MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: September 11, 2025
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:
John Shelmidine
Michele Warner
Kevin Halsey
Andrea Harris
Heidi Metott
John Macklen
Ryan Jones
Leia Wall (Ex-Officio Student Member of the Board)

Others Present:
Kevin Seymour, Superintendent
Cora Harvey, District Clerk
Timothy Filiatrault, Elementary Principal
Maureen Shiel, Interim MS/HS Principal
Jessica Blair, Director of Curriculum, Instruction & Data

Board Members Absent:
None.

CALL TO ORDER:
John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

John Shelmedine acknowledged and welcomed Leia Wall (Ex-Officio Student Member of the Board.)

PLEDGE OF ALLEGIANCE:
All present recited the pledge of allegiance.

PRESENTATION:
None.

PUBLIC COMMENT:
None.

EXECUTIVE SESSION:
None.

CONSENT AGENDA CHANGES:
None.

RECOMMENDED RESOLUTION:
It was moved by Macklen, seconded by Harris, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

7 yes, 0 no, 0 absent
Motion carried

APPROVAL OF MINUTES:
The approval of the minutes of the Regular Board of Education Meeting held on August 14, 2025.

APPROVAL OF THE CSE RECOMMENDATIONS:
New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:
To approve the Clerk and Treasurer's Report for the period of July 1, 2025 – July 31, 2025.
To approve the Extracurricular Treasurer's Report for the period of July 1, 2025 – July 31, 2025.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:
To **authorize** the following **Middle School After School Program** positions, to commence approximately September 16, 2025 and concluding approximately June 11, 2026. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

(3) Teachers

To **authorize** the following **High School After School Program** positions, to commence approximately September 16, 2025 and concluding approximately June 11, 2026. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

(2) Teachers

To **authorize** the following **Elementary School After School Program** positions, to commence approximately October 14, 2025 and concluding approximately April 30, 2026. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

(3) Teachers
(1) Teacher Aide

To **authorize** one (1) **Elementary Homework Help Teacher**, to commence approximately October 14, 2025 and concluding approximately May 30, 2026. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm.

APPROVAL OF RESIGNATIONS/TERMINATIONS:
To accept the **resignation** of **Sherrie Duerr**, from her position as a **Cleaner**, effective retroactive to August 26, 2025.

To accept the **resignation** of **Carolyn Yerdon**, from her position as a **12:1:4 Special Education Aide**, effective retroactive to August 29, 2025.

To accept the **resignation** of **Whitney Oak**, from her position as a **School Psychologist** and a **504 Officer**, effective September 20, 2025.

APPROVAL OF LEAVE OF ABSENCE:
None.

APPROVAL OF APPOINTMENTS:
To appoint the following effective retroactive to August 23, 2025:

Attendance Officer	James Hunt
Dignity Act Coordinator	James Hunt

To appoint **Autumn Zehr** to the position of **Volunteer Assistant Varsity Fall Cheer Coach**.

To appoint **Addison Petrie** to the position of **Cleaner**, for a probationary period of 52 weeks, to commence September 12, 2025 and concluding September 11, 2026. She will be paid $18.18 per hour, for an approximate pro-rated salary of $30,251.52.
(Position due to the resignation of Dylan Harten.)

To appoint **Marguerite Mastascusa** to a teaching position in the special subject are of **Psychology (0.60 FTE)**, for a probationary period of three year (due to having received tenure in another district), to commence September 15, 2025 and concluding September 14, 2028. Mrs. Mastascusa will be paid $56,985 (to be pro-rated), representing a Master's Degree, 25 years of experience, and 90 graduate credit hours, and 10 summer days.
(Replacement for Kenneth (Nick) Netto.)

To appoint the following **Middle School After School Program Teachers** to commence September 16, 2025 and concluding approximately June 11, 2026. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

	Approx. Salary
Sara McNitt	$5,081.63
Jodi Whitney	$4,107.73
James Connors	$5,050.36

To appoint the following **High School After School Program Teachers** to commence September 16, 2025 and concluding approximately June 11, 2026. The program will run Tuesdays and Thursdays 3:30 pm – 4:30 pm:

	Approx. Salary
Cassandra Vallance	$4,517.84
Caitlin White	$2,217.45 (one day a week)
Christina Hunt	$2,391.00 (one day a week)

REPORTS:
John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).
John Shelmidine presented an update on the Oswego County School Boards Association.
John Shelmidine presented an update on the Central New York School Boards Association.
Timothy Filiatrault presented the Elementary Principal's Report.
Maureen Shiel presented the Middle School/High School Principal's Report.
Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:
None.

