MINUTES OF THE REGULAR MEETING OF
THE BOARD OF EDUCATION

SANDY CREEK CENTRAL SCHOOL DISTRICT
SALISBURY STREET
SANDY CREEK, NEW YORK

Date: July 9, 2026
Meeting: Regular
Place: Sandy Creek Board Room

Board Members Present:
John Shelmidine
Michele Warner
Andrea Harris
Heidi Metott
Ryan Jones
Whitney Oak

Others Present:
Kevin Seymour, Superintendent
Cora Harvey, District Clerk

Board Members Absent:
Cori-ann Blodgett

CALL TO ORDER:
Cora Harvey, District Clerk, called the meeting to order at 6:00 p.m. in the Board Room.

PLEDGE OF ALLEGIANCE:
All present recited the pledge of allegiance.

ADMINISTRATION OF OATH:
The District Clerk administered the Oath of Office to Whitney Oak, who was elected to the Board of Education, for a five-year term expiring 2031, on May 19, 2026.

ORGANIZATIONAL MEETING:
The meeting was held. See minutes.

PRESENTATION:
None.

PUBLIC COMMENT:
None.

EXECUTIVE SESSION:
None.

CONSENT AGENDA CHANGES:
None.

RECOMMENDED RESOLUTION:
It was moved by Jones, seconded by Harris, that the Sandy Creek Central School District Board of Education approves the Consent Agenda.

6 yes, 0 no, 1 absent
Motion carried

APPROVAL OF MINUTES:
The approval of the minutes of the Regular Board of Education Meeting held on May 7, 2026.
The approval of the minutes of the Special Board of Education Meeting held on May 19, 2026.
The approval of the minutes of the Regular Board of Education Meeting held on Jun 11, 2026.

APPROVAL OF THE CSE RECOMMENDATIONS:
New York State Education Law and Part 200 of the Regulations of the New York State Commissioner of Education empower Boards of Education to provide suitable educational programs for students with disabilities, upon the recommendation of the Committee on Special Education. The Committee on Special Education has determined that the children listed on the attached possess disabilities to a degree sufficient to warrant placement in a Special Education Program. Based upon the committee's decision, the Board of Education accepts the Committee on Special Education's recommendations, and will provide these children with the appropriate programs.

APPROVAL OF FINANCIAL REPORTS:
To approve the Clerk and Treasurer's Report for the period of May 1, 2026 – May 31, 2026.
To approve the Extracurricular Treasurer's Report for the period of May 1, 2026 – May 31, 2026.
To approve the Claims Auditor Report for the period of July 1, 2025 – June 30, 2026.

APPROVAL OF AUTHORIZATIONS/ABOLISHMENTS:
To **abolish** the 7.50 hr/day **Food Service Helper** position, and to **authorize** the position of **Food Service Helper** (3.50 hr/day), per District needs.

To **authorize** the position of **Food Service Helper** (3 hrs/day), per District needs, due to grant funding.

To **authorize** the position of **Special Education Teacher**, per District needs.

APPROVAL OF RESIGNATIONS/TERMINATIONS:
To accept the **resignation** of **Julie Delpapa**, from her position as an **Elementary Teacher**, effective August 31, 2026.

To accept the **resignation** of **Carly Briand**, from her position as a **Special Education Aide**, effective retroactive to June 21, 2026.

To accept the **resignation** of **Kathy Towles**, from her position as **Special Education 12:1:1 Aide**, effective June 26, 2026.

APPROVAL OF LEAVE OF ABSENCE:
None.

APPROVAL OF APPOINTMENTS:
To appoint the following **Bus Drivers**, for summer programs 2026, based upon the hours necessary for summer routes/programs:

	Hourly Rate	Approx. Salary
Mackenzie Crast	$29.68	$1,994.50
Lisa Manchester	$38.94	$5,724.18
Michael McNitt	$31.68	$2,471.04
David Urquhart	$47.82	$5,881.86

To appoint the following **Bus Aides** for summer programs 2026, based upon the hours necessary for summer programs:

	Hourly Rate	Approx. Salary
Megan Spicer	$29.53	$3,632.19
Danielle Tennant	$19.04	$2,341.92
Wendy White	$19.04	$2,798.88

To appoint **Victoria Stoker** to the position of **Extracurricular Treasurer** for the 2026-2027 school year, to be paid a stipend of $5,200.

To appoint **Holly Kelly** to the position of **Tax Collector** for the 2026-2027 school year, to be paid a stipend of $2,080.

