MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: June 11, 2026
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:
John Shelmidine
Michele Warner
Kevin Halsey
Andrea Harris
Ryan Jones
Heidi Metott

Others Present:
Kevin Seymour, Superintendent
Cora Harvey, District Clerk
Lauren Haley-Platt, Elementary Principal
Tonya Trudell, MS/HS Principal (entered 7:24 p.m.)
Jessica Blair, Director of Curriculum, Instruction & Data
Jessica Kimball-Soluri
Sarah Orr
Various Students

Board Members Absent:
John Macklen
Leia Wall (Ex-Officio Student Member of the Board)

CALL TO ORDER:
John Shelmidine, Board President, called the meeting to order at 6:30 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:
All present recited the pledge of allegiance.

PRESENTATION:
Kristin Vasquez, Spanish Teacher, conducted a presentation on the Seal of Biliteracy.

PUBLIC COMMENT:
None.

EXECUTIVE SESSION:
It was moved by Harris, seconded by Jones, to go in to executive session at 6:50 p.m., for the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Halsey, seconded by Metott, to return from executive session at 7:20 p.m.

6 yes, 0 no, 1 absent
Motion carried

CONSENT AGENDA CHANGES:
None.

RECOMMENDED RESOLUTION:
It was moved by Jones, seconded by Warner, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

6 yes, 0 no, 1 absent
Motion carried

APPROVAL OF THE CSE RECOMMENDATIONS:
New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:
To approve the Clerk and Treasurer's Report for the period of April 1, 2026 – April 30, 2026.
To approve the Extracurricular Treasurer's Report for the period of April 1, 2026 – April 30, 2026.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:
To **increase**, due to district needs, the Confidential Staff position (per individual terms and conditions) of **Computer Services Assistant** (11 month, 7.00 hrs/day) to **Computer Services Assistant** (12 month, 7.5 hrs/day), effective July 1, 2026.
(Position currently held by William Shelmidine.)

APPROVAL OF RESIGNATIONS/TERMINATIONS:
None.

APPROVAL OF LEAVE OF ABSENCE:
None.

APPROVAL OF APPOINTMENTS:
To appoint **Wendy White** to the position of Bus Aide, for a probationary period of 52 weeks, to commence June 8, 2026 and concluding June 7, 2027, pending completion of SED requirements. She will be paid $18.26 per hour.
(Position due to resignation of Christine Wood.)

To appoint the following **Elementary Summer School Program Teachers** for Summer 2026:

	Approximate Salary
Sara McNitt – 5/6	$3,687
Brandie Norton – 4th	$3,373
Julie Ramus – 3rd	$3,224
Judy Allen – 2nd	$2,728
Annie Shirley - 1st	$2,185
Cammie Holmes – K	$2,681

To appoint the following **Teacher Aide** for Summer 2026 Elementary Summer School:

	Approximate Salary
Meghan Spicer	$1,654

To appoint the following **Summer Food Service Helpers** for Summer 2026. Program runs July 6, 2026 to August 7, 2026 (Monday – Friday 7:00 am – 1:00 pm):

	Approx Hours/Day	Approx. Salary
Jessica Brown	6	$3,144
Alice Anderson	6	$2,931

To appoint the following **Summer Food Service Helpers (Non-Congregate)** for Summer 2026. Program runs July 6, 2026 to August 7, 2026 (7 hours/week):

	Hourly Rate	Approx. Salary
Aimee Paro	$19.78	$692

REPORTS:
Jessica Blair presented on CDEP and school updates on curriculum and instruction.
John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).
John Shelmidine presented an update on the Oswego County School Boards Association.
John Shelmidine presented an update on the Central New York School Boards Association.
Lauren Haley-Platt presented the Elementary Principal's Report.
Tonya Trudell presented the Middle School/High School Principal's Report.
Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:
Cora Harvey, District Clerk, and Kevin Seymour, Superintendent, recognized the outgoing Board of Education Members - Kevin Halsey and John Macklen and thanked them for their years of service. They also recognized Leia Wall, the outgoing Ex-Officio Student Member of the Board.