ACTION ITEMS:
It was moved by Jones, seconded by Warner, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2025-2026 Master List of Substitutes for Instructional Staff and Support Staff,** pending fingerprint approval.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Jones, seconded by Warner, to **RESCIND** the following resolution that was adopted by the Board of Education as part of the consent agenda on June 12, 2025:

> *To **abolish**, for reasons of economy, one teaching position in the **Business Education Tenure Area** (.29 FTE) effective June 30, 2025. The Board of Education directs the Superintendent of Schools to provide the required notification of rights under Education Law §3013 to the affected teacher and place such teacher on a preferred eligible list for a period of seven (7) years for reappointment to as vacancy that may hereinafter arise for which such may otherwise be certified in the affected tenure area.*
>
> *The person having the lease seniority in the tenure area of Business Education is:*
>
> *Michele Miller*
> *5 yes, 0 no, 1 absent*
> *Motion carried*

AND

To approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent, to **reduce** the following position:

a) A position is reduced (0.29 FTE to 0.20 FTE) for reasons of economy, effective retroactive to June 30, 2025, in the tenure area of Business Education.
b) The person having the least seniority in the tenure area of Business Education is Michele Miller.
c) Michele Miller shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013 (3).
d) This reduction is reflective of one (1) teaching period with associated planning time at a pro-rated salary of $17,224.19.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Jones, seconded by Warner, to **RESCIND** the following resolution that was adopted by the Board of Education as part of the consent agenda on June 12, 2025:

*To appoint **Michele Miller** to the position of **Teacher Aide** (1.0 FTE), effective September 1, 2025, per District need. Ms. Miller will be paid $19.73 per hour, for an approximate salary of $25,185.35, based upon the Sandy Creek Support Staff Contract.*
(Michele was previously a 0.71 FTE Teacher Aide.)

5 yes, 0 no, 1 absent
Motion carried

AND

To approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent, to appoint **Michele Miller** to the position of **Teacher Aide** for 0.725 FTE, at an hourly rate of $19.92 per hour, for an approximate salary of $21,374.16, based upon the Sandy Creek Support Staff Association Contract.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Jones, seconded by Warner, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **June Budget Transfers**, per attached.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Jones, seconded by Warner, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following **Memorandum of Agreement** between the **Sandy Creek Central School District and the Sandy Creek Teachers Association**:

WHEREAS, the Sandy Creek Teachers Association ("Association") and the Sandy Creek Central School District ("District") are parties to the 2025-2028 collective bargaining agreement ("CBA");

WHEREAS, the CBA specifies start and end times for unit members; and,

WHEREAS, the Parties wish to make certain adjustments to those times for the 2025-2026 school year in order to address an emergent student need.

NOW THEREFORE, the parties agree to the following:

1. During the 2025-2026 school yar, any School Nurse assigned to work at the elementary school shall work the following daily schedule: 7:45-3:15 Monday-Thursday and 7:45-3:00 on Friday.

2. This Memorandum of Agreement is non-precedent setting and is a one-year agreement that expires on June 30, 2026.

7 yes, 0 no, 0 absent
Motion carried

EXECUTIVE SESSION:

It was moved by Macklen, seconded by Metott, to go in to executive session at 7:00 p.m. regarding the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation, and the discussions regarding proposed, pending or current litigation.

7 yes, 0 no, 0 absent
Motion carried

It was moved by Macklen, seconded by Harris, to return from executive session at 7:34 p.m.

7 yes, 0 no, 0 absent
Motion carried

ADJOURNMENT:

It was moved by Warner, seconded by Jones, to adjourn at 7:35 p.m.

7 yes, 0 no, 0 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, October 9, 2025

Respectfully Submitted,

Cora Harvey
District Clerk