To appoint **Andrew Ridgeway** to the position of **Safety & Risk Officer** for the 2026-2027 school year, to be paid a stipend of $3,120.

To appoint **William Fowler**, to the position of **Volunteer Assistant Varsity Football Coach** for the 2026-2027 school year.

To approve the following resolution: A vacancy occurring in the position of **Elementary Education Teacher**, and **Kristin Wood** having been placed on the Preferred Eligible List from a similar position to the vacancy and having the most seniority on the Preferred Eligible List. RESOLVED, that Kristin Wood is appointed to the vacancy pursuant to Education Law §3013, for a probationary period of two years, to commence September 1, 2026, and concluding June 30, 2028 (due to having worked for the District the 2023-2024 and 2024-2025 school years). Kristin's approximate salary will be $75,084, based upon a Master's Degree, 30 graduate credit hours, and 17 years of experience
(Vacancy due to the resignation of Julie Delpapa.)

To appoint **Nicole McGovern** to a teaching position in the special subject area of **Special Education**, for a probationary period of four years to commence September 1, 2026, and concluding June 30, 2030. Ms. McGovern holds initial certification in the following areas: Students w/Disabilities (All Grades, exp 1/31/30), Students w/Disabilities (Grades 1-6, exp. 1/31/30), and Childhood Ed (Grades 1-6, exp 8/31/26). Her approximate salary will be $61,325, based upon a Master's Degree, 30 graduate credit hours, and four years of experience (pending verification of Master's Degree, official graduate credit hours and fingerprint clearance).
(New position – authorized above)

To appoint the following **Teacher Mentors** for the 2026-2027 school year, for a stipend of $952, based upon the Sandy Creek Teacher Association Contract:

Tanya VanOrnum (Karlie Gregoire)
Kimberly Manfredi (Kendall Meeks)
Lisa Bauer (Gina Vann)
Brandy VanRy (Nicole McGovern)

To appoint **Michele Miller** to the position of **Teacher Aide** (0.5413 FTE) for the 2026-2027 school year, due to District needs. Ms. Miller will be paid $20.77 per hour, for an approximate pro-rated salary of $16,637.81, based upon the Sandy Creek Support Staff Association Contract.
(Michele was previously a 0.725 FTE Teacher Aide, and the position is being reduced due to an increase in her teaching responsibilities.)

To appoint **Michele Miller** to the tenure area of **Business Education** (0.4095 FTE) for the 2026-2027 school year, due to District needs. Ms. Miller's pro-rated salary will be $36,289.13, per the Sandy Creek Teachers Association Contract.
(This position is an increase from a 0.20 FTE due to an increase in teaching periods.)

REPORTS:
John Shelmidine presented an update on the Oswego County BOCES Board of Education (CiTi).
John Shelmidine presented an update on the Oswego County School Boards Association.
John Shelmidine presented an update on the Central New York School Boards Association.
Kevin Seymour presented the Superintendent's Report.

DISCUSSION ITEMS:
District-Wide Emergency Safety Plan posted and open for public comment until August 9, 2026

ACTION ITEMS:
It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Lynn Dumas** to the position of **Ex-Officio Student Member of the Board** for the 2026-2027 school year, per Board Policy – 2245.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to approve the following resolution:

WHEREAS, four (4) BOCES (Onondaga-Cortland-Madison BOCES, Albany-Schoharie-Schenectady-Saratoga BOCES, Madison-Oneida BOCES and Broome-Tioga BOCES) have collaborated and entered into an Article 5 General Municipal Law intermunicipal arrangement for the purpose of improving vendor management and data security and privacy practices for school districts and/or BOCES statewide known as the RIC ONE Risk Operations Center (the "ROC");

WHEREAS, the Board of Education of the Sandy Creek Central School District, through its affiliation with a locally based Regional Information Center, participates with the ROC and desires, for the 2026-2027 fiscal year, to authorize the ROC and its attorneys to negotiate Data Privacy Agreements and related exhibits (DPAs) with vendors and third-party contractors that include the requirements of, and compliance with, New York State Education Law Section 2-d and Part 121 Regulations (collectively, "Ed Law 2d") related to student personally identifiable information (PII) and certain Teacher and Principal APPR data;

WHEREAS, the ROC also partners with NYSED, the Access4Learning Student Data Privacy Consortium (SDPC) and The Education Cooperative (TEC), to negotiate and approve Ed Law 2-d compliant DPAs;

WHEREAS, the DPAs are presented to school districts and/or BOCES for final execution and do not require the expenditure of funds beyond those budgeted; and

