

**MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION**

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: February 12, 2026
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:

Michele Warner
Kevin Halsey
Ryan Jones
John Macklen
Heidi Metott

Others Present:

Kevin Seymour, Superintendent
Cora Harvey, District Clerk
Lauren Haley-Platt, Elementary Principal
Tonya Trudell, MS/HS Principal
Jessica Blair, Director of Curriculum, Instruction & Data
Karen Miller, Brandie Norton, Kendall Meeks

Leia Wall (Ex-Officio Student Member of the Board)

Board Members Absent:

John Shelmidine
Andrea Harris

CALL TO ORDER:

Michele Warner, Board Vice-President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:

All present recited the pledge of allegiance.

PRESENTATION:

None.

PUBLIC COMMENT:

None.

EXECUTIVE SESSION:

None.

CONSENT AGENDA CHANGES:

None.

RECOMMENDED RESOLUTION:

It was moved by Macklen, seconded by Jones, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

5 yes, 0 no, 2 absent
Motion carried

APPROVAL OF MINUTES:

The approval of the minutes of the Regular Board of Education Meeting held on January 8, 2026.

APPROVAL OF THE CSE RECOMMENDATIONS:

New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:

To approve the Clerk and Treasurer’s Report for the period of December 1, 2025 – December 31, 2025.
 To approve the Extracurricular Treasurer’s Report for the period of December 1, 2025 – December 31, 2025.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:

To **abolish** the position of **Senior Typist (12-month)**, due to District need, effective the end of the day February 27, 2026.

To **authorize** the position of one (1) **Typist (12-month)**, due to District need, effective February 28, 2026.

APPROVAL OF RESIGNATIONS/TERMINATIONS:

To accept the **resignation** of **Amanda Trumble**, from her position as **Senior Typist**, effective the end of the day February 27, 2026.

To accept the **resignation** of **Cindy Brimmer** from her position in the special subject area of **Special Education**, for retirement purposes, effective June 26, 2026.

To accept the **resignation** of **Leon Steele**, from his position as a **Cleaner**, effective retroactive to January 26, 2026.

APPROVAL OF LEAVE OF ABSENCE:

None.

APPROVAL OF APPOINTMENTS:

To appoint **Kendall Meeks** to a teaching position in the special subject area of **Psychology**, for a probationary period of four years, to commence July 1, 2026, and concluding June 30, 2030. Miss Meeks will be paid \$50,133*, representing a Bachelor’s Degree, and no graduate credit hours. This appointment is pending verification of Master’s Degree, official transcripts, valid NYS Certification, and NYSED fingerprint clearance.

*Salary is subject to change based on verification of information.

(Position due to the resignation of Amanda Gervera.)

To appoint **Torrie House** to the position of **Volunteer Assistant Winter Cheer Coach** for the Winter 2025-2026 season.

To appoint the following **Spring Coaches** for the 2025-2026 school year, subject to student need:

		<u>Step</u>	<u>Stipend</u>
Katie Soluri	Girls Varsity Softball	13+5	\$8,713
Shania Darling	Girls JV Softball	1	\$3,955
Dorianne Hathway	Girls Modified Softball	13	\$4,896
Benjamin Archibee	Boys Varsity Baseball	13+8	\$9,589
Zachary Frechette	Boys JV Baseball	2	\$4,074
William Benedict	Boys Modified Baseball	13+6	\$6,084
Caitlin White	Golf	3	\$5,482
Matthew White	Varsity Track	3	\$5,482
Scott Parish	Modified Track	2	\$3,598
Zachary Halsey	After School Weight Room	2	\$1,035

To approve the following **Volunteer Assistant Coaches** for the Spring season of the 2025-2026 school year:

Jonn Stoker	Softball
Matthew Soluri	Softball
William Fowler	Softball

To appoint **Jesse Quintana** to the position of **Cleaner**, for a probationary period of 52 weeks, to commence February 17, 2026, and concluding February 16, 2027. Mr. Quintana will be paid \$18.18 per hour, for an approximate pro-rated salary of \$13,962.24.

(Position due to the resignation of Addison Petrie.)

To appoint **Jessie Glenister** to the 12-month position of **Typist**, for a probationary period of 52 weeks, to commence March 2, 2026, and concluding March 1, 2027. Ms. Glenister will be paid \$20.46 per hour, for an approximate pro-rated salary of \$17,513.76.

(Due to the HELP Program, this civil service position is able to be filled non-competitively, with no exam.)

(Position due to the resignation of Amanda Trumble – Senior Typist, position changed to Typist due to District needs.)

REPORTS:

Jessica Blair presented on CDEP and school updates on curriculum and instruction.

Lauren Haley-Platt presented the Elementary Principal's Report.

Tonya Trudell presented the Middle School/High School Principal's Report.

Leia Wall presented the Ex-Officio Students Member of the Board Report.

Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:

Kevin Seymour discussed the 2026-2027 School District Calendar.

Kevin Seymour discussed the Foreign Language Club New York City Trip.

Cora Harvey discussed the 2026-2027 Executive Budget Proposal and Annual Budget Timeline.

ACTION ITEMS:

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2025-2026 Master List of Substitutes for Instructional Staff and Support Staff**, pending fingerprint approval.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to adopt the **2026-2027 School District Calendar**.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution, to approve the **Foreign Language Club Trip to New York City**. The trip is from Saturday, April 18, 2026 to Sunday, April 19, 2026, per the attached itinerary.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Elizabeth Piccione** to the position of **Special Education Aide**, effective February 19, 2026.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **permanently appoint Chelsea Cruse** to the position of **Special Education Aide**, effective February 19, 2026.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to accept the **donation of \$580.02** from **Tops in Education**, for the Sandy Creek Central School District General Fund.

5 yes, 0 no, 2 absent

Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **first reading** of the following policies: **6120 – Budget Hearing, 6240 – Investments, 6685 – Medicaid Compliance, 6690 – Audit Committee, 6700 – Purchasing, 6741 – Contracting for Professional Services, 6800 – Federal Funds Procedural Manual.**

5 yes, 0 no, 2 absent
Motion carried

It was moved by Jones, seconded by Macklen, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to declare the **items per the attached spreadsheet as surplus.** These items are to be discarded through the use of a surplus sale/auction/silent bid or disposal as appropriate by law, regulation, circumstance and liability by the Business Administrator.

5 yes, 0 no, 2 absent
Motion carried

EXECUTIVE SESSION:

None.

ADJOURNMENT:

It was moved by Metott, seconded by Macklen, to adjourn at 7:04 p.m.

5 yes, 0 no, 2 absent
Motion carried

Future Board Meeting Dates

Regular Meeting: Thursday, March 12, 2026

Respectfully Submitted,

Cora Harvey
District Clerk