MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: August 14, 2025
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:
John Shelmidine
Andrea Harris
Kevin Halsey
Ryan Jones
John Macklen

Others Present:
Kevin Seymour, Superintendent
Cora Harvey, District Clerk
James Hunt, Assistant Principal/Athletic Director
Jessica Blair, Director of Curriculum, Instruction & Data

Board Members Absent:
Michele Warner
Heidi Metott

CALL TO ORDER:
John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:
All present recited the pledge of allegiance.

PRESENTATION:
None.

PUBLIC COMMENT:
None.

EXECUTIVE SESSION:
None.

CONSENT AGENDA CHANGES:
It was moved by Macklen, seconded by Jones, to approve the following consent agenda change: (Item 7.6.1 added) RESOLVED, upon the recommendation of the Superintendent, to approve the **Paternity Leave of Absence** for **Gregory Briand**, from his position as an **Auto Mechanic Helper**, to commence approximately August 25, 2025 and concluding approximately September 19, 2025. Mr. Briand will be utilizing this leave in accordance with FMLA. He will be using ten accumulated sick days during his absence, five vacation days, and 5 unpaid days.

5 yes, 0 no, 2 absent
Motion carried

RECOMMENDED RESOLUTION:
It was moved by Macklen, seconded by Jones, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

5 yes, 0 no, 2 absent
Motion carried

APPROVAL OF MINUTES:
The approval of the minutes of the Regular Board of Education Meeting held on July 10, 2025.
The approval of the minutes of the Reorganizational Board of Education Meeting held on July 10, 2025.

APPROVAL OF THE CSE RECOMMENDATIONS:
New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on

Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:
To approve the Clerk and Treasurer's Report for the period of June 1, 2025 – June 30, 2025.
To approve the Extracurricular Treasurer's Report for the period of June 1, 2025 – June 30, 2025.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:
To **authorize** the position of **2nd Assistant Modified Football Coach**, to be paid at the Assistant Modified step schedule, per the Sandy Creek Teachers Association Contract. This position is for the 2025-2026 school year (fall season) only, due to student need.

To **authorize two Special Education Aide** positions due to student needs and CSE recommendation.

APPROVAL OF RESIGNATIONS/TERMINATIONS:
To accept the **resignation** of **Mackenzie Shirley**, from his position as a **Maintenance Worker**, effective retroactive to July 25, 2025.

To accept the **resignation** of **Christine Wood**, from her position as a **Summer Bus Aide, Special Education Aide, and Bus Aide**, effective retroactive to July 24, 2025.

To accept the **resignation** of **Steven Newcombe**, from his position as **Principal**, effective August 22, 2025.

APPROVAL OF LEAVE OF ABSENCE:
To approve the **Paternity Leave of Absence** for **Gregory Briand**, from his position as an **Auto Mechanic Helper**, to commence approximately August 25, 2025 and concluding approximately September 19, 2025. Mr. Briand will be utilizing this leave in accordance with FMLA. He will be using ten accumulated sick days during his absence, five vacation days, and 5 unpaid days.

APPROVAL OF APPOINTMENTS:
To appoint the following **Advisors** for the 2025-2026 school year:

		Step	Stipend
MS Student Council Co-Advisor	Kari Elderbroom	2	$605
MS Student Council Co-Advisor	Jodi Whitney	1	$575.50

To appoint **Jodi Whitney** to the position of **Volunteer Assistant Varsity Fall Cheer Coach**.

To appoint the following **Fall Coaches** for the 2025-2026 school year:

	Position	Step	Stipend
Nicholas Vann	2nd Assistant Modified Football	3	$2,897

To appoint **James Gilman** to the position of **Building Maintenance Helper**, for a probationary period of 52 weeks, to commence August 15, 2025 and concluding August 14, 2026. He will be paid $18.02 per hour, for an approximate pro-rated salary of $32,868.48.
(Position due to the resignation of Mackenzie Shirley.)

To appoint **Stephenson Bellinger** to the position of **Bus Driver**, for a probationary period of 52 weeks, to commence September 1, 2025 and concluding November 2, 2026. He will be paid $27.05 per hour, for an approximate salary of $12,010.20.
(Position due to the retirement of Peggy McConnell.)

To appoint **Danielle Tennant** to the position of **Bus Aide**, for a probationary period of 52 weeks, to commence September 2, 2025 and concluding October 27, 2026, pending fingerprint clearance. She will be paid $18.26 per hour, for an approximate salary of $15,201.45.
(Position due to the resignation of Morgan Miner.)

To appoint **Amanda Filiatrault** to the position of **Special Education Aide**, for a probationary period of 52 weeks to commence September 1, 2025 and concluding October 26, 2026. She will be paid $18.26 per hour, for an approximate salary of $23,984.51.
(Position due to the resignation of Christine Wood.)

REPORTS:
Jessica Blair updated the Board on Instruction and Curriculum summer progress.
John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).
John Shelmidine presented an update on the Oswego County School Boards Association.
John Shelmidine presented an update on the Central New York School Boards Association.
Kevin Seymour presented the Principal's Report.
James Hunt presented the Athletics report at the meeting.
Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:
None.

