MINUTES OF THE REGULAR MEETING OF THE BOARD OF EDUCATION

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: November 13, 2025
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:
Michele Warner
Kevin Halsey
Andrea Harris
John Macklen
Heidi Metott
Ryan Jones
Leia Wall (Ex-Officio Student Member of the Board)

Others Present:
Kevin Seymour, Superintendent
Cora Harvey, District Clerk
Timothy Filiatrault, Elementary Principal
Maureen Shiel, Interim MS/HS Principal
Jessica Blair, Director of Curriculum, Instruction & Data

Board Members Absent:
John Shelmidine

CALL TO ORDER:
Michele Warner, Board Vice-President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:
All present recited the pledge of allegiance.

PRESENTATION:
Amanda LaRock, Transportation Supervisor, conducted a presentation on the Transportation Department.
Tracy Sullivan, Cook/Manager, conducted a presentation on the Food Service Department.

PUBLIC COMMENT:
None.

EXECUTIVE SESSION:
Leia Wall, Ex-Officio Student Member of the Board, was excused and will be noted as absent during the executive session portion of the meeting.

It was moved by Macklen, seconded by Metott, to go in to executive session at 7:03 p.m. for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Harris, seconded by Jones, to return from executive session at 7:11 p.m.

6 yes, 0 no, 1 absent
Motion carried

Leia Wall, Ex-Officio Student Member of the Board, rejoined the meeting.

CONSENT AGENDA CHANGES:
None.

RECOMMENDED RESOLUTION:
It was moved by Macklen, seconded by Jones, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

6 yes, 0 no, 1 absent
Motion carried

APPROVAL OF MINUTES:
The approval of the minutes of the Regular Board of Education Meeting held on October 9, 2025.

APPROVAL OF THE CSE RECOMMENDATIONS:
New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:
To approve the Clerk and Treasurer's Report for the period of September 1, 2025 – September 30, 2025.
To approve the Extracurricular Treasurer's Report for the period of September 1, 2025 – September 30, 2025.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:
To **authorize** the position of **one (1) Special Education Aide**, due to student need, and CSE recommendation.

APPROVAL OF RESIGNATIONS/TERMINATIONS:
None.

APPROVAL OF LEAVE OF ABSENCE:
To approve the **Medical Leave of Absence** for **Jason Vickery** from his position as a **Maintenance Mechanic II**, to commence November 20, 2025, and concluding approximately March 27, 2026. Mr. Vickery plans to use accumulated sick leave during his absence.

To approve the **Maternity Leave of Absence** for **Mackenzie Crast** from her position as a **Bus Driver**, to commence on or about January 26, 2026, and concluding approximately April 20, 2026. Mrs. Crast plans to use accumulated sick and personal leave during her absence, and is requesting an unpaid leave once her sick and personal time have been depleted.

APPROVAL OF APPOINTMENTS:
To appoint the following **Winter Coaches** for the 2025-2026 school year, subject to student need and verification of valid certification:

		Step	Stipend
Girls Modified Basketball	Julie Delpapa	1	$3,479
Boys Modified Assistant Basketball	Brittany Whitton	1	$2,709

To appoint the following **Volunteer Assistant Coaches** for the 2025-2026 school year:

Volleyball	Elizabeth Glazier
Volleyball	Megan Henry
Girls Basketball	Whitney Oak

To appoint **Amanda Gervera** to a teaching position in the special subject area of **Psychology**, for a probationary period of three years (due to having received tenure in another district), to commence retroactive to November 3, 2025 and concluding November 2, 2028. Mrs. Gervera will be paid $77,215 (to be pro-rated), representing a Master's Degree, 90 graduate credit hours, and eleven years of experience.
(Position due to the resignation of Whitney Oak.)

To approve the following **Volunteer Advisors** for the **Sandy Creek Ski/Snowboard Club**: Cora Harvey, Brittany Willson, Rachel Allen and Karin Johnson.

To appoint **Kayla Wight** to the position of **Special Education Aide**, for a probationary period of 52 weeks, to commence December 1, 2025, and concluding November 30, 2026. Mrs. Wight will be paid $18.26 per hour, for an approximate pro-rated salary of $15,530.13.
(New position, authorized above.)

To appoint **Nikolai Rosenbaum** to the position of **Cleaner**, for a probationary period of 52 weeks, to commence November 14, 2025, and concluding November 13, 2026. Mr. Rosenbaum will be paid $18.18 per hour, for an approximate pro-rated salary of $23,706.72.
(Position due to the resignation of Sherry Duerr.)