BE IT RESOLVED, Board of Education of the Sandy Creek Central School District Board of Education authorizes the use of DPAs negotiated by the RIC ROC and its attorneys, consistent with its needs and the needs of its student's and

BE IT FURTHER RESOLVED, the Sandy Creek Central School District reserves to itself the right to make determinations regarding the use of such DPAs and the software and/or technology resources to which they relate and to consult with its own legal counsel to review any specific issues or concerns before executing any DPA.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: **BE IT RESOLVED**, that the Board of Education resolves to authorize the Superintendent of Schools (and in his absence, his designee) to execute and approve change orders up to a value of $35,000 during the 2026 Capital Construction Project. This authority will allow work to process in between Board meetings, with the understanding that change orders will be presented and explained, as necessary, to the Board.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to have the **second reading and adopt** the following policies: **8113 – Extreme Heat Condition Days, 8115 – Pesticides and Pest Management, 8130 – Workplace Violence Prevention, 8332 – Use of Cell Phones, 8334 – Use of Credit Cards, 8411 – Pupil Transportation Walking Distance, 8414.5 – Controlled Substance and Alcohol Testing Policy, 8430 – Educational Field Trips Requiring Transportation, 9110 – Tie Breakers in Relation to the Abolishment of Positions, 9120 – Information and Data Privacy, Security, Breach and Notification, 9140.1 – Staff Complaint and Grievances, 9170 – Meals and Refreshments, 9200 – Staff-Student Relations (Fraternization), 9260 – Conditional Appointment and Emergency Conditional Appointment – Student Safety, 9320 – Drug-Free Workplace, 9360 – Disclosure of Wrongful Conduct (Whistleblower Policy), 9510 – Health Insurance Benefits for Retired Employees, 9520.6 – Policy on the Rights of Employees to Express Breast Milk in the Workplace**.

6 yes, 0 no, 1 absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Emily Nichols** on **<u>tenure</u>** to the academic tenure area of **Science**, effective September 1, 2026. Mrs. Nichols holds an initial certification in Earth Science 7-12 (exp. 8/31/27).

<u>6</u> yes, <u>0</u> no, <u>1</u> absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Erin Gaffney** on **<u>tenure</u>** to the special subject area of **Special Education**, effective September 1, 2026. Mrs. Gaffney holds initial certifications in Students w/Disabilities (all grades) (exp. 8/31/28), Students w/Disabilities (Gr 1-6) (exp. 8/31/27), and Childhood Ed (Gr 1-6) (exp. 8/31/27).

<u>6</u> yes, <u>0</u> no, <u>1</u> absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Deanna Santiago** on **<u>tenure</u>** to the academic tenure area of **Mathematics**, effective September 1, 2026. Miss Santiago holds an initial certification in Mathematics 7-12 (exp. 8/31/27).

<u>6</u> yes, <u>0</u> no, <u>1</u> absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Zachary Frechette** on **<u>tenure</u>** to the academic tenure area of **Social Studies**, effective September 1, 2026. Mr. Frechette holds an initial certification in Social Studies 7-12 (exp. 1/31/27).

<u>6</u> yes, <u>0</u> no, <u>1</u> absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to appoint **Kimberly Schultz** on **<u>tenure</u>** to the special subject area of **Special Education**, effective September 1, 2026. Mrs. Schultz holds professional certifications in Students w/Disabilities (all grades), Students w/Disabilities (Gr 1-6), and Childhood Education (Gr 1-6).

<u>6</u> yes, <u>0</u> no, <u>1</u> absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, to **extend the probationary period** of a teacher as per the **JUUL Agreement**.

<u>6</u> yes, <u>0</u> no, <u>1</u> absent
Motion carried

It was moved by Warner, seconded by Jones, to approve the following resolution: RESOLVED, upon the recommendation of the Superintendent, that **additional work hours during the summers are hereby approved for newly hired staff members, subject to need**, with an official start date of September 1, for the purpose of, but not limited to, participation in professional development activities, summer programs, and/or orientation; and

BE IT FURTHER RESOVED, that all such summer work hours shall be subject to prior approval by the Superintendent or their designee.

<u>6</u> yes, <u>0</u> no, <u>1</u> absent
Motion carried

<u>EXECUTIVE SESSION</u>:
None.

ADJOURNMENT:
It was moved by Harris, seconded by Jones, to adjourn at 6:50 p.m.

6 yes, 0 no, 1 absent
Motion carried

Future Board Meeting Dates
Regular Meeting: Thursday, August 13, 2026 (6:00 p.m.)

Respectfully Submitted,

Cora Harvey
District Clerk