ACTION ITEMS:
It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2025-2026 Master List of Substitutes for Instructional Staff and Support Staff,** pending fingerprint approval.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **2025-2026 Combined Wrestling Agreement.**

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Mackenzie Shirley** to the position of **Substitute Maintenance Worker**, to be paid at his currently hourly rate of $20.82.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **second reading and adopt** the following policies: **1230 – Public Comment at Board Meetings, 5210 - Student Organizations, 5695 – Students and Personal Electronic Devices, 8113 – Extreme Heat Condition Days**.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **adopt** the attached **District Wide Safety Plan** after no comment during the public comment period, which concluded July 12, 2025.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability as arranged by the Business Administrator.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Tax Warrant for the 2025-2026 Levy for School Taxes** as follows:

WHEREAS: Chapter 73 of the Laws of 1977, amended Section 1318, subdivision 1 of the Real Property Tax Law; and

WHEREAS: the unencumbered, unreserved fund balance at the close of the last fiscal year must be applied in determining the amount of the school tax levy except for an amount not to exceed 4% of the current school year budget; and

WHEREAS: this latter amount may be held as surplus funds during the current school year; now therefore

BE IT RESOLVED: that the board of education retain as surplus funds an estimated amount not to exceed more than 4% thereby applying $0.00 to the reduction of the tax levy.

BE IT ADDITIONALLY RESOLVED AS FOLLOWS:

To the collector of Sandy Creek Central School District; in the County(ies) of Oswego, Jefferson and Lewis in New York State.

You are hereby commanded:

To give notice and start collection on **September 1, 2025** in accordance with the provisions of Section 1322 of the Real Property Tax Law.

To give notice that tax collection will end on **October 31, 2025**.

To collect taxes in the total sum of **$7,761,499** (inclusive of School Tax $7,582,499 and Library Tax $179,000) in the same manner that collectors are authorized to collect town and county taxes in accordance with the provisions of Section 1318 of the Real Property Tax Law.

To make no changes or alterations in the tax warrant or the attached tax rolls but shall return the same to the board of education. The board may recall its warrant and tax roll for correction of errors or omissions in accordance with the provisions of Section 1316 of the Real Property Tax Law.

To forward by mail to each owner of real property listed on the tax rolls within ten days after the start of collection a statement of taxes due on his property on press-numbered tax bill forms provided by the school district in accordance with the provisions of Section 922 of the Real Property Tax Law. To forward by mail, without interest penalties, to the office of the county treasurer a detailed tax bill of all state land parcels liable for taxes on the school tax rolls in accordance with provisions of Sections 540 and 544 of the Real Property Tax Law.

To receive from each of the taxable corporations and natural persons the sums listed on the attached tax rolls without interest penalties when such sums are paid before the end of the first month of the tax collection period. To add two percent interest penalties to all taxes collected during the second month of the tax collection and to add three per cent interest penalties to all taxes collected during any part of the third month of the tax collection period and to account for such sums as income due to the school district.

To issue receipts only on forms provided by the school district in acknowledgement of receipt of payments of taxes and to retain, preserve and file copies of all such receipts issued as required by Section 987 of the Real Property Tax Law.

To promptly return the warrant at its expiration and if any taxes on the attached tax rolls shall be unpaid at that time, deliver an accounting thereof on forms showing by town the total assessed valuation, tax rate, the total tax levy, the total amounts remaining uncollected as required by Section 1330 of the Real Property Tax Law.

The warrant is issued pursuant to Sections 910, 912 and 914 of the Real Property Tax Law and is delivered in accordance with Sections 1306 and 1318 of this law. It is effective immediately after it is properly signed by a majority of the board of education. The warrant shall expire on the date stated above unless a renewal or extension has been endorsed on the face of this warrant in writing in accordance with Section 1318, subdivision 2 of the Real Property Tax Law.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **June Budget Transfers**, per attached.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Board of Education Goals for the 2025-2026 school year.**

5 yes, 0 no, 2 absent
Motion carried

It is hereby acknowledged by the Board of Education that Kevin Seymour, Timothy Filiatrault, Jessica Blair, and James Hunt attended **Lead Evaluation Training** on July 31, 2025 and were **re-certified in application of evaluating for APPR purposes.**

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to re-authorize the attached **Municipal Cooperative Agreement for energy purchasing services with OCM BOCES** and to also approve the attached **resolutions re-authorizing the participation in NYSMEC**.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached *revised* **Guide for Extracurricular Activity Advisors and Student Treasurers**.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Maureen Shiel** to the position of **Interim Principal** effective approximately August 25, 2025 through approximately November 1, 2025 at the per diem rate of $525 per day.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **Agreement for Facility Use** between the **Sandy Creek Central School District and CiTi** for the use of one (1) full day classroom in the District for the 2025-2026 school year for the use of the **Distance Learning Program**.

5 yes, 0 no, 2 absent
Motion carried

EXECUTIVE SESSION:

It was moved by Harris, seconded by Halsey, to go in to executive session at 6:58 p.m. regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

5 yes, 0 no, 2 absent
Motion carried

It was moved by Harris, seconded by Halsey, to return from executive session at 7:05 p.m.

5 yes, 0 no, 2 absent
Motion carried

ADJOURNMENT:

It was moved by Halsey, seconded by Macklen, to adjourn at 7:07 p.m.

5 yes, 0 no, 2 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, September 11, 2025

Respectfully Submitted,

Cora Harvey
District Clerk