ACTION ITEMS:
It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the additions to the **2025-2026 Master List of Substitutes for Instructional Staff and Support Staff,** pending fingerprint approval.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached ***revised*** **Reserve and Fund Balance Plan.**

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the **transfers from unassigned Fund Balance** to the NYS Employee's Retirement System (ERS) Reserve (up to $150,000), the NYS Teacher's Retirement System (TRS) Reserve (up to $150,425), and the Capital Reserve (up to $550,000).

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent to approve the attached **Inter-Municipal Cooperative Agreement for Legal Services by Jefferson-Lewis-Hamilton-Herkimer-Oneida BOCES** for the 2026-2027 school year.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached **agreement for use of two classrooms for the 2026 Extended School Year Program through CiTi** for one and a half months commencing July 13, 2026 and expiring midnight, August 21, 2026.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve **2026-2027 Terms and Conditions of Employment** for the **Non-Contract Confidential Staff**:

WHEREAS

1. The Sandy Creek Central School District Board of Education ("Board") is responsible for establishing, adopting, and maintaining terms and conditions of employment for employees not covered by a collective bargaining agreement or individual employment contract (the "Non-Contract Staff");
2. The Board has reviewed the Superintendent's recommended Terms and Conditions of Employment for Non-Contract Staff;

NOW, THEREFORE, BE IT RESOLVED

3. The Board hereby adopts the Terms and Conditions of Employment for Non-Contract Staff in the form presented to the Board, together with any non-substantive formatting or clerical edits approved by the Superintendent prior to publication;
4. Authorizes and Directs the Superintendent to implement and administer the Terms and Conditions, provide notice to affected staff, and take such further actions as may be necessary and proper to carry out this resolution;
5. Supersedes any prior resolutions, memoranda, handbooks, or policies addressing the same subject matter to the extent of any conflict with the Terms and Conditions adopted herein; and
6. Provides for Severability, such that if any provision of this resolution or the Terms and Conditions is held invalid, the remaining provisions shall remain in full force and effect.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the attached 2025- 2026 Health and Welfare Services Contract between the Sandy Creek Central School District and the Oswego City School District for health services provided to Sandy Creek residents attending each non-public school within the Oswego City School District at a cost of $682.13 per student.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution for construction management services:

WHEREAS, the Board of Education of the Sandy Creek Central School District (the "Board of Education") issued an RFP to retain a Construction Manager to provide construction management and related professional services ("Construction Management Services") for a potential Capital Improvement Project ("Project"); and

WHEREAS, Watchdog Building Partners was the highest scoring vendor pursuant to the RFP process; and

WHEREAS, the Board of Education wishes to enter into a contract with Watchdog Building Partners for performance of Construction Management Services for the Project on the form reviewed by the Board of Education and approved by the School District's legal counsel;

NOW, THEREFORE, be it resolved as follows:

1. The Board of Education approves the retention of Watchdog Building Partners to provide Construction Management Services for the Project in accordance with the terms and conditions of the contract reviewed by the Board of Education and approved by the School District's legal counsel. The Board of Education authorizes and directs the Superintendent of Schools to execute said contract.

2. This resolution shall take effect immediately.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, to approve the updates of the Superintendent of Schools Contract (2023-2030) according to the terms provided as revised.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the one-year extension of the Business Administrator Contract (2023-2028) according to the terms provided as revised.

6 yes, 0 no, 1 absent
Motion carried

EXECUTIVE SESSION:
Not needed.

ADJOURNMENT:
It was moved by Harris, seconded by Halsey, to adjourn at 8:09 p.m.

6 yes, 0 no, 1 absent
Motion carried

Future Board Meeting Dates
Regular Meeting and Re-Organizational Meeting: Thursday, July 9, 2026 at 6:00 p.m.

Respectfully Submitted,

Cora Harvey
District Clerk