REPORTS:
Jessica Blair presented on CDEP and school updates on curriculum and instruction.
Michele Warner presented an update on the Oswego County BOCES Board of Education (CiTi).
Michele Warner presented an update on the Oswego County School Boards Association.
Michele Warner presented an update on the Central New York School Boards Association.
Timothy Filiatrault presented the Elementary Principal's Report.
Maureen Shiel presented the Middle School/High School Principal's Report.
Kevin Seymour presented the Athletic Director's Report.
Leia Wall presented the Ex-Officio Students Member of the Board Report.
Kevin Seymour presented the Superintendent's Report.

Leia Wall, Ex-Officio Student Member of the Board, exited the meeting at 7:30 p.m.

DISCUSSION ITEMS:
Cora Harvey discussed the 2024-2025 Annual Independent Audit.
The Board discussed breakfast for all faculty/staff from 7:30 a.m. – 9:30 a.m. with a date to be determined.

ACTION ITEMS:
It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2025-2026 Master List of Substitutes for Instructional Staff and Support Staff,** pending fingerprint approval.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **School Tax Collector Report**.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **Annual Independent Audit Report (inclusive of Extra-Classroom Activity Funds and the single audit) and the Corrective Action Plans for the fiscal year ended June 30, 2025, as conducted by Stackel & Navarra, CPA, PC.**

6 yes, 0 no, 1 absent
Motion carried

The following resolution was tabled until the December 11, 2025 meeting: It was moved by Jones, seconded by Macklen, to TABLE the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **first reading** of the attached **Board Policy 4741 – Class Rankings**.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **first reading** of the following Board Policies: **5010- Harassment, Hazing, and Bullying, 5015 – Concussion Management Policy, 5020.3 – Rights of Students with Disabilities Under Section 504, 5100 – Attendance, 5150 – Homeless Children, 5152 – Admission of Non-Resident Students, 5162 – Student Dismissal Precautions, 5210 – Student Organizations, 5300 – Student Code of Conduct, 5405 – Student Wellness, 5460 – Child Abuse, Maltreatment or Neglect in a Domestic Setting, 5500 – Student Records, 5520 – Grade Promotion and Placement, 5525 – Parent Bill of Rights Relating to Student Data, 5550 – Student Privacy, 5605 – Student Voter Registration and Pre-Registration, 5695 – Students and Personal Electronic Devices.**

6 yes, 0 no, 1 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus**. These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability as arranged by the Business Administrator.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **RESCIND** the following resolution that was adopted by the Board of Education as part of the consent agenda on June 12, 2025 due to interested students being unavailable during the scheduled trial events:

*RESOLVED, upon the recommendation of the Superintendent, to appoint the following **Advisors** for the 2025-2026 school year. *Stipend amounts are approximate and pending Board approval of the Sandy Creek Teachers Association Contract.*

	Position	*Step*	*Stipend*
Jonn Stoker	*Mock Trial Co-Advisor*	*5*	*$565.50*
Christina Hunt	*Mock Trial Co-Advisor*	*1*	*$447.50*

6 yes, 0 no, 1 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **RESCIND** the following resolution that was adopted by the Board of Education at the September 11, 2025 meeting:

*RESOLVED, upon the recommendation of the Superintendent, to **reduce** the following position:*

a) A position is reduced (0.29 FTE to 0.20 FTE) for reasons of economy, effective retroactive to June 30, 2025, in the tenure area of Business Education.
b) The person having the least seniority in the tenure area of Business Education is Michele Miller.
c) Michele Miller shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013 (3).
d) This reduction is reflective of one (1) teaching period with associated planning time at a pro-rated salary of $17,224.19.

7 yes, 0 no, 0 absent
Motion carried

AND

To approve the following resolution:

RESOLVED, upon the recommendation of the Superintendent, to **reduce** the following position:

a) A position is reduced (0.29 FTE to 0.20 FTE) for reasons of economy, effective retroactive to June 30, 2025, in the tenure area of Business Education.

b) The person having the least seniority in the tenure area of Business Education is Michele Miller.
c) Michele Miller shall be placed upon the preferred eligible list of the district in accordance with Education Law §3013 (3).
d) This reduction is reflective of one (1) teaching period with associated planning time at a pro-rated salary of $16,984.19.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **resignation** of **Amanda Gervera** from her position as **School Psychologist** effective November 13, 2025.

6 yes, 0 no, 1 absent
Motion carried

EXECUTIVE SESSION:
None.

ADJOURNMENT:
It was moved by Harris, seconded by Macklen, to adjourn at 8:01 p.m.

6 yes, 0 no, 1 absent
Motion carried

Future Board Meeting Dates
Regular Meeting: Thursday, December 11, 2025

Respectfully Submitted,

Cora Harvey
District Clerk