-2026 school year:

	<u>Position</u>	<u>Step</u>	<u>Stipend</u>
Tiarra Mintonye	JV Girls Soccer	1	\$3,955
Dorianne Hathway	Modified Girls Soccer	2	\$3,716

To appoint **Ashley Jones** to the position of **English as a Second Language Teacher Maternity Leave Replacement**. This position will commence approximately September 1, 2025, and concluding approximately October 31, 2025, to be paid at the uncertified substitute rate.

(Haley Grant's Maternity Leave Replacement.)

REPORTS:

John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).

John Shelmidine presented an update on the Oswego County School Boards Association.

John Shelmidine presented an update on the Central New York School Boards Association.

Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:

The Board of Education discussed committee memberships and goals. They will remain the same for the 2025-2026 school year.

ACTION ITEMS:

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2025-2026 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint and authorize payment to **Christopher Conway** for the **2024-2025 Spring Drivers Education Program**. The program was run through CiTi BOCES, but it falls short of contractual obligations for Sandy Creek Teachers Association Members, therefore, the District will pay the difference to Mr. Conway in the amount of \$444.72.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to authorize **Art Club** to be added to the list of Extracurricular Clubs that have financial accounts, to allow the club to engage in fundraising activities.

(The Art Club is an active, Board approved Club that was removed from Extracurricular Financial records, in accordance with BOE Policy 5210 – Student Organizations.)

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Memorandum of Agreement** with the **Sandy Creek Teachers Association** regarding updating the collective bargaining agreement for 2023-2028 to add Varsity Assistant Coaches to Appendix B to ensure compensation.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution:

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the “ROC”);

WHEREAS, the Board of Education of the Sandy Creek Central School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2025-2026 fiscal year, to authorize the ROC to enter into Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, “Ed Law 2d”) related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, Board of Education of the Sandy Creek Central School District authorizes the attorneys designated by the ROC to negotiate and approve of DPAs for software and/or technology resources; and,

BE IT FURTHER RESOLVED, the Sandy Creek Central School District Board of Education grants the ROC and its designated attorneys the authority to negotiate the terms and conditions of DPAs and take such actions so as to effectuate the purposes and intent of this resolution.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Tiarra Mintonye** to the position of **Typist**, effective August 11, 2025.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Brittany Haverlock** to the position of **Account Clerk**, effective July 14, 2025.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Leia Wall** to the position of **Ex Officio Student Member of the Board** for the 2025-2026 school year, per Board Policy – 2245.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **rescind** the following resolution adopted by the Board of Education on June 12, 2025, as part of the consent agenda, due to CSE recommendations and student need:

*To **abolish**, for reasons of economy, one (1) **Special Education Aide** position, effective June 30, 2025. Per Civil Service procedure, the Special Education Aide will be placed on a preferred eligible list for a period of four (4) years for reappointment to as vacancy that may hereinafter arise. The persons having the least seniority in this area is:*

Chelsea Cruse

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Memorandum of Agreement** with the **Sandy Creek Support Staff Association** regarding increases in health insurance, prescription drug plan pricing, and salary.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **first reading** of the following policies: **1230 – Public Comment at Board Meetings, 5210 – Student Organizations, 5695 – Students and Personal Electronic Devices, 8113 – Extreme Heat Condition Days.**

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution:

WHEREAS, the Sandy Creek Central School District has recently negotiated certain changes, effective as of July 1, 2025, to the health insurance contribution and costs associated with the prescription drug plan for active members in the Sandy Creek Teachers Association and the Sandy Creek Central School District Support Staff Association and for those that are not members, but the respective CBA applies; and

WHEREAS, the Sandy Creek Central School District Board of Education wishes to apply said changes in health insurance contribution and the cost of prescription drugs to former district employees who are entitled to a health insurance benefit in retirement by virtue of having held an appointment with the district to a title represented by either the Sandy Creek Teachers Association, the Sandy Creek Central School District Support Staff Association, or were members of the Confidential Staff.

NOW, THEREFORE, BE IT RESOLVED that, effective July 1, 2025, all changes to health insurance contributions and costs associated with the prescription drug plan applicable to active members of the Sandy Creek Central School District Support Staff Association as of July 1, 2025 shall also be applied to former district employees who are entitled to a health insurance benefit in retirement by virtue of having held an appointment with the district to a title represented by Sandy Creek Central School District Support Staff Association and for those that are not members, but the respective CBA applies.

NOW, THEREFORE, BE IT FURTHER RESOLVED that, effective as of July 1, 2025, all changes to the costs associated with the prescription drug plan applicable to active members of the Sandy Creek Teacher Association as of July 1, 2025 shall also be applied to former district employees who are entitled to a health insurance benefit in retirement by virtue of having held an appointment with the district to a title represented by the Sandy Creek Teachers Association.

6 yes, 0 no, 1 absent

Motion carried

EXECUTIVE SESSION:

It was moved by Warner, seconded by Metott, to go in to executive session at 7:37 p.m, for reasons of the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

6 yes, 0 no, 1 absent

Motion carried

It was moved by Warner, seconded by Harris, to return from executive session at 8:08 p.m.

6 yes, 0 no, 1 absent

Motion carried

ADJOURNMENT:

It was moved by Harris, seconded by Metott, to adjourn at 8:10 p.m.

6 yes, 0 no, 1 absent

Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, August 14, 2025

Respectfully Submitted,

Cora Harvey
District Clerk